

University of Washington  
Faculty Council on Academic Standards  
April 18, 2014, 1:30 pm – 3:00 pm  
Gerberding 142

**Meeting Synopsis:**

1. Call to Order
  2. Review of the Minutes from April 4, 2014
  3. SCAP Report
  4. ECFS: Program-Specific Students and Minors
  5. Academic Credit for Internships
  6. Good of the Order
  7. Adjourn
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**1) Call to Order**

The meeting was called to order by Chair Kramer at 1:30 p.m.

**2) Review of Minutes from April 4, 2014**

The minutes from April 4, 2014 were approved as written.

**3) SCAP Report [Exhibit A]**

***Old Non-Routine Business***

*1. Anthropology - (ANTH-20140125) New option in Human Evolutionary Biology within the Bachelor of Arts degree in Anthropology.*

The proposal received unanimous approval.

*2. Architecture - (ARCH-20140121) New Bachelor of Arts degree in Architecture Architectural Studies.*

The proposal received unanimous approval.

***Old Routine Business***

*1. Global Health - (GH-20140129) Revised program requirements for the minor in Global Health.*

The proposal received unanimous approval.

*2. History - (HIST-20131202) Revised program requirements for Bachelor of Arts degree in History.*

The proposal received unanimous approval.

***New Routine Business***

*1. Laboratory Medicine - (LABM-20140228) Revised program and continuation requirements for the Bachelor of Science degree Medical Laboratory Science.*

Taggart reported that this proposal is on hold.

**4) ECFS: Program-Specific Students and Minors**

Kramer reported that Early Childhood Family Studies (ECFS) has contacted her about a unique situation involving a student who was originally generally-admitted then switched to program-specific. When the student was generally-admitted he/she completed the majority of the requirements for a minor. However, now that they are officially a program-specific student they are not able to complete the minor. ECFS is asking if an exception can be made in this particular student's case. From Kramer's understanding the student believed the course could be completed through PCE (Professional Continuing Education) but the department associated with the minor has not agreed to this (at this time). Members discussed the particulars of this specific case.

Kramer explained that this process is working as FCAS has planned; students who transfer from generally-admitted to program-specific lose their status and ability to double degree and minor. A question was raised asking if there was a miscommunication but Kramer believes that the appropriate steps were followed. Kramer explained that the code is very clear that program-specific students cannot have a minor. A question was raised asking whether or not to grant this exception. Members discussed if FCAS has the authority to grant such a request. A comment was raised that while FCAS does not have full authority, the council's decision will carry significant weight. Additionally, this decision will set a precedent for future situations as they arise.

Members discussed how to respond to this request. A comment was raised that this is exactly what FCAS was prepared for and worked so hard to make clear in the Student Regulations. A question was raised asking what happens if the student already completed their minor before switching to becoming program-specific. Members agreed this would be a different situation. A comment was raised that making this exception would put pressure on department advisors to accept academic credit that have already been taken.

A question was raised asking if the student could switch back to generally-admitted status. Kramer explained that FCAS specifically addressed this issue with the UW Registrar and concluded that program-specific students cannot ask to be re-instated as regularly-admitted students. A comment was raised stressing that this is the cost of switching to becoming a program-specific student. If this was to be allowed then there could be all sorts of permutations creating many problems. A comment was raised warning of a slippery slope. Concern was raised stressing the problems associated with compounding a new category of student while at the same time providing exceptions for something FCAS is trying to prevent.

Kramer noted that most members are not in favor of granting this exception and will communicate the council's position.

**5) Academic Credit for Internships**

Kramer reported on an issue brought to her from Professor Jay Johnson regarding concerns related to potential abuses surrounding paid and unpaid internships that students receive for credit. There are few university-wide guidelines associated with internships and Kramer expressed uncertainty if there are actually any abuses at UW. Kramer clarified that there is not enough information to carefully look at the issue. However, there has been a national trend to exploit students using these positions, especially unpaid internships, where their work has nothing to do with the intent of the internships. Kramer explained that she believes this falls under the jurisdiction of FCAS as it related to academic credit, but there are other issues that impact students which may fall to other councils as well, such as the Faculty Council on Student Affairs (FCSA).

