

University of Washington  
Faculty Council on Academic Standards  
December 2, 2011  
1:30-3:00 p.m.  
Gerberding Hall 142

**Meeting Synopsis:**

- 1) Call to Order
  - 2) Chair's Report
  - 3) Approval of the Minutes of November 4, 2011
  - 4) SCAP Report
  - 5) Admissions and Graduation Subcommittee Report
  - 6) Fee-Based Student Enrollment
  - 7) Satisfactory Progress Policy
  - 8) Additional items
  - 9) Adjournment
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**1. Call to Order**

Chair Schaufelberger called the meeting to order at 1:33 p.m.

**2. Chair's Report**

Schaufelberger briefly summarized his discussion of what qualifies for an RCEP with both the Senate Committee on Planning and Budgeting Chair and the Secretary of the Faculty. He noted that although "tracks" are specified in the Faculty Code, intention was to have a broader interpretation but minors are not mentioned in the Faculty Code. At the last meeting, FCAS approved two removals of minors, which will later be revisited from SCAP after a Tri-Campus Review. Evan Smith, ASUW Director of University Affairs, contacted the School of Forest Resources and Art which had petitioned to remove minors and provided students with the ability to give feedback. He noted that the students expressed gratitude for being included in the process.

Regarding suspension of admissions into majors, Schaufelberger did not feel that student admission numbers are subject to the authority of FCAS. He discussed this authority with interim Provost Doug Wadden, who suggested this to be sent to the Board of Deans. Schaufelberger proposed that the Council table this topic unless further issues arise. Philip Ballinger, Assistant Vice President for Enrollment, mentioned that such suspensions had occurred in the past within the School of Education without notifying either the registrar or FCAS. He emphasized the significance of the issue and argued there should be a mechanism to allow the University's response to such issues. Robert Corbett reflected that Schaufelberger's drafted "Recommended Actions for Proposals to Eliminate Undergraduate Program Elements" guidelines would address this ambiguity in the process. Concerns were raised on how to ensure cross-campus communication and the authority of FCAS to address this. Schaufelberger offered that either FCAS could pass Class B legislature to change its authority on this subject or he could present a discussion to the Board of Deans. Ballinger recommended that some language be developed for addressing this issue. Schaufelberger requested that SCAP draft a proposed policy and indicated that he would discuss the matter with the Secretary of the Faculty.

**3. Approval of the Minutes of November 4, 2011**

Minutes from the FCAS meeting on November 4, 2011 were approved as written.

#### 4. SCAP Report

A. Brad Holt introduced the Consent agenda (routine actions), consisting of eleven items.

1. **Jackson School - (SIS-20110920A)** Revised program requirements for the Bachelor of Arts degrees in Comparative Religion, Asian Studies, Canadian Studies, and International Studies.

Background: The Jackson School is in the process of reorganizing its program structure and prefixes effective AUT/2012. The changes need to be reflected in the catalog copy.

SCAP Action Taken: 11/18/2011 – Approve routine: Forward to FCAS.

2. **Jackson School - (SIS-20110920B)** Revised program requirements for the Bachelor of Arts degree in European Studies.

Background: The Jackson School is in the process of reorganizing its program structure and prefixes effective AUT/2012. The changes need to be reflected in the catalog copy. Also the European Studies faculty voted to require students to complete at least one elective be a globally focused International Studies course form an approved list.

SCAP Action Taken: 11/18/2011 - Approve routine: Forward to FCAS.

3. **Jackson School - (SIS-20110920C)** Revised program requirements for the minors Canadian Studies, China Studies, Comparative Religion, Comparative Islamic Studies, European Studies, International Studies, Japan Studies, Jewish Studies, Korea Studies, South Asian Studies, Southeast Asian Studies.

Background: The Jackson School is in the process of reorganizing its program structure and prefixes effective AUT/2012. The changes need to be reflected in the catalog copy.

SCAP Action Taken: 11/18/2011 - Approve routine: Forward to FCAS.

4. **Jackson School - (SIS-20110920D)** Revised name of program from a minor in Latin American Studies to a minor in Latin American and Caribbean Studies.

