

University of Washington
Faculty Council on Academic Standards
February 7, 2014, 1:30 pm – 3:00 pm
Gerberding 142

Meeting Synopsis:

1. Call to Order
 2. Review of the Minutes from January 24, 2014
 3. Chair's Report
 4. SCAP Report
 - a. Old non-Routine Business
 - b. Old Routine Business
 - c. New Business (Routine and non-Routine)
 - d. Other Business
 5. List of Items for ISS 3-year Review
 6. Subcommittee on Admissions and Graduation
 7. Adjourn
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1) Call to Order

The meeting was called to order by Chair Kramer at 1:30 p.m.

2) Review of Minutes from January 24, 2014

The minutes from January 24, 2014 were approved as amended.

3) Chair's Report

Kramer reported that the Class B legislation sent out to voting faculty still includes the proposed categories of students suggested by the council: "generally admitted" and "program specific".

Kramer reported that FCAS provided the wrong language to the online Integrated Social Sciences (ISS) degree and it will be changed to indicate the program is open to program-specific students only. Additionally, the recently-approved online Early Childhood Family Studies degree needs this language on its catalogue copy as well.

From conversations with Virjean Edwards a student cannot be simultaneously a "program-specific" and "generally admitted" student. Additionally, "generally admitted" students will have to undergo the full admission process if they wish to enroll in the ISS online degree. A question was raised asking if the enrollment of a "generally admitted" student into the ISS degree "renounces their UW citizenship". Discussion ensued. This issue is not clearly defined and is an implementation issue which will be addressed in the future. There are some similarities with the Evening Degree Program but there are still considerable differences that need to be reviewed.

Discussion moved to the role advisors play in registering "program-specific" students into non-PCE courses. Members discussed whether PCE advisors are allowed to participate this form of registration and if registration is limited to just advisors in specific departments, such as the Communications

department. Members expressed confusion if PCE advisors can enroll students into courses on a space-available basis. Kramer explained this should be a topic for future conversations but emphasized that faculty approved this program with the notion that there would be a barrier preventing cross-enrollment by “program-specific” students.

Kramer reported that concern was raised about Stats 311 during the ISS tri-campus review. Kramer wanted to make it clear that Stats 311 was initially approved for distance learning and includes the department chair’s signature of approval. Additionally, Stats 311 was reviewed last year and received signed approval by the acting chair as well. Kramer emphasized that Stats 311 went through the normal approval process and obtained the required signatures by the appropriate individuals. The ISS proposal will be reviewed by SCAP next Friday and sent to the council at its following meeting.

Kramer informed members that the Evening Degree is reporting serious financial issues. For example, Arts and Sciences received \$600,000 less than anticipated this year which indicates there are substantial problems for the future viability of the program. There will be several reviews occurring in the next few years to assess the health of the Evening Degree Program.

Wensel reported that the ISS degree proposal is finalizing its responses to questions/concerns raised during the tri-campus review period. The majority of courses has been signed off by the appropriate department chairs and will be ready for SCAP’s review next week.

4) SCAP Report [Exhibit A]

Old non-Routine Business

#1: School of Music - (MUSIC-20131001) New Bachelor of Music degree in Percussion with options in Orchestral Percussion & Contemporary Percussion and Mallet Keyboard. The School of Music would like to offer a major in Percussion within its Bachelor of Music degree to support the growing student interest in percussion studies. The catalog copy mentions two options within the percussion major and calls it both Percussion and Percussion Studies. The proposal received unanimous approval.

#2: Electrical Engineering - (EE-20131203) Revised admission requirements for the Bachelor of Science in Electrical Engineering degree. The Electrical Engineering department is changing its upper-division admissions requirements to allow students to apply earlier which makes its early admissions process obsolete. Students will now be able to apply for Direct Freshman admission or upper division admission which should cause less confusion for students.

