

UNIVERSITY OF WASHINGTON  
FACULTY COUNCIL ON ACADEMIC STANDARDS  
FRIDAY, OCTOBER 22, 2010  
142 GERBERDING HALL  
1:30-3:00 PM

**Meeting Synopsis:**

1. Chair's Report
  2. Approval of the Minutes of October 8, 2010
  3. SCAP Report (Brad Holt)
    - Consent agenda (routine)
    - Non-routine actions
  4. Draft Guidelines on Class Presentations (Jed Bradley)
  5. Adjourn
- 

**Call to Order**

The meeting was called to order at 1:32 p.m.

**Reports & Business Items**

**1. Chair's Report (John Schaufelberger)**

Schaufelberger distributed a sheet enumerating the members of each subcommittee. The subcommittees for the year are: Admissions and Programs (SCAP), comprised of Brad Holt (Chair), Nick Holman, Patricia Kramer, John Schaufelberger, Jennifer Taggart, Jed Bradley, Mel Wensel, and David Sayers; Admissions and Graduation, comprised of Susanna Cunningham (Chair), Richard Keil, Sarah Stroup, Cynthia Fugate, Don Janssen, Brad Holt, and Philip Ballinger; and Honors, comprised of Gunnar Almgren (Chair), Richard Keil, David Pengra, John Schaufelberger, and Carlos Williams.

He also brought up the issue of voting rights for ex-officio members, saying that the SEC had requested council chairs to submit recommendations for what ex-officio positions should have a vote on each council. He has submitted a recommendation that FCAS ex-officio members are appointed with vote.

**2. Approval of Minutes**

The minutes from the October 8, 2010 meeting were approved.

**3. SCAP Report**

**A.** Holt introduced the consent agenda, consisting of 5 items.

1. **School of Art - ([ART-20100804](#))** Revised program requirements for the Bachelor of Arts degree in Interdisciplinary Visual Art.

Background: The School wants to require ART 120 for all IVA majors and reduce the number of introductory art selections from 20 to 15 credits. The overall credits for the major stay the same. The change would allow all IVA students to have a common foundation.

SCAP Action Taken: 10/15/2010 – Approve and forward to FCAS.

2. **Dance - ([DANCE-20100709](#))** Revised program requirements for the minor in Dance

Background: The department would like to add DANCE 242 as an approved course for the Dance minor because there is high demand in the minor to allow this course to count.

SCAP Action Taken: 10/15/2010 – Approve and forward to FCAS.

3. **Digital Arts and Experimental Media - ([DXARTS-20100507](#))** Revised program requirements for the Bachelor of Fine Arts degree in Digital Arts and Experimental Media.

Background: The department is requesting the following changes: 1) DXART 400 was increased from 2, max. 6 credits to 3, max. 9 credits and needs to be updated in the program requirements; 2) the department would like all students to complete the sound sequence and an additional sequence rather than choosing two sequences from the list of four because it would ensure that all students take an in-depth sequence in both the visual and sonic arts.

SCAP Action Taken: 10/15/2010 – Approve and forward to FCAS.

4. **Spanish and Portuguese Studies - ([SPAN-20100614](#))** Revised program requirements for the minor in Spanish.

Background: The program wants to reduce the number of credits for the minor from 31 credits to 27 credits and allow students to complete any four approved 300 and 400-level electives rather than specifying that two must come from SPAN 321, 322, 323. These changes are necessary because currently students are not able to complete the minor in a timely manner.

SCAP Action Taken: 10/15/2010 – Edit #2 to say 300 or 400 level courses. Approve and forward to FCAS.

5. **Marine Biology - ([MARINE-20100914](#))** Revised program requirements for the minor in Marine Biology.

Background: The units administering the minor want to move to an approved list of courses to satisfy the Integrative Experience requirement to streamline the process to get new courses that would satisfy the requirement approved.

SCAP Action Taken: 10/15/2010 – Approve and forward to FCAS.

### **Approved**

#### **B. Non-routine items.**

1. **School of Forest Resources- ([SRF-20010415](#))** New Tri-Campus minor in Ecological Restoration.

Background: The School of Forest Resources, UWT, and UWB have offered a Tri-Campus certificate program in Ecological Restoration and would like to convert it to a

formal transcribed minor. Moving from a certificate to a minor will allow students to have the program of study listed on their transcripts. It will be available to students on all three campuses and students will be allowed to take the courses at all three campuses.

SCAP Action Taken: 05/21/2010 - Jennifer to contact Bothell and Tacoma to help them draft 1503's to create options for students in the BES and TESC majors; apply the standard interdisciplinary language to the minor. Forward to FCAS.

SCAP Action Taken: 6/4/2010 - Jennifer has contacted Bothell and Tacoma and they know they need to create options within their Environmental Studies programs and that the minor will be for non-majors only. Approve and forward to FCAS.

SCAP Action Taken: 10/15/2010 - Post Tri Campus Review. No comments posted. Approve and forward to FCAS.

**Approved**

2. **School of Drama** - ([DRAMA-20100623](#)) New options in History, Theory, and Criticism; Performance; and Production within the Bachelor of Arts degree in Drama; and revised admission and program requirements for the Bachelor of Arts degree in Drama.

