

University Of Washington  
Faculty Council on Academic Standards  
1:30 p.m. – 3:00 p.m., October 11, 2013  
Gerberding 26

**Meeting Synopsis:**

1. Call to Order
  2. Report from the President's Designee
  3. Voting Privileges
  4. Review of the Minutes from September 27, 2013
  5. SCAP Report
    - a. Consent Agenda Items (Routine Actions)
    - b. Old Non-Routine Actions
    - c. New Non-Routine Actions
  6. Chair's Report
  7. Proposed Class B Legislation in Response to Implementation of "Limited Admission Students" Regulations – Changes to 1XX Chapters of Student Governance and Policies
  8. Integrated Social Science Online Degree Completion Major – Review of Draft Proposal
  9. Adjourn
- 

**1) Call to Order**

The meeting was called to order by Chair Kramer at 1:30 p.m.

**2) Report from the President's Designee**

Ballinger reported on recent developments of the criminal history questionnaire on UW applications. The Provost has been continuing conversations with stakeholders outside the university, including prison educators, and is not comfortable with the questionnaire. The Provost does not believe the questionnaire should be grounds to prevent a student from being admitted to UW, but instead should be used to determine the level of support UW can provide to the student if admitted.

**3) Voting Privileges**

Kramer discussed voting privileges for council and ex-officio members. All faculty representatives, along with ex-officio members, have voting privileges. The only ex-officio member of the council who does not have voting privileges is the President's designee. The role of the designee is to act as the voice of the President while providing input to council discussions. Kramer clarified that voting members cannot delegate their vote to someone else and members cannot video conference in lieu of attending council meetings. If a member has voting privileges then they count towards quorum, which is why attendance is important for every meeting.

**4) Review of the Minutes from September 27, 2013**

Several amendments were proposed regarding whether limited admission students were considered transfer students if they applied directly to the UW. Discussion ensued. If a student taking an online program which is not "degree completion" they would be admitted with no college credits from the specific program. The concern is not so much as transfer of credit, but of status. For example, limited admission students could be coming from high school, another institution, or as a post-baccalaureate.

At this time, newly-matriculated students from online degree programs would be considered transfer students. Discussion ensued regarding high school students versus transfer students entering online degree programs. Some of these issues will need to be discussed in the future. For example, with UW approving online degree programs FCAS will need to examine how the institution will address students within the community college system.

ACTION: The minutes from September 27, 2013 were unanimously approved as amended.

## **5) SCAP Report (Exhibit A)**

### ***Consent Agenda Items (Routine Actions)***

Taggart introduced the consent agenda items. These items are typically introduced together rather than separately. Taggart clarified that items #10 (Speech and Hearing Sciences) and #11 (Landscape Architecture) should have been removed because they were not actually approved at the recent SCAP meeting. Janssen asked to remove item #15 (Laboratory Medicine) from the consent agenda.

ACTION: Taggart moved to approve the consent agenda items (without items #10, #11 and #15). The consent agenda items were approved unanimously.

Taggart explained that item #10 (Speech and Hearing Sciences) was removed because it is still on hold. SCAP requested clarification on the intent of the recommended courses but the department has still not responded to the request. Taggart explained that item #11 (Landscape Architecture) was originally put on hold due to SCAP's misinterpretation at the time but it has now been officially approved by SCAP.

ACTION: Taggart moved to approve item #11(Landscape Architecture). Item #11 received unanimous approval.

Janssen discussed item #15 (Laboratory Medicine). The department is requesting a name change to one of its majors: "Medical Technology" to "Medical Laboratory Science". If approved, the resulting changes would impact university transcripts which must go through tri-campus approval.

ACTION: Janssen moved to send item #15 (Laboratory Medicine) to tri-campus review. The motion received unanimous approval.

### ***Old Non-Routine Actions***

The Business School wants to create a competitive minor in Entrepreneurship (item #1). The requested continuation policy was received without any issues.

ACTION: Taggart moved to approve old non-routine business item #1 (Business School). Item #1 (Business School) received unanimous approval.

### ***New Non-Routine Actions***

Taggart introduced the new non-routine items. Item #2 (Jackson School) is on hold for the department to gather more information.

ACTION: Taggart moved to approve new non-routine item #1 (Jackson School/Oceanography). Item #1 (Jackson School/Oceanography) received unanimous approval.

