



University of Washington
FACULTY SENATE
Box 351271

Class B Bulletin No. 180

Sent February 6, 2014

GENERAL LEGISLATIVE ACTION

At its meeting of January 30, 2014, the Faculty Senate approved Class B legislation to amend Chapters 101-117 of University of Washington Student Governance and Policies- Scholastic Regulations. President Michael Young has also approved the proposed legislation. The faculty is now being given the opportunity to submit written objections to its substantive nature, under the *Faculty Code*, Chapter 22, [Section 22-74](#) Senate Procedure: Class B Actions.

To provide a written objection, and call for Senate Executive Committee reconsideration of the matter, you must object in writing by accessing the catalyst survey (<https://catalyst.uw.edu/webq/survey/secfac/225795>) by Thursday, February 27, 2014.

BACKGROUND AND RATIONALE

A new category of matriculated undergraduate student, based on admission status, was created in Spring Quarter 2013 (Class B Bulletin #178). This new category, originally designated "Limited Admission Student," was developed in response to initiatives to create opportunities for people who have some college credit to earn baccalaureate degrees. The participation in the curricular offerings of the University for this category of student is limited to courses specified in the description of the program to which they are specifically admitted. At the time that this change was adopted, only Chapter 101: Admissions and Chapter 114: Degrees, Graduation and Commencement of the Student Regulations were modified, but FCAS, SEC and the Faculty Senate understood that a broader review of the Student Regulations was needed to ascertain if other changes were necessary. The proposed changes described herein are the result of that review.

FCAS reviewed the Student Regulations and proposes one substantive change and many changes that clarify existing language and rectify it with current policy.

1. The substantive change that FCAS proposes is to the designation of the two categories of student. In the current version, students are referred to as "regularly admitted" and "limited admission" students, descriptions which can have unintended connotations. The proposal is to change "regularly admitted" to "generally admitted" and "limited admission" to "program-specific."
2. The non-substantive changes include the substitution of words that do not imply physical presence (such as "participate" and "enroll") for "attend" and its derivations throughout the regulations. The proposal also removes reference to programs (e.g. the non-matriculated Evening Credit Program) and courses (e.g. lower division ROTC) that have been previously eliminated.

Of note in the context of this proposal is that, although Student Policies are not controlled by the Faculty, FCAS has negotiated with the appropriate groups and all are in agreement that all matriculated undergraduate students should have the opportunity to participate in such things as student government (ASUW) and voluntary student organizations (e.g. intramural sports). The Student Policies will be modified as necessary when modifications to the Student Regulations are complete.

REMEMBER: THE DEADLINE FOR WRITTEN OBJECTION IS February 27, 2014

Chapter 101 – Admission

1. Preliminary Statements and Definitions

E. Matriculated Students

A matriculated student is one who has been admitted into one of the University's schools or colleges to pursue a program of study that normally leads to a degree.

1. ~~Regularly~~ Generally Admitted Student

A ~~regularly~~ generally admitted undergraduate student is one who is competitively admitted to one of the University of Washington campuses. The student may seek admission to any program, major, or degree at that campus.

2. ~~Limited Admission~~ Program-Specific Student

A ~~limited admission~~ program-specific undergraduate student is one who has been competitively admitted to a specific degree program and must choose from a limited number of courses specifically identified in his or her program. Admission is restricted to this program and does not qualify the student for admission to other degree programs of the University of Washington. To be admitted to other degree programs, the student must separately apply ~~to be a regularly admitted student, or apply to another limited admission program.~~ The student shall be informed by the program of any additional restrictions related to his or her enrollment.

Chapter 102 – Registration

1. Registration for Residence Courses

A. Registration Required

Students are required to register for any course ~~that in which they attend~~ participate. No person, other than guests approved by the instructor, may take part in a University course in which she or he has not been registered.

2. Methods of Registration

A. ~~MyUW~~ Registration

~~Students register by using MyUW. This is a continuous registration system that is organized into three distinct priority periods that are referred to as periods 1, 2, and 3. Undergraduates cannot enroll in more than 19 credits prior to the beginning of the quarter so that all students will have a chance to develop basic programs. Credits beyond 19 can be added, subject to college restrictions, after the quarter begins.~~

All students, except those in self-sustaining programs, register using the University's online registration system. Students in self-sustaining programs register through the means established by the administrative unit of the self-sustaining program.

The University has a continuous registration system organized into three distinct priority periods that are referred to as periods 1, 2, and 3. Undergraduates cannot enroll in more than 19 credits prior to the beginning of the quarter so that all students will have a chance to develop basic programs. Credits beyond 19 can be added, subject to college restrictions, after the quarter begins.