Janice DeCosmo (Associate Dean for Undergraduate Academic Affairs) reported that as the head of the Carlson Leadership & Public Service Center she met with Professor Johnson to discuss his concerns. DeCosmo explained that academic credit is not awarded for completing the internship itself, but the learning associated with the experience from the internship. In order to encourage this learning experience credit is overseen by a faculty member who is asked to articulate what the student is doing that demonstrates their learning experience, such as establishing a set of learning goals and write about their experiences. Additionally, the Carlson Center advises both students and sponsors about fair labor standards to prevent abuses from occurring. DeCosmo explained that there are typically higher standards for for-profit organizations compared to non-profits.

Members discussed internships programs and how they vary by department. Kramer noted that UW does not know what might be happening, if something is even happening at all. However, since a faculty member has brought this to the council's attention, the issues should be reviewed. Many departments do award academic credit for internships, especially professional schools. A comment was raised that for many professional schools there are high standards for internship requirements as part of their accreditation process. A comment was raised that many students are also taking non-credited internships that are marketed to them and not coordinated through UW departments. However, there are also departments that have their own internships programs and are a critical part of a student's degree.

A question was raised asking how many students are doing internships. DeCosmo reported that there are approximately 150 students per quarter receiving credit through General Studies 350. A comment was raised that if other departments are awarding academic credit for internships then there must be data somewhere that can be collected. Wensel reported that approximately 20-40 students per quarter are taking internships in the English department and are having a wide range of experiences. Members discussed internships through different departments and agreed that the intent of an internship is to provide a substantive learning experience. For example, an internship should have a substantive learning component tied to their experience. A comment was raised that it takes a lot of work to sponsor an intern and employers give a lot of time to students. Additionally, sponsors do not typically hire interns because it is a net gain for the amount of work that is required, but because it is good for organizations to bring on students who have new perspectives.

Ballinger reported that internships connect to a broader issue that the Enrollment Management Advisory Council is working on regarding the role of work in the overall student experience. UW has an unusually low 'take rate' by students offered work study awards. This in itself is reason enough to conduct an extensive analysis of how the institution envisions the purposes and potential of student work, and whether or not it is or can be integrated into the student's overall education and development.

Kramer asked members if FCAS should partner with FCSA on this issue. McNerney asked if the concern is towards internships themselves, or whether UW should accept internships for credit. Kramer clarified that FCAS does not have enough information to form a question around internships. Miller suggested that the Registrar's Office conduct an analysis of internships being accepted for credit to determine how many students are being impacted.

McNerney mentioned that many students are not just taking internships to get credit but for the experience in order to get a job out of college. One possible method is to conduct a survey of students to understand this issue. A suggestion was raised to coordinate this survey through individual schools and colleges. Members agreed that FCSA could assist by identifying the primary issues and concerns while FCAS could review how academic credit is being awarded.

DeCosmo reported that her office has developed a series of tip sheets on how students should choose internships and provides them information about fair labor standards. A comment was raised that a similar document could be developed for faculty so they can become a resource for students.

Kramer will contact FCSA and begin discussions around student internships.

## **6) Good of the Order**

Miller reported that she was contacted by UWIT Creative Applications regarding Turnitin, a new plagiarism service that UW is currently using. Turnitin is a large database of student papers which compares coursework submitted by students to identify if plagiarism has occurred. UW faculty members are able to have Turnitin available on Canvas where students may be required to submit their assignments. The question was raised asking if faculty should notify students at the beginning of the quarter if students are required to use Turnitin for submitting coursework. Miller explained that a student can request Turnitin to remove their coursework at the end of the quarter, but the assignments will still be stored in the database to be compared with peers.

