

UNIVERSITY OF WASHINGTON  
FACULTY COUNCIL ON ACADEMIC STANDARDS  
FRIDAY, APRIL 30, 2010  
224 MARY GATES HALL

**Meeting Synopsis:**

1. Chair's Report
2. Approval of the Minutes of April 16, 2010
3. SCAP Report (Brad Holt)
  - Consent agenda (routine)
  - Non-routine actions
  - Extra-Credit Policy
4. Admission and Graduation Subcommittee Report (Susanna Cunningham)
5. Adjourn

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**Call to Order**

Chair Schaufelberger called the meeting to order at 1:32 p.m.

**Approval of the minutes from the April 16, 2010 meeting**

The minutes of the April 16, 2010 meeting were approved with changes.

**Reports & Business Items**

**1. Chair's Report (John Schaufelberger)**

Chair Schaufelberger reported that the University handbook has been updated on-line with changes originally proposed by FCAS. The Council also discussed examining the impact of majors changing from open to competitive and plans on examining the issue further.

**2. SCAP Report (Brad Holt)**

- A. Holt introduced the Consent Agenda.  
Routine Business

- 1. Forest Resources - ([ESRM-20091110](#))** Revised program requirements for the Bachelor of Science degree in Environmental Science and Resource Management.

Background: The School would like to require students to take BIOL 180, BIOL 200, and BIOL 220 rather than just BIOL 180 and BIOL 200; and they would like to require that students obtain a 2.0 grade in each course applied to the major.

Justification: Biology has decided to no longer teach SFR's preferred BIOL 161-162 sequence, so to ensure students receive the necessary plant and animal physiology content they need to also take BIOL 220; requiring a 2.0 grade in each ESRM course applied to the major will ensure students achieve a minimum level of skill and understanding of the ESRM course content.

2. **Material Science and Engineering - (MSE-20100307)** Change program requirements for the Bachelor of Science in Materials Science in Engineering degree.

Background: The department would like to allow the new CHEM E 325 (replacing CHEM E 260 which became A A 260) to count in addition to A A 260 or the former CHEM E 260.

Justification: The requested changes will allow students to use the new CHEM E course to satisfy program requirements.

**Approved**

B. Holt introduced non-routine business

Old non-routine

1. **Environmental and Occupational Health - (ENVH-20100205)** Revised program requirements and continuation policy for the Bachelor of Science degree in Environmental Health.

Background: The department requests to add a 2.0 grade in each course applied to the major and update the continuation policy to reflect the 2.0.

Justification: The department feels the 2.0 will enable them to best use facilities, resources, and provide reasonable assurance of students' academic success.

**Approved**

2. **Health Informatics and Health Information Management - (HIHIM-20100203)** Revised program requirements and continuation policy for the Bachelor of Science degree in Health Informatics and Health Information Management.

Background: The department requests to add a 2.0 grade in each course and a 2.5 cumulative GPA for all courses applied to the major and update the continuation policy to reflect the 2.0.

Justification: The department feels the revised requirements will have in advising and managing student enrollment.

**Approved**

New non-routine

1. **Anthropology - (ANTH-20100422)** Create a new options in Medical Anthropology and Global Health, and Anthropology of Globalization; and establish new admissions requirements for the Bachelor of Arts degree in Anthropology.

Background: 1) The department wants to convert two concentrations into options and establish minimum admission requirements for the major and competitive admission requirements for the options.

Justification: 1) The options are very popular concentrations and this change would give the department the ability to restrict course registrations by major code, and transcript the options for the students.

Approved

2. **Chemical Engineering - (CHEME-20100401)** Create a new option in Nanoscience and Molecular Engineering and revise the admission and program requirements for the Bachelor of Science in Chemical Engineering degree.

Background: 1) The department received a grant to develop an interdisciplinary minor in Nanoscience and Molecular Engineering. While the minor is under development in the College of Engineering the department concluded that an option in NME would be a good alternative for many students and they would like it to be a competitive option. 2) CHEM E 260 was replaced by CHEM E 325.

Justification: 1) The option would provide students with a structured NME curriculum, while only requiring 3 credits more than the standard program of study vs the minor which will require them to take an addition 15 credits of engineering electives that some students may not be able or want to take. 2) CHEM E 325 is a better curricular fit for the program.

Approved

- C. Holt shares that SCAP was unable to come to a consensus on the extra credit issue, and would like to have FCIQ look at the issue. Chair Schaufelberger feels that if any Council should look into this issue, it is FCAS. Many like the idea of creating a guideline for extra credit, but the Council cannot agree on what the guideline should be. The Council decides not to draft a policy.

### 3. Admission and Graduation Subcommittee Report (Susanna Cunningham)

#### A. Advanced Placement Exam Policy

Subcommittee Chair Cunningham presents a draft for an AP policy for the University. A reason as to why AP exams should not be allowed while attending the University is because a mechanism already exists which are the challenge tests. The Council also discussed the proposed timeline and whether or not one should exist. Generally students do not submit AP test scores after they apply to the University and Ballinger reports that many wish they did not submit the scores because of how those credits can push them out of the University earlier than if they had not submitted them. There was discussion as to how many do not want an AP exam to replace core courses and how from the viewpoint of admissions, the AP exam is more about course work and not competence. Ballinger then gave the background as to why the issue came to FCAS which was due to an individual that is core deficient for admissions but has requested to take an AP exam in the place of a course required for admission. It was clear that the Council felt that it needed to address when students can take AP exams.

The Council voted on the proposal from the subcommittee and approved it with all in favor except Holman and Padvorac.

*“AP test results may be submitted only for courses taken in high school and for tests taken during or within 6 months of leaving high school. AP test results may not be used to waive admission requirements.”*

**Approved**

**B. Letters of Recommendation**

The Council was informed that letters of recommendation will no longer be accepted in admissions. Ballinger shares the background and reasoning behind it. One of the main reasons is that all of the information found in a letter is available in other parts of the application and because of this they rarely look at them, and to look at them all would be very costly.

**C. Pooling of Applications**

The current plan is for UW undergraduate admissions to be due at one time, probably in December. All acceptances will be sent out at the same time as well. This plan is pending approval.

**Adjournment**

Chair Schaufelberger adjourned the meeting at 2:26 p.m.

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*Minutes by Alex Bolton  
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**Present:** **Faculty:** Schaufelberger (Chair), Cunningham, Holman, Holt, Keil, Kramer, Pengra, Stroup, Taggart  
**President’s Designee:** Mildon  
**Ex-Officio Reps:** Padvorac, Jespersen, Haag Day, Allen  
**Regularly Invited Guests:** Ballinger, Corbett, Sahr, Sayrs

**Absent:** **Faculty:** Almgren  
**Ex Officio Rep:** Fugate  
**Regularly Invited Guests:** Winslow, Wiegand