

UNIVERSITY OF WASHINGTON  
FACULTY COUNCIL ON ACADEMIC STANDARDS  
FRIDAY, January 22, 2010, 1:30-3:00 P.M.  
224 MARY GATES HALL

Chair John Schaufelberger called the meeting to order at 1:33 p.m.

**Meeting Synopsis:**

1. Chair's Report
  2. Approval of the Minutes of January 8, 2010
  3. SCAP Report (Brad Holt)
    - Consent agenda (routine actions)
    - Non-routine actions
  4. New Business: Faculty Resources on Academic Misconduct
  5. Adjourn
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**1. Chair's Report**

Schaufelberger said that he and Janet Primomo of the Faculty Council on Tricampus Policy had discussed carrying out the review of the cross campus enrollment policy that had been suggested when FCAS had originally approved the policy. Schaufelberger said that no specific complaints had been made being made about the process. He handed out a set of questions that Primomo had proposed to put up as a Catalyst survey at a previous meeting of FCTCP, requesting input from the Council. Padvorac and Haag Day said they could work on gathering input from students and advisers.

Holt asked whether FCAS should consider how the proposed activity-based budgeting model (ABB) might affect cross-campus enrollment, since currently there are "firewalls" between campus budgets, while it is possible that under the new model funding would follow student enrollment. Ballinger asked whether there is much traffic from Seattle to the other campuses. Mildon said that there wasn't a great deal of traffic in any direction and that it is fair to say that the exchange is balanced. Schaufelberger said that if the policy had substantial funding implications, then it would be an issue for the Provost and the Chancellors to take up.

Schaufelberger said he would be happy to accept editorial changes to the proposed questions and that he would tell Primomo to proceed and to set a date to look at the results of the survey.

**2. Approval of the Minutes of January 8, 2009**

The minutes from the January 8 meeting were approved

**3. SCAP Report (Brad Holt)**

Holt introduced the routine items on the consent agenda. They were:

### New Routine Business:

1. **Electrical Engineering** - ([EE-20091209](#)) Revised program requirements for the Bachelor of Science in Electrical Engineering degree.
2. **Bioengineering** - ([BIOEN-20091110](#)) Revised program requirements for the Bachelor of Science degree in Bioengineering.

The consent agenda was unanimously approved by FCAS.

Holt also noted that for the following routine item that the committee agreed with the proposed changes to requirements, but that SCAP had requested that the program also include satisfactory progress requirement.

**Forest Resources** - ([ESRM-20091110](#)) Revised program requirements for the Bachelor of Science degree in Environmental Science and Resource Management.

He said that it could be approved subject to the approval of SCAP on the issue of the satisfactory progress requirement or could be brought back to the next meeting of FCAS. Schaufelberger advised working with the School at the next meeting of SCAP and bringing the proposal back.

### Old Nonroutine Business

1. **School of Art** - ([ART-20091027A](#)) Change name of program from Photography to Photomedia; add a continuation policy, and revise admission and program requirements for the Bachelor of Fine Arts degree in Photomedia.
2. **School of Art** - ([ART-20090914](#)) Consolidate majors in Ceramics, Glass, and Sculpture into a major in Three Dimensional Forum (3D4M).
3. **College of the Environment** - ([COENV-20100111](#)) Create new general education requirements for students in the College of the Environment. Revised such that no exemptions will be made.

Holt said that the proposal from **College of the Environment** - ([COENV-20100111](#)) had been vetted already by SCAP and was only nonroutine since it involved the College's establishment of graduation requirements. Schaufelberger asked for a motion to approve the proposal. The Council approved the motion unanimously.

Holt took up the second item—**School of Art** - ([ART-20090914](#))—first. He said that after some research, it was determined that the proposal was to consolidate existing majors into a new major in “Three Dimensional Forum”, which was the spelling out of the acronym of 3D4M, since acronyms are not allowed as a major name. Holt said that SCAP had not considered this version of the name, so FCAS would have to review. Schaufelberger noted that there was some confusion as to whether what was being proposed was actually a new option, but Holt said that had been ironed out.

Ballinger asked what a student would see if they were thinking about majoring in art. Sayrs says that this was one of many art majors. Schaufelberger said his understanding was that they had two degrees—a BFA and a BA—and multiple majors under each one. Holman said that they had dropped off the descriptors of “Ceramics, Glass and Sculpture” because there is a sixty character limit for this identifier on a transcript. It was noted that the restriction was imposed by the computer.