ACTION: Taggart moved to approve new non-routine item #3 (Electrical Engineering). Item #3 (Electrical Engineering) received unanimous approval.

## **6) Chair's Report**

Kramer had a conversation with the chair of the Faculty Council on Multicultural Affair (FCMA), Brett Rubio, about the implementation of the undergraduate diversity graduation requirement. Kramer will meet with Rubio about this on October 14<sup>th</sup> and plans on working with FCMA throughout the year to address this issue.

During its last meeting FCAS discussed creating an ad hoc subcommittee on the definition of courses. Kramer contacted the chair of the Faculty Council on Teaching and Learning (FCTL), Craig Allen, and will meet with FCTL in November to discuss the issue. A question was raised if this is in anticipation of online classes. The issue is much broader than online initiatives and addresses other concerns, such as activity-based budgeting.

Kramer discussed recent developments in the evening degree program related to its Humanities major. The program has decided to suspend admissions as a result of its recent decision to create it as an open major. In order to do so the evening degree program must undergo the 1503 process which Kramer feels is best for both FCAS and the program. The major will be suspended for a period of time while the program undergoes a thorough academic review of the major. The evening degree program has a lot on their plate right now and will need time for full consideration without adding more students into the program. There is very low enrollment in the major and the program does not believe there will be a huge impact on current students. Current majors in the evening degree program include Communications, English, Health Informatics & Health Information Management Major (HIHIM), Humanities and Social Sciences. It is possible that the evening degree program will have to undergo an RCEP process, but they will need time to figure out what to do because the Integrated Social Sciences degree completion program will be very distracting in the near future. It was mentioned that the evening degree program should also conduct an academic review of its other majors.

Kramer updated the council on FCAS' participation in several university-wide task forces. One is focused on enrollment while another will focus on online education. Kramer is not entirely sure what will be involved but will report back to the council on any developments.

## **7) Proposed Class B Legislation in Response to Implementation of "Limited Admission Students" Regulations – Changes to 1XX Chapters of Student Governance and Policies**

Kramer requested feedback on housekeeping changes that will be made to the chapters of Student Governance and Policies.

Concern was raised that UW extension courses are a broad term in relation to cross-campus enrollment. For example, if UW – Tacoma begins an online criminal justice program they could enroll in courses at UW Seattle. Kramer clarified that these online students are regularly admitted students to UW – Tacoma who happen to be online majors. A question was raised if program specific students at UW – Seattle could take classes at Tacoma and Bothell. From reading this language, if program-specific students are not able to do that then UW extension courses should not be considered on-campus courses. Non-matriculated students can take courses on a space-available basis. A question was raised asking if a

program-specific student could take 5 credits per year are they restricted only on their home campus. (Kramer noted that the 5 credits per year for the program-specific students is still a proposal.) This is an interesting question because students could only take courses if they have 25 credits on their own campus because extension courses do not count. It was clarified that the UW-Tacoma criminal justice online students are allowed to enroll in regular UW-Tacoma courses outside their program since they are regularly-admitted students.

Feedback was provided to the following chapters of Student Governance and Policy:

- 102.5.H – Attendance requirements.
- 109.2.B.1.B – Educational outreach and curricular authority. A question was raised about the term “adult students”. This is confusing since although most students are 18 years old and above, some are not (e.g. UW in high school). Discussion ensued. It was suggested that the term “adult” be removed.
- 109.2.B.3 – Independent Continuing Education Programs. A question was raised about the term “Independent Continuing Education” and if they can truly be Independent Programs if not sponsored by a particular department. Kramer will follow up.
- 109.3.A – Credit course offered by UW Educational Outreach (EO) through the Evening Credit Program. Concern was raised that the language appears to state anything offered by EO is part of the Evening Credit Program. Kramer will ask for clarification.
- 110.3 – Honors and Awards. Concern was raised that inclusion of the Dean’s List is “exclusive of ROTC courses”. A question was raised asking why ROTC courses should be excluded as opposed to any other lower division course. It was suggested to remove “exclusion” of these courses from honors and awards.
- 101 – Changing “Limited Admission Student” to “Program-specific Student”. This name change was proposed by the implementation committee over the summer. The term was changed because of the connotation that “limited admission students” were lesser than regularly admitted students. Discussion ensued. The term is a bit awkward, but there does not appear to be a better adjective for this particular type of student.

