

UNIVERSITY OF WASHINGTON  
FACULTY COUNCIL ON ACADEMIC STANDARDS  
FRIDAY, DECEMBER 10, 2010  
26 GERBERDING HALL  
1:30-3:00 PM

**Meeting Synopsis:**

1. Chair's Report
  2. Approval of the minutes of November 5, 2010
  3. Admissions and Graduation Subcommittee Report (Susanna Cunningham)
  4. SCAP Report (Brad Holt)
    - Consent agenda (routine)
    - Non-routine actions
  5. Evaluation of Undergraduate Cross-Campus Enrollment Policy (Janet Primomo, Faculty Council on Tri-Campus Policy)
  6. Potential Waiver of 45-Credit Residency Requirement (John Schaufelberger)
  7. Adjournment
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**Call to Order**

The meeting was called to order at 1:30 p.m.

**Reports & Business Items**

**1. Chair's Report (John Schaufelberger)**

Chair Schaufelberger brought up a number of topics:

- The approved set of guidelines for in-class presentations has been distributed to all faculty, and received mention in the UW Daily.
- The Honors subcommittee met on November 12 and selected medalists.
- Ex-officio members of FCAS were approved with vote by the SEC and Senate.
- The role of FCAS with respect to Activity Based Budgeting (ABB) is to make sure there is not a watering down of credits for classes. He would like to form a small group of people to think through how this might be implemented and create a plan in case this becomes an issue.
- Faculty Legislative Representative Jim Fridley had a meeting with Governor Gregoire in which the topic of course transfer arose.

On the last topic, the council had a brief discussion. Ballinger brought up a number of points on the issue, saying that it's purely anecdotally driven and that Admissions has done a thorough search of all students that completed an A.A. degree to see which students haven't had credits transfer. 96% get the full allotment, and if they don't it's due to contravention of practice for all UW students. It's an issue of communication, but all is done according to academic policy and students are treated the same, whether they start at UW or transfer.

## 2. Approval of Minutes

The minutes from the November 5, 2010 meeting were approved without changes.

## 3. Admissions and Graduation Subcommittee Report (Susanna Cunningham)

Cunningham said the subcommittee talked about two related topics. First is a special review of international student athletes, in which they are going to look at standards and how the topic might be handled. The second issue is the relationship between this and the Advisory Committee on Intercollegiate Athletics (ACIA). There is a question of who has ability to make decisions when there is a difference of opinion. Their next meeting will be in January, and after that they will bring more in-depth issues to FCAS for discussion.

## 4. SCAP Report (Brad Holt)

### A. Non-routine actions

1. **Social Work** - ([SOCWF-20101030](#)) Revised admission and program requirements for the Bachelor of Arts degree in Social Welfare.

Background: The School of Social Work is requesting to reduce the over number of credits from 63 to 61 by eliminating 2 of the junior year courses, while adding 2 new courses in the senior year. They are also adding additional courses for students to use to satisfy the admission requirements to the major.

SCAP Action Taken: 11/12/2010 - Pending approval. Department must edit catalog copy to remove BIOL 161, change liberal arts to general education, clarify whether STAT 220 is an admission or graduation requirement, and remove JR/SR year course breakouts.

SCAP Action Taken: 12/3/2010 - Approve non-routine with edits. Forward to FCAS.

### **Approved**

2. **Global Health** - ([GH-20100514](#)) New minor in Global Health.

Background: The Department is proposing an minor in Global Health to address the growing demand at the University and across the country for this growing field.

SCAP Action Taken: 10/15/2010 – Jennifer to invite the department to the next SCAP meeting to discuss the elective list, the grade requirements, minimum number of upper division credits, lack of track?

SCAP Action Taken: 10/29/2010 - Global Health Representatives attended the meeting to discuss issues. Approved Non-Routine pending changes to catalog copy for grades in courses, updating the elective lists, and adding a minimum upper division credit requirement.

SCAP Action Taken: 12/3/2010 - Post Tri-Campus Review. Approve non-routine. Forward to FCAS.

Holt noted that there were a few comments but no significant change at the Tri-Campus Review.

**Approved**

3. **School of Drama** - ([DRAMA-20100623](#)) New options in History, Theory, and Criticism; Performance; and Production within the Bachelor of Arts degree in Drama; and revised admission and program requirements for the Bachelor of Arts degree in Drama.

Background: The School wants to allow students to either take the traditional major in drama or focus their studies in one of the proposed options. They are also proposing to reduce the number of courses required for admission from five to four courses and add an approved course to the Modern and Choice/Special Studies requirements. These changes will help with recruiting and retention of undergraduate majors by providing allowing them to declare the major sooner and allowing them the option to focus their course of study within the major.

SCAP Action Taken: 10/15/2010 – Edit language to specify requirements for the general major and the three options. Approve and forward to FCAS.

SCAP Action Taken: 12/3/2010 - Post Tri-Campus Review. Approve non-routine. Forward to FCAS.