Background: The Jackson School is in the process of reorganizing its program structure and prefixes effective AUT/2012. The changes need to be reflected in the catalog copy. Also the Latin American faculty voted to change the name of major (already approved) and the minor to add Caribbean to reflect the significant curricular and programmatic emphasis in the island region.

SCAP Action Taken: 11/18/2011 - Approve routine: Forward to FCAS.

5. **Jackson School - (SIS-20110920E)** Revised program requirements for the Tri-Campus minor in Human Rights.

Background: The Jackson School is in the process of reorganizing its program structure and prefixes effective AUT/2012. The changes need to be reflected in the catalog copy.

SCAP Action Taken: 11/18/2011 – Approve routine: Forward to FCAS.

6. **Early Childhood and Family Studies - (ECFS-20111025)** Revised program requirements adding Departmental Honors to the Bachelor of Arts degree in Early Childhood and Family Studies.

Background: Students in the major have requested the opportunity to earn Departmental Honors.

SCAP Action Taken: 11/18/2011 – Approve routine, pending revision to remove required graduate coursework. Forward to FCAS once revisions are made.

7. **Chemical Engineering - (CHEME-20111010)** Revised admission and program requirements for the Bachelor of Science in Chemical Engineering degree.

Background: The department wants to clarify the upper-division admission language regarding in-progress prerequisites and update the engineering elective language regarding the number of credits of CHEM 299/499 and seminar courses that may count towards the requirement.

SCAP Action Taken: 11/18/2011 - Approve routine: Forward to FCAS.

8. **Human-Centered Design and Engineering - (HCDE-20111005)** Revised admission and program requirements for the Bachelor of Science in Human-Centered Design and Engineering and revised program requirements for the options in Human-Computer Interaction and Technical Communication.

Background: The department is re-envisioning their curriculum and wants to better sequence the courses (re-numbering and adding prerequisites via the Curriculum Review process) , dropping HCDE 231 as an admission requirement, and add two courses focused on areas of strength in the department. The department is also updating the list of courses that apply to the HCI option and adding flexibility to the TC option.

SCAP Action Taken: 11/18/2011 – Approve routine, pending edits to include options in catalog copy of programs offered. Forward to FCAS with revisions.

9. **Atmospheric Science - (ATMS-20111012)** Revised program requirements for the Bachelor of Science degree in Atmospheric Sciences.

Background: The department wants to require that students in the Meteorology track take a new course, ATM S 444, that provides students a background in probabilistic forecasting.

SCAP Action Taken: 11/18/2011 - Approve routine: Forward to FCAS.

10. **Oceanography - (OCEAN-20111005)** Revised program requirements adding Departmental Honors to the Bachelor of Science degree in Oceanography.

Background: Students in the major have requested the opportunity to earn Departmental Honors.

SCAP Action Taken: 11/18/2011 - Approve routine: Forward to FCAS.

11. **Environmental and Occupational Health - (ENVH-20110901)** Revised program requirements adding Departmental Honors to the Bachelor of Science degree in Environmental Health.

Background: Students in the major have requested the opportunity to earn Departmental Honors.

SCAP Action Taken: 11/18/2011 - Approve routine: Forward to FCAS.

### **Consent Agenda was Approved**

B. Holt introduced one Non-routine action for FCAS approval

1. **Bioengineering - (BIOEN-20110328)** New option in Nanoscience and Molecular Engineering within the Bachelor of Science in Bioengineering degree.

Background: The department is following in the footsteps of CHEM E and MSE to establish a transcribed option in NME.

SCAP Action Taken: 05/06/2011 - Approve non-routine. Forward to FCAS.

SCAP Action Taken: 11/18/2011 – Post Tri-Campus Review. Approve non-routine. Forward to FCAS.

### **Non-Routine action was Approved**

## **5. Admissions and Graduation Subcommittee Report**

Richard Keil provided a report of the Admissions and Graduation Subcommittee, noting two issues: requested removal of art admissions requirement and language for special admission athletes. The University of Washington is the only state institution which requires art as an admissions requirement, which has financial considerations. The subcommittee was asked to consider removal of the art requirement, and it unanimously voted "no." The subcommittee informed that this requirement is valued and requested that Admissions investigate alternative ways to address the financial implications of this requirement.