Discussion moved to 101.2.F – Program-specific Students and Enrollment on a Space-Available Basis. This proposal would allow program-specific students to be enrolled for up to 5 credits per academic year on a space available basis in courses that are not listed amongst those limited courses designated for their program. There are pros and cons, but the major concern is setting up a back door to get enrolled into the university. On one hand, it is consistent with the original legislation in which the students cannot take regular courses as described by their special status. However, there are other kinds of students with space available access. Concern was raised that an individual could be a part-time student working slowly through the university while taking half of their courses this way. This would apply to students taking extension courses, not home campus courses, while building up enough credits to begin taking classes on campus. Discussion ensued.

One major concern is the extra burden on faculty members when students are trying to gain access to a class on a space-available basis, especially for high-demand courses. This could become an issue because eventually a couple thousand program-specific students will be matriculated. Concern was also raised regarding budgeting for these students enrolled on a space-available basis. These students would pay the full cost at the rate of the program, not of a university course. This could lead to significantly reduced revenue if students are accepted into courses this way and justify treating these students differently. It was mentioned that FCAS should be more concerned about the student disadvantages of the

proposal rather than focusing on budgetary issues which fall outside the council's jurisdiction. It was pointed out that budgetary issues are tied closely together with services to regularly-admitted students. For example, the Student Governance and Policies document states that course cannot have more than 20% of non-matriculated students. Should the program-specific students be included in this 20%? A comment was made that this concern does not seem to be a problem since classes are usually filled up with more than 80% of matriculated students.

Discussion ensued regarding course rates for matriculated versus non-matriculated students. While this is a perk of program-specific students it also has a cost to people not part of the program, such as faculty. A comment was made that this becomes more than a perk because these students would get access to classes not offered by the program while avoiding the admissions requirements that regularly-admitted students are required to have. Discussion ensued. Depending on the breakdown of students in the course it could lead to adding more teaching assistants which could impact student experiences. It is important to consider the consequences on other students when funding is being impacted. Discussion ensued regarding capacity issues and enrollment of non-matriculated students. The issue of non-matriculated students in the classroom is relatively small since the courses are usually full.

The proposal would not change what is being permitted now. It was stated that the general consensus amongst the council was to allow program-specific students to enroll on a space-available basis with restrictions. It would be easy to incorporate procedures in regulating the enrollment of these students as some departments have already developed procedures for students taking outside courses.

#### **8) Integrated Social Science Online Degree Completion Major – Review of Draft Proposal**

This agenda item was not discussed due to lack of time. Kramer asked the council to review the draft and provide feedback on any issues that concern them. Kramer clarified this is only a draft; the official proposal will be submitted to FCAS soon.

#### **9) Adjourn**

The meeting was adjourned by Chair Kramer at 3:05 p.m.

---

*Minutes by Grayson Court, Faculty Council Support Analyst. gcourt@uw.edu*

**Present:**           **Faculty:** Kramer (Chair), Cunningham, Hoff, Janssen, Kramer, Salehi-Esfahani, Taggart  
**President's Designee:** Ballinger  
**Ex-Officio Reps:** Kollet, Chin Roemer, Mc Nerney, Wensel  
**Guests:** Robert Corbett, Virjean Edwards

**Absent:**           **Faculty:** Keil (sabbatical), Brock, Harrison, Melin, Pengra  
**Ex-Officio Reps:**

Subcommittee on Admissions and Programs (SCAP) Agenda

**1:30-3:00 pm**

**October 4, 2013**

**Gerberding 036**

**Old Non-Routine Business:**

1. **Business School** - ([BUS-20130211](#)) New competitive minor in Entrepreneurship.

Background: The Foster School of Business would like to create a competitive minor in Entrepreneurship. The School is ready to devote advising services and add additional sections of the course for students accepted into the minor.

Action Taken: 05/24/2013 - Pending, needs a continuation policy for consideration at FCAS. Move to FCAS without recommendation when continuation policy received.

Action Take: 10/04/2013 - Post Tri-Campus Review. Approve and forward to FCAS>

**New Non-Routine Business:**

1. **Jackson School/Oceanography** - ([ARCTIC-20130510](#)) New minor in Arctic Studies.

Background: The Jackson School, in conjunction with the School of Oceanography, are proposing an interdisciplinary Arctic studies minor for students interested in the science and policy issues in the Arctic. The minor will provide further opportunities for students to participate the in the UArctic international cooperative network of institutions from around the circumpolar world.