**Approved**

4. **Physics** - ([PHYS-20100210A](#), [PHYS-20100210B](#), [PHYS-20100210C](#), [PHYS-20100210D](#)) New options in Biophysics, Applied Physics, Teaching Physics, and Comprehensive Physics within the Bachelor of Science degree in Physics and revised program requirements for the Bachelor of Science degree in Physics.

Background: This is one of four new options the department is proposing to meet the diverse needs of their student population; students will be required to complete one of the options. The department is also modifying the core requirements for the major to address the addition of new introductory courses and allow students to choose the upper division mathematics courses that best fit their option requirements.

SCAP Action Taken: 10/15/2010 – Jennifer to ask why does Physics need a comprehensive option? Can they just have the BS in Physics and then 3 options, where students who do not pursue an option are in essence completing the comprehensive option? Need to verify that the department knows they need to offer current and returning students 10 years to finish the major under the old requirements. Approve and forward to FCAS.

SCAP Action Taken: 12/3/2010 - Post Tri-Campus Review. No comments posted. Approve non-routine. Forward to FCAS.

Holt said there were minor details to be resolved in technicalities, but that SCAP recommended approval.

**Approved** (Pengra, Physics, abstained)

5. **College of the Environment - ([COENV-20100714](#))** New minor in Climate Science.

Background: The College is proposing a new interdisciplinary minor in Climate Science. This minor would offer students a clear path to study climate science from courses in the School of Oceanography, the Department of Earth and Space Sciences, and the Department of Atmospheric Sciences. They College is also requesting an exception to the rule requiring students to have earned a minimum of 90 credits before declaring a minor as students will be encouraged to enroll in the courses required for the minor within their first two years at the University.

SCAP Action Taken: 10/15/2010 – Virjean to research the 90 credit to declare a minor requirement. Jennifer to ask the College if 1) the math and physics requirement can be removed, 2) make the policy course a requirements; 3) add a minimum number of upper division courses; 4) the goal of the capstone course - can undergraduate students really be expected to understand graduate level papers; 5) can the capstone be taken at any time.

Note: As of 10/21 the faculty responsible for the minor are looking at dropping the MATH 126 and PHYS 123 requirement and put in a note that it is recommended that students take the MATH 124-125-126/PHYS 121-122-123 series (students will have to complete ATM S 358 in order to complete the minor if they have not taken those two series), reduce the number of credits in the minor to 25 by replacing the MATH and PHYS with a Policy requirement (or additional Science electives from the list). They are also reworking the Integrative Experience course to be move active rather than passive for the students (course has not been approved yet - likely to include a group project or policy paper requirement).

SCAP Action Taken: 11/12/2010 - Approved non-routine without 90 credit declaration waiver, forward to FCAS.

**Approved**

6. **Mechanical Engineering- ([ME-20100601](#))** New option in Mechatronics within the Bachelor of Science degree in Mechanical Engineering.

Background: The department currently offers few concentrations within its major. It would like to officially convert one of those to an Option in Mechatronics that has been offered unofficially for 15 years.

Action Taken: 11/12/2010 - Approved non-routine, forward to FCAS.

**Approved**

**B. Other Business – FCAS Policy Pertaining to Minors**

Holt presented the proposed FCAS Policy Pertaining to Minors. The council discussed the proposal, focusing on whether it was necessary to have advisors sign off on minor declaration paperwork. Considerations included whether it would be extra workload for advisors, the fact that advisors had recommended to include that language, and the goal of ensuring satisfactory progress. Another major

issue discussed was the need to have completed 45 credits and declared a major prior to declaring a minor. It was noted that messaging around this item (#7) would have to be careful, and that existing minors would be grandfathered in, but that the basic idea was to emphasize that students are coming to UW to pursue majors and that should be their preliminary focus.

The council approved the following changes to the document:

- The in-residence requirement (item 4) was clarified to be in-campus at the UW campus granting the minor.
- Language in the 5<sup>th</sup> item was added to clarify that minors may request a minimum 2.0 GPA requirement, but it is not mandatory.
- To clarify the 8<sup>th</sup> item, the phrase “in order ensure that students meet university satisfactory progress requirements” was added.

The council then approved the policy as amended. The final policy is attached and also available on the FCAS website at

[http://www.washington.edu/faculty/committees/fcas/fcas\\_issues/fcas\\_policyonminors\\_121010.pdf](http://www.washington.edu/faculty/committees/fcas/fcas_issues/fcas_policyonminors_121010.pdf).