57 D. Registration Period 3

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59 Registration period 3 occurs during the first seven calendar days of the quarter and is intended
60 for registration changes. ACCESS students and tuition exempt faculty and staff may register from
61 the third day through the seventh day of the quarter in period 3. Washington State employees
62 register on the fourth day. Non-matriculating students who ~~attend~~ are affiliated with the University
63 through UW Educational Outreach are registered by the UWEO staff into available courses.
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65 5. Change of Registration

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67 H. Dropped Courses

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69 A course is officially dropped only when transacted through ~~MyUW~~ the University's online system
70 or when accepted by a representative of the Registrar's Office. An academic department can
71 request a student to drop a course if the student does not meet publicized departmental
72 attendance participation requirements.
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74 7. Continuous Enrollment of Graduate Students

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76 E. Application Request for Readmission-Reinstatement

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78 A student previously registered in the Graduate School who has failed to maintain continuous
79 enrollment but who wishes later to resume his or her studies within the same graduate program
80 must file an online request for reinstatement application for readmission to the Graduate School
81 by the regularly published closing dates in person or by mail. If the student's program approves
82 the request, the student pays the reinstatement fee and the request is forwarded to the Graduate
83 School for approval and processing. If the student is reinstated, readmitted, registration will occur
84 during the usual registration period. ~~If the student has attended enrolled in any other institution~~
85 ~~during the period when he or she was not registered at the University of Washington, official~~
86 ~~transcripts in duplicate of the student's work must be submitted. An application for readmission~~
87 ~~carries no preference and is treated in the same manner as an application for initial admission,~~
88 ~~including the requirement of payment of the application fee of \$10.~~
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91 **Chapter 104 – Auditors**

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93 1. Audit Registration

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95 With the consent of the instructor, and to the extent that space is available after regular matriculated
96 students have been accommodated, a student may register as an auditor in a non-laboratory course
97 or the lecture part of a laboratory course.
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99 2. Non-Satisfactory Participation

100 The instructor may cancel the audit registration of any student whose attendance participation is not
101 satisfactory.
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104 3. No Credit

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106 No person who audits a course may participate in class discussion or laboratory work, take an
107 examination in the course, or obtain credit therefore except by taking the course later as a regular
108 matriculated student and satisfying all the requirements for credit.
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Chapter 109 - Continuing Education

2. Continuing Education Programming Authority

B. Curriculum Authority

1. University of Washington Educational Outreach

- b. UW Educational Outreach presents self-sustaining credit courses from the regular curriculum and serves as a catalyst for the development of new credit and noncredit courses ~~for the adult student~~. Credit courses bear departmental prefixes and must be reviewed and sponsored by the appropriate UW academic unit.

3. Credit Programs

~~A. Evening Credit Program~~

~~University credit courses are offered by UW Educational Outreach through the Evening Credit Program.~~

- ~~1. Evening Credit Program students are not matriculated in the University.~~
- ~~2. Credits earned through the Evening Credit Program are applicable toward a degree when a student matriculates.~~
- ~~3. Admission/registration in the Evening Credit Program is conducted by UW Educational Outreach.~~
- ~~4. Student records are included in the central student database of the UW.~~
- ~~5. Student grades are included on an official University of Washington transcript.~~
- ~~6. Academic Student Services in UW Educational Outreach provides general advising for Evening Credit Program students.~~
- ~~7. Quarterly listings of Evening Credit courses appear in the UW Educational Outreach Catalog.~~

~~B. Discrete Degree Programs~~

~~The Executive Master of Business Administration, the Master of Public Health, and the Master of Electrical Engineering offered through Televised Instruction in Engineering are discrete degree programs offered by the respective schools. There are separate entrance and graduation requirements.~~

~~A. G. Access on Space-Available Basis~~

~~Students may gain access to courses at the University of Washington on a space-available basis under special provisions.~~

~~B. D. DL Credit Courses~~

~~UW Educational Outreach (UWEO), through its Distance Learning Program, also offers DL University credit courses to matriculated and nonmatriculated students.~~

1. Distance learning courses are available to matriculated and nonmatriculated students.
2. Students may apply a maximum of 90 credits of UW distance learning coursework towards the credit requirements for graduation.
3. Official University of Washington transcripts will not differentiate between distance learning and classroom courses.
- ~~4. Students may enroll in distance learning courses throughout the year and generally have up to three months from the date of registration to complete the coursework.~~

~~C. E. ACCESS Program for the Older Adult~~

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The University of Washington waives tuition for Washington residents 60 years of age and older who wish to ~~attend~~participate in classes as auditors. UW Educational Outreach registers the participants on behalf of the University.

Chapter 110 - Grades, Honors, and Scholarship

1. The Grading System

A. System of Grades

The following shall be the system of grades, subject to the exceptions noted in Subsections B, C, D, and E of this section.