The council had originally requested the department to explain how the changes would affect transfer students. Engineering responded that there would be no impact on transfer students but the change will affect current students. For example, direct freshman enrollment may increase from 10-30% but the proportion of transfer students would be set around 25-33%. A question was raised asking for the document that specifies the proportion of transfer students enrolled in the program. In reading the proposal it appears that the College of Engineering is setting a specific percentage of transfer students to be enrolled in the program which is essentially developing admission criteria. Discussion ensued about whether or not this is considered a policy for admissions or simply a target for an ideal student population within the department. Discussion ensued about current admission policies, justification for this proposal, prerequisites, number of slots available and UW’s policy on direct admissions across campus. Concern was raised that this will negatively impact the community college system.

A question was raised asking what the requested document will accomplish. A suggestion was made to have Electrical Engineering document the proportion of transfer students that they included in their response. Discussion ensued if this is necessary. A comment was raised stating it is important for the College of Engineering to provide this documentation. Discussion moved to direct admissions. Electrical Engineering's proposal appears to be simply reshuffling the proportion of students without changing anything substantially.

Discussion moved back to Electrical Engineering's 1503 proposal. A statement was raised requesting Electrical Engineering to explain if an actual document detailing the department's policy on transfer students exists. If there is such a document then it should be provided to FCAS since Engineering is using it for justification for the proposal.

Taggart will hold the proposal for now and request Electrical Engineering to provide a document that explains the department's policy on the proportion of transfer students in the program.

Old Routine Business

#1: Biology - (BIOL-20131108) Revised program requirements for both the Bachelor of Arts degree and the Bachelor of Science degree in Biology. The proposal received unanimous approval.

New Business (Routine and Non-Routine)

The Architecture department wants to rename the existing BA in Architectural Studies to a BA in Architectural Design because it is a more appropriate name based in the industry. The department is also creating a non-studio based major in Architecture to accommodate more students, especially those interested in double majors from a Humanities perspective.

- Architecture - (ARCH-20140121) New Bachelor of Arts degree in Architecture.
- Architecture - (ARCH-20140122A) Rename the Bachelor of Arts degree in Architectural Studies to Architectural Design and revise the program requirements.
- Construction Management/Architectural Design - (ARCH-20140122/CM-20140122) Rename the Bachelor of Arts degree in Architectural Studies to Architectural Design and revise the program requirements within the dual degree program with the Bachelor of Science degree in Construction Management.

Kramer explained that the problems surrounding the names for the new majors have been resolved. However, the new major in Architecture has the same three history courses as 300-level prerequisites to get into the major as the existing degree. This is similar to a recent proposal by Landscape Architecture. SCAP originally did not like this proposal and asked that the courses be changed to graduation requirements, but the response was that these 3 specific courses are so essential they should be considered admissions requirements. Kramer reminded members that Architecture is a regimented program and the courses are not offered through community colleges. The only way non-UW students will have the prerequisites before admittance to the program are through their home university or UW Professional Continuing Education (PCE). The timeline for degree completion does not change with this proposal, just entry into the major. Concern was raised that this bars entry and is not helpful for transfer students. A comment was raised that there seems to be significant flexibility in the proposal since there is no degree completion deadline which allows students to graduate on their own time. A comment was

raised that this proposal appeals to students who are not planning on being licensed architects while still working in the field.

Concern was raised that there is still no justification as to why the 3 courses have to be an admissions requirement rather than a graduation requirement. A question was raised asking if students starting in community college would be aware of these requirements. Discussion ensued. If students are interested enough in architecture it would be reasonable that they will already be advised to take these courses prior to admissions. Discussion ensued about admission/advising processes and members' personal experiences in their own departments.

The renaming of the existing degree and the changes to the requirement of the existing degree and the dual degree were unanimously approved.

School of Medicine - (MED-20131231) Revised program requirements for the Doctor of Medicine degree. The School of Medicine made a few small changes to the core MD curriculum increasing the credits to 309.

