

University of Washington
Faculty Council on Academic Standards
March 30, 2012
1:30 - 3:00 p.m.
Gerberding Hall 142

Meeting Synopsis:

- 1) Call to Order
- 2) Chair's Report
- 3) Approval of the Minutes of March 9, 2012
- 4) SCAP Report (Brad Holt)
 - Consent agenda (routine actions)
 - Non-routine actions
- 5) Good of the Order
- 6) Adjournment

1) Call to Order

Meeting was called to order at 1:37 p.m. by Chair John Schaufelberger.

2) Chair's Report

Schaufelberger informed that Jennifer Payne, the University Curriculum Coordinator, would like a slight language change on the recently revised Policy on Options and Minors. Language suggested is to change "An OPTION is formal, University approved 'transcripted' track/concentration/focus area within a specific major," altering "track/concentration/focus area" to "specialized course of study." Discussion followed on the difference between options and tracks; as options are transcriptable, where tracks are not. There were no objections to the alterations, and the language would be revised. Council members also suggested changing language from the second item of the Policy on Options vs. Minors from "2. Programs that currently offer options" to "2. Some of the programs that currently offer options are..." to not lead readers to think that these are the sole options offered. A motion was made to approve the policy revisions, seconded, and unanimously approved.

Schaufelberger also discussed the subjects of Reorganizations, Consolidation, and Elimination Procedures (RCEP) and Course Evaluations. He noted that a meeting regarding RCEP between Marcia Killien, Doug Wadden, Gail Stygall and him in which they had agreed that RCEP would apply to transcriptable courses of study, including Minors and Options. Schaufelberger informed that next steps in April will be to align the language to ensure consistency with the Graduate School, though elements such as engagement of faculty in the process and other changes will still need to be considered. This upcoming fall Class A Legislation would be required to clarify the requirements of what triggers an RCEP. Responsibility for the Class A legislation will be with the Faculty Council on Faculty Affairs. In regards to Course Evaluations, Schaufelberger alerted Stygall, Killien and Wadden that Course Evaluations is in danger of ceasing due to lack of funds, and Stygall will bring this item to the Senate Committee on Planning and Budgeting.

Schaufelberger was requested by the Provost to serve as interim Dean for the College of Built Environments starting in June, while the current Dean takes professional leave. As a consequence, Schaufelberger will be taking a one year leave of absence as FCAS Chair, starting June 15, 2012 as he did not believe that it appropriate for a Dean to serve as Chair, and was concerned about not having sufficient time for performing the Chair's responsibilities.

3) Approval of the Minutes of March 9, 2012.

The minutes from the March 9, 2012 meeting were approved with no modifications.

4) SCAP Report (Brad Holt)

Consent Agenda:

1. **Honors** - ([HONORS-20120224](#)) Revised program requirements for University Honors Program

Justification: The Honors Program needs to clarify how HONORS 391-394 apply to Areas of Knowledge requirements.

SCAP Action Taken: 03/16/2012 – Approve and forward to FCAS.

2. **Geography** - ([GEOG-20120301](#)) Revised program requirements for the Bachelor of Arts degree in Geography.

Justification: The Department needs to exclude a new course offered in conjunction with PCE from the approved Geography majors courses.

SCAP Action Taken: 03/16/2012 – Hold. Need better justification.

3. **Early Childhood and Family Studies** - ([ECFS-20120215](#)) Revised admission and program requirements for the Bachelor of Arts degree in Early Childhood and Family Studies.

Justification: The Early Childhood and Family Studies major increasing the admissions grade requirements to a minimum cumulative GPA of 2.50 for all college coursework + a minimum grade of 2.0 in all courses applied to the admissions or program requirements taken prior to admission. They are also making changes to the program requirements by moving some courses to approved electives and increasing the credits of others

SCAP Action Taken: 03/16/2012 – Approve and forward to FCAS with edits to admission requirements.

