

University of Washington
Faculty Council on Academic Standards
December 16, 2011
1:30-3:00 p.m.
Gerberding Hall 142

Meeting Synopsis:

- 1) Call to Order
 - 2) Chair's Report
 - 3) Approval of the Minutes of November 4, 2011
 - 4) SCAP Report
 - 5) Admissions and Graduation Subcommittee Report
 - 6) Satisfactory Progress Policy
 - 7) Adjournment
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1. Call to Order

Chair John Schaufelberger called the meeting to order at 1:33 p.m.

2. Chair's Report

Schaufelberger was asked what the next steps are for the recently passed resolution by ASUW to create Diversity Requirement for graduation at the University of Washington by Susan Astley, Faculty Senate Chair. Schaufelberger suggested that if the Faculty Senate wanted to take action, this would require Class B Legislation to be approved by the Faculty Senate and the voting faculty. He believed that Astley wants to pass the resolution to FCAS, and would be delegated to the Subcommittee on Admissions and Graduation. He critiqued the actual wording of the resolution but believes there is value in exploring how a diversity requirement may work and what it would entail. Schaufelberger told Astley that Class B legislation would probably not be feasible within the academic year.

3. Approval of the Minutes of December 2, 2011

Minutes were approved as written.

4. SCAP Report (Brad Holt)

- No Consent agenda (routine actions)
- Non-routine actions

1. **School of Art - ([ART-20110630](#))** Eliminate the minor in Interaction Design.

Background: The School of Art does not have the ability to support the minor and the pending major in Interaction Design and the growing field requires the deeper academic background offered by the major.

SCAP Action Taken: 10/14/2011 – Move forward to FCAS for discussion on whether eliminating minors requires a RCEP. If approved School must announce and publish on their website (in addition to the General Catalog) that the minor will be eliminated and that students must declare the minor by the end of the 2011-2012 academic year to be eligible to complete it.

SCAP Action Taken: 12/9/2011 – Post Tri-Campus Review. Approve and forward to FCAS.

It was noted that the process has been followed to eliminate minor. There was a motion to eliminate the minor in Interaction Design. **Motion carried.**

2. School of Forest Resources - (SRF-20110506) Eliminate the minor in Streamside Studies.

Background: The School is requesting to end the minor due to very poor enrollment since it was created in 1999. The remaining 4 students in the minor would be allowed to complete it.

SCAP Action Taken: 10/14/2011 – Move forward to FCAS for discussion on whether eliminating minors requires a RCEP. If approved School must announce and publish on their website (in addition to the General Catalog) that the minor will be eliminated and that students must declare the minor by the end of the 2011-2012 academic year to be eligible to complete it.

SCAP Action Taken: 12/9/2011 – Post Tri-Campus Review. Approve and forward to FCAS.

It was noted that the process has been followed to eliminate minor, as above. There was a motion to eliminate the minor in Streamside studies. **Motion carried.**

3. School of Public Health - (SPH-20110225) New Bachelor of Arts and Science degrees in Public Health) (i.e. Convert the option in Public Health within the Bachelor of Art and Science degrees in Individualized Studies to Bachelor of Art and Science degrees in Public Health)

Background: The School of Public Health is requesting to take over responsibility of the Public Health majors from Individualized Studies because 1) the SPH faculty are responsible for most of the planning, expertise, teaching, and management of the major; 2) students have requested the program be more aligned with the School of Public Health and clearly documented on their transcripts; and 3) Council for Education in Public Health is planning on extending accreditation to undergraduate programs soon and having both the undergraduate and graduate programs administered by the School will make accreditation reviews more efficient.

SCAP Action Taken: 10/14/2011 – Move forward to FCAS pending the 2.7 in the senior student be reduced to a 2.0 or the department provides an academic justification. (School has approved the 2.0). Discuss if RCEP required at FCAS.

SCAP Action Taken: 12/9/2011 – Post Tri-Campus Review. Approve and forward to FCAS.

SCAP had initially approved this process and sent to Tri-Campus review, which provided helpful comments, such a modification regarding the number of upper-level electives which was adopted. SCPB approved initiation of RCEP to eliminate the old program. There was a motion to approve the new Bachelor of Arts and Science Degrees in Public Health. **Motion carried.**

4. School of Art - (ART-20100120B) New Bachelor Degree in Interaction Design.

Background: Interaction Design is a new field and will be a fit in the Design program.

Justification: The School is planning to drop the Bachelor of Arts degree in Design Studies and start this program as soon as possible. Students have been requesting this field and the School now have the ability to offer the major.