Background: The School wants to allow students to either take the traditional major in drama or focus their studies in one of the proposed options. They are also proposing to reduce the number of courses required for admission from five to four courses and add an approved course to the Modern and Choice/Special Studies requirements. These changes will help with recruiting and retention of undergraduate majors by providing allowing them to declare the major sooner and allowing them the option to focus their course of study within the major.

SCAP Action Taken: 10/15/2010 – Edit language to specify requirements for the general major and the three options. Approve and forward to FCAS.

Sahr asked if the council had any official position on number of or variety of options. It was answered that there is no opinion; options show up on a transcript but not a diploma.

**Approved**

3. **Physics** - ([PHYS-20100210A](#), [PHYS-20100210B](#), [PHYS-20100210C](#), [PHYS-20100210D](#)) New options in Biophysics, Applied Physics, Teaching Physics, and Comprehensive Physics within the Bachelor of Science degree in Physics and revised program requirements for the Bachelor of Science degree in Physics.

Background: This is one of four new options the department is proposing to meet the diverse needs of their student population; students will be required to complete one of the options. The department is also modifying the core requirements for the major to address the addition of new introductory courses and allow students to choose the upper division mathematics courses that best fit their option requirements.

SCAP Action Taken: 10/15/2010 – Jennifer to ask why does Physics need a comprehensive option? Can they just have the BS in Physics and then 3 options, where students who do not pursue an option are in essence completing the comprehensive option? Need to verify that the department knows they need to offer current and returning

students 10 years to finish the major under the old requirements. Approve and forward to FCAS.

The council is still waiting to hear from Physics about the preference for four options, including comprehensive, instead of three options plus a general BS in Physics. However, they will defer to the Physics department's choice on the matter.

**Approved**

4. **School of Art - ([ART-20100607](#))** Consolidation of the Bachelor of Fine Arts degree in Industrial Design and Visual Communication Design into a standard Bachelor of Fine Arts degree in Design with options in Industrial Design, Visual Communication Design, and Interaction Design.

Background: The admissions process and first half of the curriculum for all of the design fields are identical so the School would like to move to a singular major with specified options. The change would clean up the design major and allow the School to quickly add new focus areas as the design field evolves.

SCAP Action Taken: 04/09/2010 – Just started working with Robert on HECB PNOI. Jennifer to contact to inquire about grade and admission requirements.

SCAP Action Taken: 6/4/2010 - Admission and grading to be the same as the other Design majors. - Jennifer worked with the School to come up with this consolidation instead of creating a new major in Interaction Design. Forward to FCAS.

SCAP Action Taken: 10/15/2010 - Post Tri Campus Review. No comments posted. Send to FCAS for further discussion on relation to last years 1503 to eliminate the BA in Design Studies (currently on hold) 3-2 vote.

Holt said that philosophically, this move looks fine, but the issue is that they are consolidating degrees, which technically falls under RCEP (Reorganization, Consolidation, and Elimination Procedures). The council discussed the possible ramifications of approving this consolidation without the initiation of an RCEP.

A motion was made to approve the consolidation and creation of options, subject to the initiation of an RCEP.

**Approved; subject to initiation of RCEP**

Holt and Jennifer Payne are to get in touch and write the correct language to ensure that the approved motion is followed.

#### **4. Guidelines on Class Presentations**

Bradley reintroduced the topic of class presentations by off-campus organizations, and distributed a draft set of guidelines for the council's consideration. The guidelines include relevant excerpts from the Washington Administrative Code.

While discussing the content of the draft document, the council suggested a number of changes to clarify, simplify, and make the guidelines more widely applicable. A reference to the University Handbook was also added.

The council also discussed the target audience and distribution mechanism for the document, as well as the reasons for and possible impacts of the guidelines. Key points made included:

- Professors may not be aware of these issues, so increased awareness among faculty should be a goal of the guidelines.
- Teaching Assistants, often inexperienced in the classroom (and potentially easier to take advantage of), should also be a major audience.
- Distribution mechanisms could include the Faculty Fellows program (each year); college deans, who could direct the message to department chairs; and orientation materials for Teaching Assistants.
- Many student groups rely on class presentations to gather information, which illustrates the extent of this problem.
- Although this document (including the WAC citations) primarily deals with off-campus organizations, this could lead to an overall decrease of in-class presentations among all groups.
- Students pay tuition money for classes, and taking up class time is like taking money from them.
- The bulletin could direct people to Gus Kravas of the Use of University Facilities Committee for questions or assistance (to be confirmed).

Multiple members of the council said that this problem seems to be getting worse, and requests for class time seem to be getting more persistent. Regarding positioning the document, it was decided that the document should originate from FCAS with mention of collaboration with ASUW. Bradley said that the ASUW Student Senate is working on a resolution on the same topic.

The council agreed to edit and review the revised document electronically over the next two weeks and vote on a final version at the next meeting.

## 5. Adjournment

The meeting was adjourned at 2:44 p.m.

---

*Minutes by Craig Bosman*  
*Council Support Analyst*  
[cbosman@uw.edu](mailto:cbosman@uw.edu)

**Present:**       **Faculty:** Schaufelberger (Chair), Holman, Holt, Keil, Kramer, Stroup, Taggart  
**Ex-Officio Reps:** Bradley, Wensel, Williams  
**Guests:** Sahr, Sayrs, Corbett

**Absent:**       **Faculty:** Almgren, Cunningham, Janssen, Pengra  
**President's Designee:** Ballinger  
**Ex-Officio Rep:** Fugate