A comment was raised expressing concern that this allows an outside company to profit off a student's work. A question was raised asking if this is an issue to be addressed by the Attorney General's office, instead of FCAS. Kramer clarified that the main question is whether a faculty member must notify students at the beginning of the course, or if they can require Turnitin at any point in the quarter without advance notification. Miller clarified that the question is all about transparency: what is the student's choice and the alternatives for submitting assignments if they are not comfortable with Turnitin. Concern was raised that faculty should be entirely transparent on the use of Turnitin; otherwise it would be instilling a requirement that was not disclosed to students when signing up for a class. Comparisons were made to hidden course fees that are not described in the course description or the class syllabus. Concern was raised that Turnitin also threatens a student's intellectual property. McNerney mentioned that as a student he would be unhappy if an important course requirement like this was not disclosed in the class syllabus.

A comment was raised about issues related to international students who are not aware of plagiarism policies. In some instances international students will wait until they are accepted to their major, then take the required English proficiency courses which leads to plagiarism. A comment was raised that allowing this practice is setting up international students to fail.

Members discussed Turnitin and the rationale to provide transparency to students. Miller will provide FAQs and additional information about Turnitin for members to review. Kramer will put this issue on the agenda for the upcoming meeting.

McNerney reported that he spoke with Jenny Cambell from ECFS and he is drafting survey questions to understand ECFS student experiences and their access to university resources. McNerney asked members to contact him if they have useful questions to ask ECFS students.

## 7) Adjourn

The meeting was adjourned by Chair Kramer at 2:45 p.m.

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*Minutes by Grayson Court, Faculty Council Support Analyst, gcourt@uw.edu*

**Present:**           **Faculty:** Kramer (Chair), Brock, Cunningham, Hoff, Deehr, Taggart  
**Ex-Officio Reps:** Chin Roemer, McNerney, Wensel  
**President's Designee:** Ballinger  
**Guests:** Robert Corbett (Coordinator of New Programs), Emily Leggio (Senior Associate Director for Enrollment Policy), Janice DeCosmo (Associate Dean for Undergraduate Academic Affairs), Tina Miller (Associate Registrar)

**Absent:**           **Faculty:** Keil (sabbatical), Harrison, Janssen, Pengra, Salehi-Esfahani  
**Ex-Officio Reps:** Kollet

Subcommittee on Admissions and Programs (SCAP) Summary1:30-3:00 pm

April 11, 2014

Gerberding 036

**Old non-Routine Business:**

1. **Anthropology** - ([ANTH-20140125](#)) New option in Human Evolutionary Biology within the Bachelor of Arts degree in Anthropology..

Background: The Anthropology department would like to add a fourth option in Human Evolutionary Biology that would provide students with a strong foundation in basic science, with an integrative perspective on the human organism, making them well-prepared to pursue careers in health or biological sciences.

Action Taken: 02/28/2014 - Approve and forward to FCAS.

Action Taken: 04/11/2014 - Post Tri-Campus Review. Approve and forward to FCAS.

2. **Architecture** - ([ARCH-20140121](#)) New Bachelor of Arts degree in Architecture ~~Architectural Studies~~.

Background: The Architecture department is expanding and renaming the existing BA in Architectural Studies to a BA in Architectural Design (which is a more appropriate name based on the industry). They are then creating this non-studio based major in Architectural Studies (yes same name as the current major - they understand the possible conflicts) to accommodate more students, especially those interested in double majors from a Humanities perspective.

Action Taken: 01/31/2014 - Hold for responses to questions.