Action Taken: 10/04/2013 - Pending. Confirm 17 credits must come from outside of major, that the grade requirements is 2.0 cumulative GPA not a 2.0 in each course, and that the departments listed in the approved list of electives have signed off.

Update: 10/7/2013 - all above have been confirmed. Approve and forward to FCAS.

2. **Jackson School** - ([JSIS-20130415](#)) New minor in Russian, East European, and Central Asian Studies.

Background: The Jackson School is proposing a new minor in Russian, East European, and Central Asian studies (REECAS) to complement the major. The minor will allow non-Jackson School majors interested in REECA regional studies the opportunity to further their studies and demonstrate they have specialty knowledge about the region.

Action Taken: 10/04/2013. Pending. Confirm 18 credits must come from outside of major.

Update: 10/8/2013 - Department asked to hold application until the next meeting for time to gather more information.

3. **Electrical Engineering** - ([EE-20130502](#)) New option in Nanoscience and Molecular Engineering within the Bachelor of Science in Electrical Engineering degree.

Background: In accordance with many of the other engineering departments on campus, the Electrical Engineering department would like to establish an option in NME

Action Taken: 10/04/2013 - Approved and forward to FCAS.

**NEXT MEETING: October 18, 2013**

## **New Routine Business:**

1. **School of Art** - ([ARTH-20130506](#)) Revised program requirements for the Bachelor of Arts degree in Art History.

Background: The School is updating the courses approved for the major to reflect current faculty offerings and correcting an error in course number.

Action Taken: 10/04/2013 - Approve and forward to FCAS.

2. **Communication** - ([COM-20130606](#)) Revised program requirements for the option in Journalism within the Bachelor of Arts degree in Communication.

Background: The department is proposing changes to the requirements for the option in Journalism to 1) strengthen emphasis on social difference, 2) provide more flexibility, 3) align core requirements with general communication major, and 4) introduce a portfolio requirement.

Action Taken: 10/04/2013 - Approve and forward to FCAS.

3. **Communication** - ([COM-20130619](#)) Revised admission requirements for the Bachelor of Arts degree in Communication.

Background: The department is proposing changes to the admissions requirements for all majors to allow freshman and transfer students to apply sooner and to align the admissions requirements between the options.

Action Taken: 10/04/2013 - Approve and forward to FCAS.

4. **Comparative Literature** - ([CLIT-20130826](#)) Revised program requirements for the Bachelor of Arts degree in Comparative Literature, the option in Cinema Studies within the Bachelor of Arts degree in Comparative Literature, and the minor in Comparative Literature.

Background: The School is updating the courses approved for the major to reflect current faculty offerings and correcting an error in course number.

Action Taken: 10/04/2013 - Pending. Ask department to remove "with few exceptions from proposed copy".

Update: 10/7/2013 - Department is fine with removing the statement.

5. **Jackson School** - ([JSIS-20130718A](#)) Update to JSIS C prefix in all JSIS majors.

Background: The School's 2012-2013 prefix reorganization caused a sharp drop off in enrollments in Comparative Religion and Jewish Studies courses so the School received permission from CA&S to consolidate all of the courses into the JSIS C prefix and moved the JSIS C courses to JSIS E prefix effective AUT/2013 after the last FCAS meeting. The Registrar's Office processed the course and catalog changes for AUT/2013 enrollment electronic approval from FCAS chair.

Action Taken: 10/04/2013 - Pre-Approved FYI.

6. **Jackson School** - ([JSIS-20130718B](#)) Revised program requirements for the minor in International Studies

Background: The School needs to update the minor requirements to include JSIS C prefixed courses.

Action Taken: 10/04/2013 - Approve and forward to FCAS.

**NEXT MEETING: October 18, 2013**

7. **Mathematics** - ([MATH-20130508](#)) Revised program requirements for the Bachelor of Arts degree in Mathematics

Background: The department wants to require MATH 300 to this major to bring it in line with the other departmental majors. Also the department wants to change the current 26 elective credits language to say 8 courses to reflect the actual amount of coursework the department wants students to take in light of 3 credit UW Seattle offerings (24 credits for 8 course) and 5 credit UW Bothell offerings (want to ensure that any students who take UW Bothell courses still take a minimum of 8 electives).