Taggart moved to approve all new business items. The motion received unanimous approval.

Other Business

Taggart provided the council with her finalized version of FCAS' guidelines on defining options. The finalized version received unanimous approval.

5) List of Items for ISS 3-year Review

Council members discussed items to be included in the 3-year review of the ISS major. Kramer provided a draft document with suggested items and will send it out to members following this meeting. Members discussed potential items for 30 minutes. During the discussion a comment was raised that it would be nice to have similar questions for traditional offerings, such as exit interviews. Kramer will send the draft to the group and send the finalized version to ISS to be part of the final program approval.

6) Subcommittee on Admissions and Graduation

Cunningham reported that UW graduation rates have been constantly increasing over the last four years. The committee will continue to review admissions and graduation at UW but it has been receiving better news compared to previous reports.

7) Adjourn

The meeting was adjourned by Chair Kramer at 2:50 p.m.

Minutes by Grayson Court, Faculty Council Support Analyst, gcourt@uw.edu

Present: **Faculty:** Kramer (Chair), Cunningham, Hoff, Janssen, Pengra, Taggart, Deehr
President's Designee: Ballinger
Ex-Officio Reps: Chin Roemer, McNerney, Wensel

Guests: Robert Corbett (Coordinator for New Programs), Emily Leggio (Senior Associate Director for Enrollment Policy, Planning and Research), Virjean Edwards (University Registrar)

Absent: **Faculty:** Harrison, Keil (sabbatical), Melin, Salehi-Esfahani
Ex-Officio Reps: Kollet

Subcommittee on Admissions and Programs (SCAP) Summary

1:30-3:00 pm

January 31, 2014

Gerberding 036

Old non-Routine Business:

1. **School of Music** - ([MUSIC-20131001](#)) New Bachelor of Music degree in Percussion with options in Orchestral Percussion & Contemporary Percussion and Mallet Keyboard.

Background: The School of Music would like to offer a major in Percussion within its Bachelor of Music degree to support the growing student interest in percussion studies. . The catalog copy mentions two options within the percussion major and calls it both Percussion and Percussion Studies.

Action Taken: 01/17/2014 - Hold for confirmation of program requirements. 6 credits of the School of Music Core are excluded from this major. The School needs clarify and also submit a 1503 to change the Music core in the General Catalog to exclude the Percussion major. Need clean catalog copy.

Update: The catalog copy is clean; the faculty will need to submit a 1503 to redefine the music core requirements to specifically exclude the Ear Training courses.

Action Taken: 01/31/2014 - Approve and forward to FCAS.

2. **Electrical Engineering** - ([EE-20131203](#)) Revised admission requirements for the Bachelor of Science in Electrical Engineering degree.

Background: The Electrical Engineering department is changing its upper-division admissions requirements to allow students to apply earlier which makes its early admissions process obsolete. So students will now be able to apply for Direct Freshman admission or upper division admission which should cause less confusion for students.

Action Taken: 01/17/2014 - Approve and forward to FCAS.

Update: FCAS asked for information on impact on transfer students. No impact, resident UW students would be impacted.

Action Taken: 01/31/2014 - Approve and forward to FCAS.

Old Routine Business:

1. **Biology** - ([BIOL-20131108](#)) Revised program requirements for both the Bachelor of Arts degree and the Bachelor of Science degree in Biology.

Background: The Biology department wants to allow either GENOME 361 or GENOME 371 (and FISH/BIOL 340) to count for the majors.

Action Taken: 01/17/2014 - Approve forward to FCAS.

Update: FCAS asked for clarification on genetics requirement. Genetics is a requirement for the BA (in DARS) and FISH/BIOL 340 will satisfy the requirement.

Action Taken: 01/31/2014 - Approve and forward to FCAS.

NEXT MEETING: February 14, 2014

New Non-Routine Business:

1. **Architecture** - ([ARCH-20140121](#)) New Bachelor of Arts degree in Architectural Studies.