**Questions/proposed changes:**

- 1) SCAP is concerned about reusing the Architectural Studies name for the proposed major – they feel that it could cause confusion for recent grads and employers and want to know if Architecture did an impact analysis or survey to check this out. Want to know if there is any other name that could work for the major?
- 2) Per the FCAS policy on Program-Based Grade Requirements (<http://depts.washington.edu/registra/curriculum/FCASpolicies.php>) a 2.5 cumulative GPA in all college coursework is above the permitted grade requirements without additional documentation of academic need. SCAP recommends a 2.0 cum GPA in courses applied to the major instead as it ensure a minimum level of competence in the courses for the major.
- 3) Per the FCAS policy (revised last month) on Guidelines for Admission to Requirements to Undergraduate Programs: SCAP recommends moving the three 300-level Architectural History courses out of the required courses for upper-division admission and placing them as major requirements. Architecture could still highly recommend that students take them prior to admission, but this provides flexibility to transfer students who are unable to take these courses at the community colleges (outside of paying extra for PCE coursework).
- 4) Add this sentence from the Sophomore Admission language to the Upper Division Admission Requirements: “Admission decisions are based on applicant’s academic performance and potential, extent and quality of relevant experience, and personal motivation.”

Updates: 1) The department has agreed to change the name to Bachelor of Arts degree in Architecture; 2) They are fine with changing grade in new major only to a 2.0 cum GPA in courses applied to the major; 3) see below; 4) OK.

For the Admissions requirements - the department really wants students to take the year-long architectural history sequence for upper-division admission. Most transfer students either take them as non-matriculated or transfer as sophomores and take the courses so they can apply as juniors. What if there is a note that says students can either take as non-matric and apply for upper division, transfer after AA and take 3-years to complete, or transfer as a sophomore? Is there a Direct Transfer Admission into programs like there is for Freshman?

**NEXT MEETING: April 25, 2014**

Action Taken: 02/14/2014 - Approve and forward to FCAS.

Action Taken: 04/11/2014 - Post Tri-Campus Review. Approve and forward to FCAS.

### **Old-Routine Business:**

#### **1. Global Health - ([GH-20140129](#))** Revised program requirements for the minor in Global Health

Background: The department is looking to changing G H 201 to G H 410 and also creating a new alternative course, G H 210 (on March 18th Curriculum agenda) as part of the required core introductory courses. To keep the credits the same they will eliminate the Content Area A (Understanding Human Health & Disease) so students only need 1 course from 4 areas instead of 5. 210 and 410 will cover the Health and Disease requirement.

Action Taken: 03/14/2014 - Hold. Ask Global Health to change "Introductory courses" to "Core or Required courses". SCAP would like to know why they want to make the changes and why the department thinks students would take the 400-level courses over the 100 and 200-level courses. What student population do they expect to take the 400-level courses?

Update: Department replied to SCAP/Curriculum Committee questions on G H 210/410 - waiting on Curriculum Committee response - hope to have by Friday.

Action Taken: 04/11/2014 - Approve and forward to FCAS pending approval of G H 210 and 410 at the Tuesday Curriculum Committee.

#### **2. History - ([HIST-20131202](#))** Revised program requirements for Bachelor of Arts degree in History.

Background: The History department wishes to modify how student gain breadth of historical knowledge within the major. They are proposing to eliminate their "broad" U.S. European, and non-Western designations and require students to instead take at least one five credit course in four of six areas they teach. This will require them to reduce their electives by 5 credits.

Action Taken: 01/17/2014 - Hold for possible curriculum prefix revisions.

Update: New prefixes approved in March.

Action Taken: 04/11/2014 - Approve and forward to FCAS.

### **New Routine Business:**

#### **1. Laboratory Medicine - ([LABM-20140228](#))** Revised program and continuation requirements for the Bachelor of Science degree Medical Laboratory Science.

Background: The department has submitted course applications to split the required LAB M 428 into two courses, 428 and 435, effective AUT/2014 for the April 15th Curriculum Committee. They also would like to extend their current grandfathered 2.0 grade in each LAB M course required for the major to all didactic and clinical rotation courses (add IMMUN and MICROM courses). These changes will also require the continuation policy to be updated.

Action Taken: 03/14/2014 - Hold. Need to more information about when students take the IMMUN and MICROM courses in the program. Also need a probationary period and an appeals process in the Continuation Policy. Make 2.0/2.00 consistent in the catalog copy and continuation policy.

**NEXT MEETING: April 25, 2014**