

University Of Washington  
Faculty Council on Academic Standards  
October 21, 2011  
1:30 p.m. – 3:00 p.m.  
Gerberding Hall 142

**Meeting Synopsis:**

- 1) Call to Order
  - 2) Approval of minutes of October 7, 2011 meeting
  - 3) Open discussion on SCAP Report
  - 4) Open discussion on shift of Technical Writing Courses
  - 5) Adjourn
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**1) Call to Order**

The meeting was not called to order by Brad Holt due to lack of quorum, standing in for John Schaufelberger.

**2) Approval of the minutes of October 7, 2011**

The minutes of the October 7, 2011 meeting were not able to be approved due to lack of quorum.

**Note:** Open discussion was held, while waiting to see if additional members would arrive.

**3) SCAP Report**

Consent agenda will be voted on electronically, in order to enable SCAP meeting to focus on new items next week rather than waiting for the next FCAS meeting. Chair Schaufelberger is requesting Faculty Secretary Marcia Killien's guidance to know if minors are subject to the RCEP process. There was concern expressed regarding the request to suspend admissions to DX Arts program, as members were curious if department had investigated demand for the major before the decision to suspend was made.

**4) Shifted burden for Technical Writing Courses**

There was discussion of the shifting of teaching burden for technical writing courses from home departments to other schools. Despite the general elective requirements for technical writing courses, the College of Engineering is no longer offering these courses itself. Thus students have to take courses within the School of Arts and Sciences, serving as extra competition for spots within these classes.

**5) Adjournment**

Brad Holt adjourned the meeting at 2:02 p.m.

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*Notes by Jay Freistadt, Faculty Council Support Analyst. [jayf@u.washington.edu](mailto:jayf@u.washington.edu)*

**Present: Faculty:** Holt, Pengra, Taggart

**Ex-Officio Reps:** Wensel,

**Regularly Invited Guests:** Corbett, Wiegand, Payne, Sahr

**Absent: Faculty:** Schaufelberger (Chair), Kramer, Keil, Almgren, Cunningham, Holman, Stroup, Janssen

**President's Designee:** Ballinger

**Ex-Officio Reps:** Fugate, Williams, Smith

**Regularly Invited Guests:** Winslow, Edwards