SCAP Action Taken: 04/09/2010 – Just started working with Robert on HECB PNOI. Jennifer to contact to inquire about grade and admission requirements.

SCAP Action Taken: 12/09/2011 – HECB has approved, still pending UW approval (see elimination of BA in Design Studies). SCAP wants the School of Art to submit a new 1503 requesting a Bachelor of Design degree

with options in Interaction Design, Industrial Design, and Visual Communication Design. The new 1503 can move through the Tri-Campus Review, but cannot be finalized until Art submits a RCEP for the BA in Design Studies and the BFA's in Fibers, Metals, and Printmaking.

Interactive Design wants to create a new Bachelor of Design Degree. Holt noted that requests have shifted in language, which SCAP requested that Art clarify.

5. **School of Art - (ART-20100120A)** Elimination of the Bachelor of Arts degree in Design Studies.

Background: The BA in Design Studies was designed to encourage student to broadly study the field of Design, but it practice it is not the best fit for students' goals.

Justification: The School wants to drop the Bachelor of Arts degree in Design Studies to make room for the proposed BFA in Interaction Design which is an emerging field. They would run courses in the BA through June 2011.

SCAP Action Taken: 04/09/2010 – Brad and Robert to send to SCPB prior to FCAS and check on the 10 year from date of admission to complete the major rule.

SCAP Action Taken: 12/09/2011 – Art still has not started the RCEP. Still waiting for RCEP.

No action was taken by SCAP, no action necessary yet from FCAS, to await RCEP.

Additional SCAP Items:

Holt noted that Jennifer Payne created a flow sheet process regarding establishment or removal of degrees, majors, minors and options, and Robert Corbett is drafting the instructions.

5. Admissions and Graduation Subcommittee Report

Last session, Richard Keil had discussed an amended admissions policy for student-athletes, changing a policy adopted by FCAS in 2008. Schaufelberger brought this policy to FCAS for approval, and requested feedback from the Council. With no questions, there was a motion to approve this language. **Motion carried.** Schaufelberger will add the revised portion to the original document with the revision date.

6. Satisfactory Progress Policy

Deborah Wiegand proposed a drafted Satisfactory Progress Policy (Appendix A), drafted by her, Kevin Mihata and Schaufelberger. A policy statement was drafted to provide students with a certain amount of time rather than credits to finish their studies. She presented the proposed policy statement:

“Students who enter UW as freshmen and graduate with a single major may take as many credits as they wish, as long as they graduate within **12 quarters of college work**. Transfer students with single majors are allowed **6 quarters of college work**. Students pursuing more than one major may take 2 additional quarters. Quarter totals do not include summer.

Students who do not earn the minimum number of credits to graduate (180 credits) within the number of quarters allowed above may continue to enroll until their credit total exceeds 195. Those with more than one major may continue to enroll until exceeding 210 credits. After reaching these limits, students will no longer be permitted to register as continuing UW students in the regular academic year (Autumn-Winter-Spring).

If a student does is not able to graduate by the time they have 195 credits, they will need to determine a different way to get their remaining credits. This policy allows for distance learning credits and continuing education courses, outside quarter restrictions. Questions were raised if such policy should

have language for double degree students as well. Schaufelberger noted that this was embedded within the first two paragraphs, and it was this that he wanted to bring before the council to consider.

“In order to allow fair access to the University of Washington to as many eligible applicants as possible each year, the University has set limits on the maximum number of quarters and credits allocated for each student. Students who enter as freshmen and graduate with a single major may take as many credits as they wish, as long as they graduate within 12 quarters of college work. Transfer students with single majors are allowed 6 quarters of college work if they have completed two or more years of study in a community college. Transfer students who enter the university after completing one year of study in a community college will be allowed 9 quarters of college work. Summer quarters do not count in these limits.

Students, who do not complete their degree requirements within the time frames specified above, will be allowed to continue to enroll until they achieve 180 credits. In order to register, they must submit a graduation application to complete all degree requirements within 210 credits. Students will no longer be able to register after the quarter in which they reach 210 credits. Students pursuing more than one degree will no longer be able to register after the quarter in which they reach 240 credits.”