Holt asked for a motion to approve. Holman said that even with the descriptors, it appeared that the title was less than sixty characters, and that perhaps Art should be asked if they did want the descriptors. Holt said that the Council could approve the proposal with either version of the name (“Three Dimensional Forum” or “Three Dimensional Forum—Ceramics, Glass, and Sculpture”) and allow Art to choose. He asked for a motion to approve this proposal. Holt said that the key point is that SCAP would approve the spelled out name, and the descriptors could be added if Art wanted them and if they could meet the sixty character requirements. The motion was moved and seconded. The Council approved the motion on **School of Art - ([ART-20090914](#))** unanimously.

Holt presented the other old nonroutine item, **School of Art - ([ART-20091027A](#))**, noting that SCAP had two issues with the original proposal. The first was the grade requirement for individual courses and second was a proposed two stage admission process. He said that originally, Art proposed that students take Art 140 and, on the basis of that class, be admitted to Art 240 where majors in the program would be chosen. In the latest version of the proposal, Art had agreed to drop the grade requirement for the major in Photomedia, while now admission would be based on portfolio review. He noted that proposed catalog language simply stated that admission is based on portfolio and that students are referred to the department for specifics of the process.

Ballinger asked if the review could be at any level without any course requirements. Schaufelberger said that elsewhere in the proposal, it did suggest there are course prerequisites. Holman suggested that since the entire policy had been changed, it should be sent back to SCAP for further review. Holt agreed with the suggestion.

#### **4. New Business: Faculty Resources on Academic Misconduct**

Sahr said he had had a discussion with a faculty member who had encountered a case of cheating in a class. She said that she found searching on the UW website for procedures confusing, and what procedures existed seemed time consuming. Sahr said that he would raise the issue how the procedures are communicated with FCAS to see if they would take it on. Schaufelberger asked about where the procedures are contained. Mildon said Elizabeth Higgins, the director for a new office called Community Standards and Student Conduct (CSSC), could play a role in making procedures clearer. One of the challenges is that each dean has leeway to set procedures for dealing with academic misconduct.

Stroup said she had found a website called [Faculty Resources on Grading](#) useful when she had dealt with this issue, although a report was required. Taggart said that this resource was specific to the College of Arts & Sciences. Sahr said that a parallel was the effort that he was taking on to get the Teaching Academy do a workshop on academic misconduct.

Schaufelberger asked whether the Council wanted to take it on. Mildon said that FCAS comes up occasional in discussions about academic misconduct because the Council's mandate is academic standards.

Schaufelberger said it might involve someone from the CSSC, a representative from Student Life, and someone from the Council getting together to discuss the issues and bring a recommendation to the Council. Schaufelberger that some Council would have to take it on if what was recommended was a change to the Handbook. Almgren said that one problem with academic misconduct is that it can not only be an instance of plagiarism, but an indicator of academic capacity.

Holt said that it might be an issue that the Faculty Council on Student Affairs could take on. Kramer said that the issue raised was communicating to faculty as much as anything. Padvorac said that from experience on the Arts & Sciences committee, most instances of academic misconduct are simply given a "zero" and no report is made, unless cases are egregious.

Holt said that he understood Engineering's policy to be for faculty to file a report, since if a professor and student reach an informal agreement, there is no way to know if this is a repeat offense. It was noted that a report is not required in Arts & Sciences. Pengra said that in addition, if no report is filed, then there is no recourse for the students except for bringing it up as complaint. Taggart said it would be a good idea if it was reported every time to some central location, but that was not the current procedure and it might not be the job of the Council to solve this.

Mildon said that Higgins would understand that there are number of people at the university involved in setting policy on academic misconduct, and that her job would to facilitate, clarify and align. Sayrs said it seemed to be more about the dissemination of information than tweaking rules. Schaufelberger suggested that Sahr send an email to the Secretary of the Faculty to get her decision about which faculty council the issue belonged to.

## 5. Adjourn

The meeting was adjourned at 2:00 p.m.

*Minutes by Robert Corbett, Coordinator of New Programs, rcorbett@u.washington.edu*

**Present:**   **Faculty:**   Kramer, Holt, Schaufelberger (Chair), Keil, Taggart, Pengra, Cunningham  
**President's Designee:** Mildon  
**Ex Officio Reps:**    Fugate, Jespersen, Padvorac, Haag-Day, Blume  
**Regularly Invited Guests:** Corbett, Sahr, Sayrs, Ballinger

**Absent:**   **Faculty:**  
**Regularly Invited Guests:** Winslow