The subcommittee also altered language regarding Special Admission students, recruited by the Athletics Department. An Appellate Committee judges cases when a department challenges the admission of a special admission student-athlete, and Keil noted clarification was needed for policy to formally match the current process. He outlined changes: 1) The Appellate Committee was officially made a subcommittee of the Graduations and Admissions subcommittee of FCAS; 2) A paper trail regarding this committee was created; 3) Only faculty members have vote; 4) Another layer of accountability was added. FCAS will vote to approve these changes on the December 16<sup>th</sup> FCAS meeting.

## **6. Fee-Based Student Enrollment**

Virjean Edwards described fee-based enrollment, noting concerns about Abu Dhabi students registering for non-fee based programs. She differentiated between "evening degree" students and online or day students. Students in Abu Dhabi will similarly be restricted from other programs, as they will be coded differently within the registrar's system. Fee-based students can enrolled in state-funded courses only as non-matriculated students through UWEO. Schaufelberger emphasized that this must be written either in the University Catalog or in the University Scholastic Regulations.

University employees who are enrolled in fee-based programs may use their exemption to gain credits which count towards their degree was noted as another potential issue, which Edwards is working to resolve. Concerns were raised regarding the creation of different classes of students, higher barriers of transfer between the three UW campuses compared to external transfers and tensions between business and teaching models. Additional items mentioned were that the Scholastic Regulations indicate that evening degree students are "non-matriculated" and access to courses beyond fee-based programs when academic programs change from state-funded to fee-based.

## **7. Satisfactory Progress Policy**

Kevin Mihata, Assistant Dean for Educational Programs, discussed student satisfactory progress policy, noting the issue that criteria in different colleges can serve to confuse student advisors. He mentioned issues arising for double-majors, where requirements can differ between university and department rules. Suggestions were to form consistent policy on student satisfactory progress across all schools and to require advisor approval from both departments for double-majors' academic plans.

Another discussion centered on how to address students who are either reaching or beyond the 210 credit maximum for satisfactory progress. One suggestion to addressing this was through making upper level courses more expensive than lower level courses. The Council considered potential benefits of using a quarter-based or credit-based limit progress policy for satisfactory progress, but it was noted that having strict credit-based requirements conflicted with consistency across AP, IB and transfer credits. Schaufelberger proposed thresholds be established based on credits; if threshold is reach prior to completing 4 years, then then student could stay through their fourth year as a freshman, or two years as a transfer student. It was noted that peer organizations have similar policies.

Wiegand and Mihata will investigate the ramifications of policy changes, particularly the impact on IB / AP program students. Mihata, Wiegand and Schaufelberger will put drafted language together and propose to FCAS regarding satisfactory student progress.

**8. Additional items:**

Evan Smith updated FCAS that the Diversity Requirement was just passed by students and that ASUW President Conor McLean will bring this to the Senate Executive Committee in January. Council members outlined the progression of such legislature and offered advice in regards to the process, noting this matter probably would come through FCAS as well. Members requested to know details on the requirement and questions followed on content and amount of credits. Smith noted that a study by the Office of Minority and Diversity Affairs determined that such classes are located across schools. Schaufelberger emphasized the need to work with the Office of the Registrar.

**9. Adjournment**

Meeting was adjourned at 2:52 p.m. by Chair Schaufelberger.

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*Minutes by Jay Freistadt, Faculty Council Support Analyst. [jayf@u.washington.edu](mailto:jayf@u.washington.edu)*

**Present:**           **Faculty:** Schaufelberger (Chair), Kramer, Keil, Holt, Almgren, Pengra, Taggart  
                          **President’s Designee:** Ballinger  
                          **Ex-Officio Reps:** Williams, Fugate, Smith  
                          **Guests:** Wiegand, Sahr, Kollet, Edwards, Corbett

**Absent:**           **Faculty:** Cunningham, Holman, Janssen, Stroup  
                          **Ex Officio Rep:** Wensel