4. **College of Engineering** - ([COE-20120118](#)) Revised College General Education requirements.

Justification: The College of Engineering is requesting to no longer require HCDE 231 and allow their departments to specify alternatives to satisfy the College writing requirement.

SCAP Action Taken: 03/16/2012 – Approve and forward to FCAS.

5. **Quantitative Sciences** - ([QSCI-20120212](#)) Revised program requirements for the minor in Quantitative Sciences.

Justification: The Center for Quantitative Sciences wants to require students to take Q SCI 483 or Q SCI/STAT 403 (statistical analysis courses formerly part of the electives) and reduce the number of electives to 3-5 credits.

SCAP Action Taken: 03/16/2012 – Approve and forward to FCAS.

SCAP Consent Agenda Approved. The Motion carried.

Non-routine Items:

1. **School of Art** - ([DESIGN-20120130](#)) New Bachelor of Design degree; new major in Interaction Design within the Bachelor of Design degree; change the Bachelor of Fine Arts degrees in Visual Communication Design and Industrial Design into Bachelor of Design degrees in Visual Communication Design and Industrial Design; revised

admission requirements for the Bachelor of Design degree in Visual Communication Design and the Bachelor of Design in Industrial Design; change (clarifying Design Program admissions policy).

Justification: The School is establishing a Bachelor of Design degree, moving the existing BFAs in Visual Communication Design and Industrial Design under the Bachelor of Design degree; create a new major in Interaction Design under the Bachelor of Design; revise the admissions requirements for Design selection process. **SCAP Action Taken: 02/17/2012 – School of Art will arrive at 2pm in an attempt to answer any and all outstanding questions in order to try to get this forwarded to FCAS next week. Jennifer to make minor edits and send to John to forward for e-vote by FCAS.**

SCAP Action Taken: 03/16/2012 - Post Tri-Campus Review. Approve and forward to FCAS. IXD minor language will be removed at the end of Spring quarter per the approve of the elimination

Non-routine items were approved. The Motion carried.

5) Good of the Order

Schaufelberger requested to know if there were any other pending items for the Council to consider. Deborah Wiegand noted that the Satisfactory Progress Policy group is making progress. She added that the Curriculum Committee is working to revise the supplemental distance learning form and that she will provide updates on efforts to get the form up to date and serving the purpose. Council members noted that requirements to evaluate distance learning every three years is not being met, and Wiegand informed that this issue will be attempted to be addressed within the revision. She will present an update of Quali Student to FCAS on its May 11th meeting.

Evan Smith, ASUW Director of University Affairs, informed that he received a proposal from a student at the Disability Service Office suggesting to require faculty to post syllabi during registration, due to lead time needed to get alternative form textbook (for students with either seeing or other impairments). Council members informed that the time schedule displays the textbooks, however chapter specific assignments are not normally visible. As to requiring posting reading assignments prior to registration, faculty members did not see this as viable, as syllabi are often drafted closer to the beginning of classes. Council members offered suggestion for students with disabilities to reach out to faculty members if they are interested in taking courses during the next quarter, should such lead time be necessary to transcribe the materials to other formats. Smith would discuss this with Student Life.

Smith also provided an update on the Undergraduate Diversity Requirement, informing that they had met with the Provost, who suggested convening a taskforce with students and professors. Further updates will be provided later.

6) Adjournment

Meeting was adjourned at 2:09 p.m. by Chair Schaufelberger.

Notes by Jay Freistadt, Faculty Council Support Analyst. jayf@u.washington.edu

Present: Faculty: Schaufelberger (Chair), Pengra, Holt, Taggart, Kramer,
President's Designee: Ballinger
Ex-Officio Reps: Williams, Fugate
Guests: Corbett, Wiegand, Edwards

Absent:

Faculty: Holman, Stroup, Almgren, Janssen, Cunningham, Keil

Ex-Officio Reps: Smith, Wensel