

University of Washington
Faculty Council on Academic Standards Meeting Minutes
Friday, 16 December 2005
36 Gerberding Hall

Chair Don Janssen called the meeting to order at 1:35 pm.

Meeting Synopsis:

1. Minute approval
2. Tri-Campus Review of ESS Option
3. SCAP
4. Old Business in Tri Campus Review
5. Delegation of authority for program review

1. Announcements, Agenda, Minutes

The agenda and minutes were approved.

DJ: Is there a motion to approve the minutes?
SK: **So Moved**
SBU: **Seconded**
Unanimous in favor

2. Tri-Campus Review of ESS Option

DJ: (Janssen distributed a copy of the questions that had been posted, along with responses prepared with the assistance of ESS faculty. Janssen also introduced Robert Winglee, a faculty member from Earth and Space Sciences, who was at the meeting as an invited guest to assist with dealing with any questions about the ESS option)
The review has ended and the questions have been posted about the program. This is a disciplinary option, though there were several comments about its interdisciplinary future. In the end, the interdisciplinary option would be nice in the future, but outside the intention of this option.

CI: There is already a breadth there with Terry Swanson, but I understand that this needs to be kept separate and distinct. As a separate concern, were the learning goals included or attended to?

DJ: The learning goals were included with the separate, existing options.

RW: There were no new goals. Basically, this was the same as the other options—there was nothing unique.

CI: I think that we still need to be specific in what students need to be learning from this minor.

RW: This is not a minor, just an emphasis in the course of study.

DJ: The Bothell faculty group was concerned about the interdisciplinary nature of the option. Basically, the comments that were forwarded on said that this option was good, and that you need to update the others (existing options). Most of the other responses are feedback, suggesting that there could be a larger step toward an interdisciplinary option later.

CR: One question about the library: are these research materials in place to support such an option?

RW: Yes. We allowed the option because people need a credit in surface of earth

study.
SBR: How many students will this impact? What are the numbers?
RW: We have 120 majors, 90 standard geology option, 20 biology option, 10 physics options, and this should impact 20 or so.
DJ: If there are no corrections to my wording, I'll proceed with a letter to Tri-Campus. (letter to FCTCP attached)

3. SCAP

SK: We had five proposals. We approved three as routine: 1. Business Financial and Business Economy added a course to list of courses; 2. Slavic Language and Literature. We just changed the title on the 1503 form, which doesn't need to be resubmitted. 3. International Studies needs to be revised and reworded. 4 & 5 Scandinavian Studies and a new Lithuanian and Baltic language area studies. They had a great proposal and we understand why this was necessary, but it was unclear regarding the language proficiency. For instance, if a student enters with a two-year proficiency, what is required? How many credits? What about higher levels of proficiency?
CI: I might know a little about this. I know that they have a parallel structure in place in other options in the program, and they need to clarify what that structure is.
DJ: New minors will need Tri-Campus Review: it needs to be transparent, as far as all these details are concerned. So, there were two that were routine; one needs to be edited, and two were sent back with questions. Now, Admissions subcommittee will meet next week. The athletics department is starting a new initiative in its recruitment. Basically, they are telling the athletes, if you do this, then you will likely be admitted.
CI: This is fantastic. Todd Turner is really leading this initiative. We are trying to be competitive. I want one of the next Rhodes scholars to be an athlete.

The following proposals were deemed "routine" by SCAP at its December 9th meeting:

1. Business School - Finance and Business Economics (FINANC102705). Revised Requirements for option in Finance within the major in Business Administration: "Requested change is the addition of FIN 457 as a fourth course to satisfy the corporate finance component of required courses listed in the Catalog Statement (currently FIN 450, FIN 453, or FIN 454). This change will provide additional opportunities for students to complete the requirements for the option in a timely manner."
2. Slavic Languages and Literatures (SLAV051014). Revised requirements for the option in Russian Language, Literature, and Culture: elimination of program in Russian Language and History. "(1) Our Russian majors are called upon to teach the language regardless of their primary interests in literature, culture, film. They are generally fairly fluent in speaking, reading, and writing the language with the normal Russian language courses, but they are woefully under-prepared to present the phonology, morphology, and syntax of the languages to others. RUSS 451 provides a background in precisely those areas. At the very least, a student will know where to go to discover information about these areas of the language, and the best student will acquire the knowledge about the language that is necessary to introduce it to beginners with a minimum of wasted effort and with an assurance that the generalizations they make are useful as well as true. "(2) The Russian Language and History concentration has long been problematic, since three of the required courses are taught through another department - the History department - and the Slavic department has had no control over scheduling. They have frequently been scheduled at the same time as other courses required for this concentration, putting students in a difficult position."