Action Taken: 10/04/2013 - Approve and forward to FCAS.

8. **Microbiology** - ([MICROM-20130730](#)) Revised program requirements for the minor in Microbiology

Background: The department is updating the requirements to bring them into line with the actual course and upper division elective prerequisite requirements for the minor.

Action Taken: 10/04/2013 - Approve and forward to FCAS.

9. **Music** - ([MUSIC-20130522](#)) Revised program requirements for the Bachelor of Music degree in Strings Performance.

Background: The School is removing 12 credits of Repertoire and Pedagogy coursework from the degree to provide more flexibility for Strings students.

Action Taken: 10/04/2013 - Approve and forward to FCAS.

10. **Speech and Hearing Sciences** - ([SPHSC-20130807](#)) Revised program requirements for the Bachelor of Science degree in Speech and Hearing Sciences.

Background: The department is revising their program requirements to align with the new professional certification requirements and to better prepare students who want to continue to graduate level studies.

Action Taken: 10/04/2013 - Pending. Ask department for more information on the intent of the recommended courses. Do they anticipate the reduced mathematics/statistics options to pose a roadblock for students?

Update: 10/8/2013 - Hold due to lack of response from the department.

11. **Landscape Architecture** - ([LARCH-20130618](#)) Revised admission and program requirements for the Bachelor of Landscape Architecture degree.

Background: The department is revising their admission and program requirements to align with the new professional certification requirements, and to better reflect actual course offerings for general education and within the department.

Action Taken: 10/04/2013 - HOLD for next SCAP meeting. SCAP wants the department to provide more information about the courses required for admission that transfer students are to take via PCE/EO? What is their plan for advising transfer students, how is financial aid impacted by the PCE/EO classes?

12. **Business School** - ([BUS-20130501](#)) Revised continuation policy for the Bachelor of Arts in Business Administration degree.

Background: The School is revising their continuation policy to better align with the University Satisfactory Progress requirements.

Action Taken: 10/04/2013 - Approve and forward to FCAS.

**NEXT MEETING: October 18, 2013**

13. **Human Centered Design and Engineering** - ([HCDE-20130423](#)) Revised admission and program requirements for the Bachelor of Science in Human Centered Design and Engineering degree.

Background: The department is revising their admission and program requirements to ensure students are entering the program with common skills to better ensure success in the department. They are also revising the types of admission to the department to Direct Freshman and Regular Admission, eliminating Early admission to align with some of the other engineering departments on campus.

Action Taken: 10/04/2013 - Approve and forward to FCAS.

14. **Materials Science and Engineering** - ([MSE-20130502](#)) Revised admission requirements for the Bachelor of Science in Materials Science and Engineering degree.

Background: The department is moving to once a year admissions and will start encouraging students to apply for Direct Freshman and Early Admission if they do not want to wait for the Upper-Division admissions in autumn quarter.

Action Taken: 10/04/2013 - Approve and forward to FCAS.

15. **Laboratory Medicine** - ([LABM-20130805](#)) Change name of major from Medical Technology to Medical Laboratory Science.

Background: The department is revising the of their major to align with the newly merged professional certification.

Action Taken: 10/04/2013 - Approve and forward to FCAS.

16. **Nursing** - ([NURS-20130329](#)) Revised program requirements for the Bachelor of Science ion Nursing degree.

Background: The School is asking to revise the program requirements to replace two that have been redesigned and to remove a course that is not offered and whose inclusion was an error.

Action Taken: 10/04/2013 - Approve and forward to FCAS.

17. **School of Public Health** - ([SPH-20130301](#)) Revised admission and program requirements for both the Bachelor of Arts and Bachelor of Science degrees in Public Health.

Background: The School is revising the admission and program requirements with the goal of increasing access (add more options for courses for admission) and scheduling flexibility to students (add second capstone option).

Action Taken: 10/04/2013 - Approve and forward to FCAS. (send FYI to GEOG)

18. **School of Social Work** - ([SOCWF-20130529](#)) Revised program requirements for both the Bachelor of Arts degree in Social Welfare.

Background: The School revised 3 core courses from 3 credits to 5 credits and needed to update the total credits in the general catalog listing.

Action Taken: 10/04/2013 - Approve and forward to FCAS.

#### **Other Business:**

1. Preliminary discussion of online [Integrated Social Sciences](#) major.

**NEXT MEETING: October 18, 2013**