#### **5. Evaluation of Undergraduate Cross-Campus Enrollment Policy (Janet Primomo, Faculty Council on Tri-Campus Policy)**

Janet Primomo, faculty member on the Faculty Council on Tri-Campus Policy (FCTCP), spoke about the 2008 Class B Legislation on undergraduate cross-campus enrollment [available at [http://www.washington.edu/faculty/facsen/legislation/class\\_b/classb\\_175.pdf](http://www.washington.edu/faculty/facsen/legislation/class_b/classb_175.pdf)]. She said that last year FCTCP decided they'd follow up and see how the changes made have been working. They've looked at the number of students cross-enrolled since 2007 and feedback solicited from students and advisors. The trend was that the number of students cross-enrolling has increased, but the credits per student did not increase. Few advisors felt very well informed about the policy, and some didn't know at all. Barriers brought up included a lack of priority registration and the cross-campus enrollment restrictions themselves, not to mention extra difficulties associated with traveling between campuses.

Four primary recommendations are being made:

- The Registrar's office should have a better handle on publicizing rules and processes for cross-campus enrollment
- The issue of minors with respect to cross-campus enrollment is a major challenge, and a group needs to look at it
- The residency requirement is oftentimes impossible to meet without using a petition
- Restrictions may be appropriate, though difficult from a student point of view. Overall, the integrity of the program is what's most important.

The council discussed these recommendations. On the issue of promotion of the policy, there were mixed feelings. Members pointed out that it's currently publicized to the same degree as any other policy in the Registrar's office, and suggested that the policy should be publicized among advisors across all campuses, but not advertised to students.

Janssen asked where cross-enrolling students were coming from and going. Primomo said that it is primarily Bothell students coming to Seattle, then Tacoma students coming to Seattle, and there are very few other movements.

Brandon Skyles, ASUW representative on FCTCP, brought up a broader set of tri-campus issues, noting that Bothell can be viewed as a backdoor to Seattle, and the campuses seem to exist in a state of limbo. The council then raised other issues, including the relationship between students at the Bothell and Tacoma campuses to the University of Washington as a whole; viewpoints between students at the different campuses; that campuses may offer different elements for the same degree, which is not a problem as long as they meet requirements; and that the campuses seem to be moving more toward independence than integration.

Almgren pointed out that the original rationale was also that each campus has something uniquely different to offer to students. Since part of undergraduate education is the immersion experience, you want to make sure that there is a strong sense of affiliation and identity for students at each campus. Primomo added that faculty at Bothell and Tacoma think about these issues more than those at Seattle, but faculty and collegial relationships are gaining strength even as the campuses move apart administratively.

Janssen then brought up the issues of academic misconduct, which is handled by the unit the student is enrolled in, not the one offering the class in which misconduct has occurred (if different). He hopes that work can be done to address this, as it has implications not only for cross-campus enrollment, but even among students from different colleges at the same campus.

### **6. Potential Waiver of 45-Credit Residency Requirement (John Schaufelberger)**

Schaufelberger said that the UW Handbook allows for FCAS to grant a waiver of the 45-credit residency requirement for 5 years. The department of Aeronautics and Astronautics wants to offer a Bachelor degree in Abu Dhabi via educational outreach, and is requesting a residency requirement waiver, as outlined in Volume 4, Part III, Chapter 14, Section 1, paragraph B of the University Handbook. Schaufelberger presented a list of information and documentation that would be required to review before granting a waiver, and asked the council for input.

The council raised a number of questions to be asked in the process of reviewing the waiver request:

- Will these students be admitted as regular UW students?
- How will academic history of prospective students be vetted?
- How will these students be served by UW?
- What is the academic infrastructure for the program? (Library access, advising, monitoring of student progress, student services)

### **3. Adjournment**

The meeting was adjourned at 2:44 p.m.



# **Faculty Council on Academic Standards (FCAS) Policy Pertaining to Minors**

University of Washington minors must meet the following guidelines to be considered for approval:

1. 25-35 credits.
2. A minimum of 50% or 15 credits, whichever is greater, of 300/400 level courses.
3. A student cannot receive a minor in their major. \*
4. A minimum of 50% or 15 credits, whichever is greater, must be completed in residence at the UW campus granting the minor.
5. Minors may request a minimum cumulative 2.0 GPA for courses applied to the minor; higher grade and GPA requirements are subject to additional review.
6. Courses taken Satisfactory/Not Satisfactory will not be counted toward a minor.
7. Students must declare a major and have completed a minimum of 45 credits before declaring a minor.
8. Students must have the major advisor sign off on minor declaration paperwork in order to ensure that students meet university satisfactory progress requirements.

## **\* Interdisciplinary Minors**

Interdisciplinary minors are minors that are composed of courses and content that come from more than one area of study. They were created because students are not allowed to minor in their major, but at times the content overlap between the major and an Interdisciplinary minor is unavoidable. To ensure that students are satisfying the intention of the rule disallowing a student to minor in their major, FCAS created the following additional guidelines.

- 1) Interdisciplinary minors must require that 60% of the coursework applied to the minor is taken outside of the student's major requirements. This means these classes may not apply both to the satisfying major requirements and interdisciplinary minor requirements. Note: These credits can count towards the 180 credits required for graduation.
- 2) The minor should include some type of Capstone/Colloquium/Seminar/Cumulating experience.

*Adopted by the Faculty Council on Academic Standards on December 10, 2010.*