Edwards emphasized that having such clearer guidelines will be very helpful for students with very few students potentially adversely affected by this. Concerns were raised regarding contiguous quarters of studies, emphasizing to detrimental to students who needed to leave school for internships or illness. Wiegand noted that AP / IB would be taken out of the consideration towards graduation under such policy. John Sahr asked if there was a difference between a student who has 45 credits obtained at a community college, and a high school student who enters with the same amount of credits. Holt responded that the high school student would be classified as a freshman, whereas a transfer student would be indicated as such. Schaufelberger accepted Holt’s request to alter “college work” to “college work at the University of Washington.”

Questions also arose on the statement’s ability to address should University of Washington students leave for community college and return, how community college experience would be taken into account. Debate followed whether such language should be more generic or specific. Wiegand noted current problems are lack of clarity around AP / IB, transfer and running start are most important to address. Ultimately, it was concluded that concerns are students taking classes at the UW, independently of credits accrued externally. Need to craft language to address “freshmen” who enter as “sophomores” or “juniors” in credit loads.

Discussion followed on whether there was a differentiation between resources utilized by students with single and double degrees or multiple majors. It was requested to remove the “with a single major” within “Students who enter UW as freshmen and graduate with a single major may take as many credits as they wish...” and “pursuing more than one degree” within “Students pursuing more than one degree will no longer be able to register after the quarter...” to avoid confusion.

It was clarified that students should be able to take as many credits as they can within four years of school, but being enrolled more than 12 quarters at the University of Washington, credit limits become applicable. The Council recommended a change in language to “12 quarters of college work while registered at the University of Washington” and “Transfer students with single majors are allowed 6 quarters of college work while registered at the University of Washington.” John Sahr asked how sequential curriculums are addressed: students may need some additional time if missed one quarter. Suggested rewording for transfer students: “Transfer students who enter as Juniors have 6 quarters.”

Transfer students who have other status, have corresponding number of quarters consistent with this policy.” Schaufelberger emphasized that not all scenarios can be predicted.

Further questions arose about using the terminology “Students who enter UW as freshmen” to address first year students who enter with enough credits to classify as a sophomore or otherwise. Also, Schaufelberger was unsure whether the credit limit would be 210 credits or 240, as students are allowed 30 credits beyond their required degree. Council members requested language to distinguish between students who have a plan, and those who do not. Schaufelberger added that Kevin Mihata had informed him that there is no current capacity to be able to manage so much academic planning.

Debate followed on the registration process for dual-degree students, noting that the department with the students’ first degree must sign off, though there is no need to re-enroll. The Council then discussed to what extent policy should be explicit, and the whether the University was obligated to provide more than one degree to its students. There was a request to add the double degree credit limit at 240 credits within the policy statement: “Those with more than one major may continue to enroll until exceeding 210 credits for a single degree, or 240 for a double degree.”

Addition of language for cutoff point where additional degrees can be added for students was suggested. Currently, once an undergraduate reaches 105 credits without a major, there is an informal rule that they meet with their advisor. Wiegand and Edwards will take this back and revise, and will work with Evan Smith on implementation of this policy. Other proposals followed that financial implications should be considered to incentivize student planning, such as requirement of a petition filing fee or differential costs with credits beyond caps, differential “post-baccalaureate” tuition.

7. Adjournment

Meeting was adjourned at 2:51 p.m. by Chair Schaufelberger.

Minutes by Jay Freistadt, Faculty Council Support Analyst. jayf@u.washington.edu

Present: **Faculty:** Schaufelberger (Chair), Cunningham, Holt, Janssen, Keil, Kramer, Pengra, Taggart

President’s Designee: Ballinger

Ex-Officio Reps: Kollet (Williams, Fugate, Smith

Guests: Wiegand, Sahr, Edwards, Corbett

Absent: **Faculty:** Almgren, Holman, Stroup

Ex Officio Rep: Wensel

Appendix A: FACULTY COUNCIL ON ACADEMIC STANDARDS

DRAFT: SATISFACTORY PROGRESS POLICY PROPOSAL December 16, 2011

In order to allow fair access to the University of Washington to as many eligible applicants as possible each year, the University has set limits on the maximum number of quarters and credits allocated for each student. Students who enter as freshmen and graduate with a single major may take as many credits as they wish, as long as they graduate within 12 quarters of college work. Transfer students with single majors are allowed 6 quarters of college work if they have completed two or more years of study in a community college. Transfer students who enter the university after completing one year of study in a community college will be allowed 9 quarters of college work. Summer quarters so not count in these limits.

Students, who do not complete their degree requirements within the time frames specified above, will be allowed to continue to enroll until they achieve 180 credits. In order to register, they must submit a graduation application to complete all degree requirements within 210 credits. Students will no longer be able to register after the quarter in which they reach 210 credits. Students pursuing more than one degree will no longer be able to register after the quarter in which they reach 240 credits.