3. The Grade I

- a. An Incomplete shall be given only when the student ~~has been in attendance and~~ has done satisfactory work to within two weeks of the end of the quarter and has furnished proof satisfactory to the instructor that the work cannot be completed because of illness or other circumstances beyond the student's control. A written statement of the reason for the giving of the Incomplete, listing the work which the student will need to do to remove it, must be filed by the instructor with the head of the department or the dean of the college in which the course is given.

3. Honors Awards

C. Quarterly Dean's Lists

Quarterly dean's lists shall include the names of regular registered undergraduate students who have attained a grade-point average, non-cumulative, of 3.50 in the final grades for at least 12 registered credits, ~~exclusive of lower-division ROTC courses~~. They are published in many newspapers in Washington State about four weeks after the end of each quarter.

D. Annual Dean's List

The yearly dean's list shall include the names of all undergraduates who have achieved a cumulative grade-point average of 3.50 or better for at least 36 credits in resident instruction in three quarters or 46 credits of resident instruction in four quarters at the University of Washington during the preceding academic year, ~~exclusive of lower-division ROTC courses~~.

Chapter 113 - Withdrawals

3. Dropping a Course

~~D. Other Methods~~

~~Drops from a course accomplished by any other method are not official, and result in the grade of 0.0 (E) for the course.~~

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D. ~~E~~. DL Courses

For DL courses that do not follow the quarter schedule, the drop deadline is the 14th day after the official start of the course. A DL course may be used for the once-yearly drop described in Subsection 3.A, but not within two weeks of the end of the maximum term for completion of the course, as specified at the time of registration. All other provisions of Subsections 3.A–3.D apply.

Chapter 114 - Degrees, Graduation, and Commencement

2. Requirements for the Bachelor's Degree

I. Degrees with Double Major

~~Regularly~~ Generally admitted students may choose to earn bachelor's degrees with double majors. Majors may be earned within the same college or from different colleges. A single degree with a double major is appropriate when both majors lead to the same degree objective (e.g., BA or BS). If students desire to pursue double majors, they shall complete all degree requirements in accordance with the satisfactory progress policy (*Scholastic Regulations*, Chapter 116, Satisfactory Progress). The student must submit an application for each major that is to be approved by the department, school, or college granting the major. Both majors will appear on the student's permanent record.

3. Two Bachelor's Degrees at the Same Time

Two differently named bachelor's degrees may be granted at the same time to a ~~regularly~~ generally admitted student, but the total number of academic credits shall reach a minimum of 45 credits in excess of the number normally awarded for the first bachelor's degree. Two bachelor's degrees will not be awarded when both majors lead to the same degree objective (e.g., BS or BA); in these cases a single degree with a double major will be awarded. Exceptions to this rule are at the discretion of the dean of the college or school awarding the degree and only on a case-by-case basis; if the two majors are in two different colleges or schools, both deans must approve.

4. A Second Bachelor's Degree

A. Additional Credits

A second bachelor's degree may be granted to a ~~regularly~~ generally admitted student, but there shall be required for this degree a minimum of 45 additional credits in residence.

Chapter 117 – ~~Attendance~~ Participation

1. Leaves of Absence

Students are responsible for maintaining regular ~~attendance at~~ participation in classes or making alternative arrangements satisfactory to their instructors.

Approved by:
Senate Executive Committee
January 13, 2014

Approved by:
Faculty Senate
January 30, 2014



UNIVERSITY *of* WASHINGTON

Michael K. Young
President

February 4, 2014

Professor Marcia G. Killien
Secretary of the Faculty
Box 351271

Dear Dr. Killien:

I have reviewed the Class B Legislation proposed by the Faculty Senate on January 30, 2014, and contained in Bulletin No. 180, to amend Scholastic Regulations, Chapters 101-117. I approve the proposed legislation for consideration by the faculty.

Sincerely,

A handwritten signature in black ink that reads 'Michael K. Young'.

Michael K. Young

cc: John Lee, Chair, Faculty Senate
Ana Mari Cauce, Provost
Jack Johnson, Chief of Staff
Rebecca Deardorff, Director of Rules Coordination



February 28th, 2014

Michael Young, President
Office of the President

SUBJECT: Class B Legislation 180: Amending Chapters 101-117 of University of Washington
Student Governance and Policies- Scholastic Regulations.

Dear President Young:

This is to inform you that the attached legislation amending Chapters 101-117 of Scholastic Regulations went into effect on February 27th, 2014. There were three objections to this legislation out of 4460 eligible voters. Objections from five percent of the voting faculty would have sent this legislation back to the Senate for further consideration.

Sincerely,

A handwritten signature in black ink that reads "Marcia Killien".

Marcia Killien
Secretary of the Faculty

/jwb

cc: Jack Johnson, Chief of Staff
Jack Lee, Chair, Faculty Senate
Jennifer Johnston, Special Assistant to the President
Rebecca Deardorff, Rules Coordination