Background: The Architecture department is expanding and renaming the existing BA in Architectural Studies to a BA in Architectural Design (which is a more appropriate name based on the industry). They are then creating this non-studio based major in Architectural Studies (yes same name as the current major - they understand the possible conflicts) to accommodate more students, especially those interested in double majors from a Humanities perspective.

Action Taken: 01/31/2014 - Hold for responses to questions.

Questions/proposed changes:

- 1) SCAP is concerned about reusing the Architectural Studies name for the proposed major – they feel that it could cause confusion for recent grads and employers and want to know if Architecture did an impact analysis or survey to check this out. Want to know if there is any other name that could work for the major?
- 2) Per the FCAS policy on Program-Based Grade Requirements (<http://depts.washington.edu/registra/curriculum/FCASpolicies.php>) a 2.5 cumulative GPA in all college coursework is above the permitted grade requirements without additional documentation of academic need. SCAP recommends a 2.0 cum GPA in courses applied to the major instead as it ensure a minimum level of competence in the courses for the major.
- 3) Per the FCAS policy (revised last month) on Guidelines for Admission to Requirements to Undergraduate Programs: SCAP recommends moving the three 300-level Architectural History courses out of the required courses for upper-division admission and placing them as major requirements. Architecture could still highly recommend that students take them prior to admission, but this provides flexibility to transfer students who are unable to take these courses at the community colleges (outside of paying extra for PCE coursework).
- 4) Add this sentence from the Sophomore Admission language to the Upper Division Admission Requirements: “Admission decisions are based on applicant’s academic performance and potential, extent and quality of relevant experience, and personal motivation.”

New Routine Business:

1. **Architecture** - ([ARCH-20140122A](#)) Rename the Bachelor of Arts degree in Architectural Studies to Architectural Design and revise the program requirements.

Background: The Architecture department is expanding and renaming the existing BA in Architectural Studies to a BA in Architectural Design (which is a more appropriate name based on the industry). They are then creating this non-studio based major in Architectural Studies (yes same name as the current major - they understand the possible conflicts) to accommodate more students, especially those interested in double majors from a Humanities perspective. They are also updating the catalog to show that CM 313 is required in place of the old ARCH 332.

Action Taken: 01/31/2014 - Approve and forward to FCAS. Recommend but not required to change 2.5 cumulative GPA to a 2.0 cumulative GPA to match proposed new major.

Update: Department will keep 2.5 cum GPA.

NEXT MEETING: February 14, 2014

2. **Construction Management/Architecture** - ([ARCH-20140122/CM-20140122](#)) Rename the Bachelor of Arts degree in Architectural Studies to Architectural Design and revise the program requirements within the dual degree program with the Bachelor of Science degree in Construction Management.

Background: The Architecture department is expanding and renaming the existing BA in Architectural Studies to a BA in Architectural Design (which is a more appropriate name based on the industry). They are then creating this non-studio based major in Architectural Studies (yes same name as the current major - they understand the possible conflicts) to accommodate more students, especially those interested in double majors from a Humanities perspective. They are also updating the catalog to show that CM 313 is required in place of the old ARCH 332.

Action Taken: 01/31/2014 - Approve and forward to FCAS with edits to change all references of architecture program, architecture, and architecture students to "architectural design" in the dual-degree admissions requirements so students understand that the dual-degree is only for students in the architectural design program, not the proposed new architecture major.

3. **School of Medicine** - ([MED-20131231](#)) Revised program requirements for the Doctor of Medicine degree.

Background: The School of Medicine made a few small changes to the core MD curriculum increasing the credits to 309.

Action Taken: 01/31/2014 - Approve and forward to FCAS.

Other Business:

1. Defining [Option](#) guidelines. Spreadsheet of [current degrees/majors with options](#) at the Seattle campus.- Jenny T and Jennifer P to work on proposed language. [View links for language.](#)

NEXT MEETING: February 14, 2014