3. International Studies - International Studies (SIS051116). Revised major requirements for International Studies major. "The International Studies program's Executive Committee has voted to modify the requirements for the major to allow SIS/GEOG 123 to count as an alternative to ECON 201 (Macroeconomics)."

4. Old Business

DJ: Tri-Campus Review: there are two changes needed in the wording. First, the cover letter said minor, major, and certificates: there is no mention of options. Second, it mentions that there is a 15-business day review period. I think that we need to limit it to a nine-month academic year. Most faculty committees do not convene during the summer. Do we all agree?

SK: I think that limiting it to nine-months is fine. I would agree.

5. Delegation of authority for program review, Bothell and Tacoma campuses

DJ: On the agenda, I presented proposed wording for a motion on delegating some of the review process to the respective local campus groups. The motion reads: "Continuing with recent practice, FCAS will delegate the faculty approval of new undergraduate degrees, majors, minors, options to be offered at UWT and UWB, and substantive changes to same to the respective oversight bodies at UWT or the General Faculty Organization at UWB, respectively. And further, that the chair of these respective faculty bodies at UWT and UWB, or their committee chairs as delegated, are authorized to sign the proposals related to the above in lieu of the signature of the Chair of FCAS".

SBU: We just need to clarify that the originating group is reviewing these options.

CI: We also need to make sure that there are enough mechanisms in place to know when things come up, we'll know.

DJ: Anything new has to go through Tri-Campus review. Nothing will fall through the cracks.

DJ: Is there a motion to accept the motion?

GB: So moved.

SBU: Seconded.

Unanimous in favor.

DJ: So, with this motion, it will reside in our minutes. Verification that the Tri-Campus process was followed is left up to another committee.

SBU: Actually, I recommend sending it to the Provost's Office, just to make sure.

6. Other New Business

DJ: I attended the FCEO meeting this past week, and they were discussing the June 30 grandfather date, after which all courses offered DL needed to be approved as DL. They also discussed various concerns surrounding DL courses including the dl designation on transcripts. I guess there is a student fear of negative connotation. FCEO wants to change handbook to eliminate DL on transcripts.

SBU: The residency requirement is the only thing standing in the way of an entire DL degree.

DJ: They are only touching the transcript, not the residency requirement.

CI: What are peer institutions doing?

- DJ: Funny you should mention that because Vice provost Szatmary made a passing comment about two states having required a minimum amount of DL credit to ensure experience in a DL environment.
There is a second issue about the time schedule. The time schedule does not indicate if the class meets the entire quarter, or the lecture information will be available online. We don't have a mechanism for recognizing hybrids.
Todd I was wondering if you could take the lead on a working group with faculty from FCAS, FCEO, and FCIQ to scope out new course approval process that would specify those kind of conditions in the course schedule. And, if you don't mind, I would like to nominate S. Brixey and S. Buck from FCAS to help out on that initiative.
- SBR: I think it would be helpful to students if we developed a symbolic language to facilitate their choices in courses.
- DJ: Is there a motion to adjourn?
CI **So Moved**
SBR: **Seconded**
Unanimous in favor

The meeting was adjourned at (2:50 pm). *Minutes by* (l. Whitney Thompson, Office of Undergraduate Education, iwt@u.washington.edu)

Present: *Faculty members:*

Brixey, S.
Buck, S.
Dillon, G.
Janssen, D.
Keith, S.

Ex officio members:

Lee, J.
Ingebritsen, C.
Louie, H.
Rickerson, C.

Regularly invited guests:

Corbett, R.
Mildon, T.

Invited guest:

Robert Winglee.

Absent: *Faculty members:*

Woods, S. (excused)
Newell, L. (excused)
Stygall, G. (excused)
Tripathi, A.
Montine, T.

Ex-officio members:

Wiegand, D. (excused)

Nyquist, J. (excused)

Navin, M. (excused)

Trudeau, M.