POLICY STATEMENT:

Students who enter UW as freshmen and graduate with a single major may take as many credits as they wish, as long as they graduate within **12 quarters of college work**. Transfer students with single majors are allowed **6 quarters of college work**. Students pursuing more than one major may take 2 additional quarters. Quarter totals do not include summer.

Students who do not earn the minimum number of credits to graduate (180 credits) within the number of quarters allowed above may continue to enroll until their credit total exceeds 195. Those with more than one major may continue to enroll until exceeding 210 credits. After reaching these limits, students will no longer be permitted to register as continuing UW students in the regular academic year (Autumn-Winter-Spring).

Summary

The upper credit limit is not 195 credits; it is really **195 credits plus whatever the student takes in the final quarter** (and any subsequent summer quarter). A student who took a normal load (15 credits) in the final quarter after reaching 195 would graduate with 210 credits. That student could also register for more than 15 (up to 30, in fact), and could also take summer quarter, ending well beyond 210. Double degree students could still reach 225 in the final quarter after 210.

Thus freshmen would have either four years **OR** 195+one quarter, whichever is greater. CC transfers get two years or 195+one quarter.

Implications

- We would need language for students who transfer with other numbers of credits (say, about a year's worth of credits), or we could just say that ANY transfer student gets at least two years. For those who wanted more time, they would presumably use the credit limits above, or get special permission of some kind, etc.
- Counting by quarters (rather than years) allows part-time enrollment by quarter. Counting by credits allows for part-time enrollment by credits (e.g., 10 per quarter).
- We would need to determine whether Running Start counts as high school or college credit. Berkeley does NOT count college courses taken before HS graduation against satisfactory progress limits.
- I assume, based on previous guidelines, that AP/IB would **NOT** count as college work.
- Transfer work taken after matriculation at UW (e.g., taking off from UW for a quarter at a CC) will count toward quarter totals.
- Students can pursue as many majors or minors as they can finish within the above limits.
- Students can declare majors or minors whenever they want, as long as they can be completed within the above limits.
- We would still need to establish guidelines within which exceptions could be made. We could institutionalize exceptions for some majors – or those programs could make reasonable adjustments.
- We would still have to develop accounting mechanisms (e.g., credit counting in DARS or elsewhere).
- This would avoid the façade of a “Graduation plan” that is actually impossible to monitor.
- This would encourage four-year graduation, so that summer is seen as keeping “on track.”
- We could also allow registration as nonmatriculated students in the academic year after the limit. This appears to be what Berkeley does.

From Berkeley, College of Letters and Sciences:

Unit Ceiling

In order to allow fair access to the College of Letters and Science to as many eligible applicants as possible each year, the College has set limits on the maximum number of semesters and units allocated for each student. It is important to plan your program carefully, with the unit ceiling in mind, to be sure that you will be able to graduate within the limits and that you will achieve as many of your educational goals as possible.

Students who enter Berkeley as freshmen and declare a single major may take an unlimited number of units if they finish their degree in eight semesters of college work; for those pursuing more than one major, nine semesters are allowed. Transfer students with single majors are allowed four semesters to finish the degree and five semesters for those pursuing more than one major. Note: "Semesters" are defined as fall and spring terms (quarters or semesters); summer terms are not counted.

Students who do not complete their degree within these semester limits are subject to the unit ceiling.

Determining the Unit Ceiling

If you have declared a single major and wish to stay longer than eight semesters (four semesters for transfers), you may continue to enroll until you exceed 130 units (this includes all college work except [deductible units](#)). For example, if you have completed 130 or fewer units at the end of your eighth semester, you may enroll in the following semester in as many units as you want. But, if you have 130.1 units, you may not enroll again, and your registration will be blocked. If you have more than one major, you may continue to enroll until you exceed 136 units (which includes all college work except [deductible units](#)).

Students on financial aid should contact the Financial Aid Office to determine if their aid package will cover the cost of additional semesters.

Students who exceed the unit ceiling and are blocked from enrolling in fall and spring semesters may enroll in Berkeley classes during Summer Sessions or through [UC Extension's Concurrent Enrollment program](#).

Although it is possible to appeal to the Dean for permission to extend enrollment past these limits, this is rarely granted, and only in exceptional circumstances. To inquire about waivers of the unit ceiling, make an appointment with a College adviser.