

University of Washington
Faculty Council on Academic Standards
January 15, 2021
1:30 p.m. – 3:00 p.m.
Zoom

Meeting Synopsis:

1. Call to order
 2. Consent agenda
 - a. Minutes from December 4, 2020
 - b. SCAP report
 3. UW CM Undergraduate Program Proposal training – Scott Fallgren
 4. Undergraduate Diversity Credit Requirement update
 5. Transfer Admissions discussion
 6. Discussion item – Dean’s List & S/NS (see attached)
 7. Good of the order
 8. Adjourn
-

1) Call to Order

The meeting was called to order at 1:30 p.m.

2) Consent Agenda

- a. **Minutes from December 4, 2020**
- b. **SCAP report**

Chair Huppert asked the council for a motion to approve the consent agenda as presented. The council voted to approve the consent agenda.

3) UM CM Undergraduate Program Proposal training – Scott Fallgren

Scott Fallgren shared a presentation with the council (Exhibit 1) regarding the new system update.

4) Undergraduate Diversity Credit Requirement update

Chair Huppert will discuss the diversity credit requirement with Faculty Senate leadership and consider a taskforce to focus solely on the issue. Discussions within other councils have noted the topic is more complex than originally thought and may require other stakeholder input.

Tina Miller shared information with the council on diversity credit courses offered on all campuses (Exhibit 2). A member noted students were interested in learning where they take diversity credits- outside their college or in a specific cultural college such as American ethnic studies. Some schools may be more impacted by the suggested credit increase than others. Miller will collect additional information on capacity in diversity courses and the content of courses which were originally approved with the label of “diversity”.

It was mentioned that most diversity credit courses were 300-400 level, particularly in the social sciences. Most of the courses that students take are 5 credits. UW students have noted they would like diversity courses to highlight equity, injustice, and bias. At least 50% of the DIV curriculum should address social justice issues.

The writing committee is discussing how to set requirements for curriculum criteria and mentioned the diversity currently has the most specific language of requirements.

A member noted a change in the number of credits may have a bigger impact on transfer students than other students, particularly at UW Bothell and Tacoma. The information provided by Miller did not include transfer students. Not every community college describes diversity credits the same way. Those with an associate degree have their credits honored by UW but those without are within the criteria of UW's diversity requirements.

Members suggested highlighting the social justice aspect of Diversity within the general education requirements. Some colleges do require their diversity courses focus more on social justice, especially on UW Bothell and UW Tacoma. Another member suggested a diversity course sequence for all students.

5) Transfer Admissions discussion

A member provided an update on the better pathways of admission for transfer students. The Math department is in the process of updating their degrees and pushing through degree program changes. They are working on template language for the program and admission requirements using a Computer Science language template guide while adjusting it for units with no direct freshmen admissions. They will update SCAP with approved language in the future.

There was noted interest in moving student applications for transfer admissions prior to their enrollment. The Math department will be used as a test case to signal to other departments this will work. Members are hopeful for at least 2-3 departments to follow the change. An issue was noted with the lack of a centralized data keeping system. UWIT would need to coordinate the new process but applications are separate as UW and the individual department applications cannot be shared with Admissions.

6) Discussion item – Dean's List & S/NS (see attached)

Chair Huppert shared a request from UWT and a UW student for council consideration (Exhibit 3).

Tina Miller noted the request would be difficult policy wise to determine a credit minimum. Students could change from numeric to S/NS up to their graduation date while the Dean's List is published only once per quarter. Another member mentioned the registrars are monitoring for this and would prefer to not consider this as a legislative change.

The council will not take the item up for consideration. Chair Huppert will confer with the interested parties regarding FCAS' decision.

7) Good of the Order

Nothing was stated.

8) Adjourn

The meeting was adjourned at 3:01 p.m.

Minutes by Alexandra Portillo, council analyst, xanport@uw.edu

Present:

Faculty Code Section 21-61 A: Ann Huppert, Tom Lee, Mike Lockwood, Marjorie Olmstead, Joel Ross, Scott Spaulding, Jennifer Turns, Yusuf Pisan, Steve Groening
Faculty Code Section 21-61 B: Jennifer Payne, Susanne Redalje, Clara Coyote, Sarah Garner, Luz Iniguez
President's Designee: Phil Reid
Regularly invited guests: Scott Fallgren, Tina Miller, Dan Feetham, Dave Sundine, LeAnne Wiles, Helen Garrett

Absent:

Faculty Code Section 21-61 A: Zhi Lin
Faculty Code Section 21-61 B: Joe Wilson

Exhibits

Exhibit 1 – uwcm_proposal_fcas_review_guide
Exhibit 2 – Copy of Diversity (D) Credit Overview
Exhibit 3 – Dean's list Student Email
Exhibit 4 – consent agenda

Reviewing Undergraduate Program Proposals in UW CM

In this example, please refer to the [UG-MATH-MINOR](#) proposal on the January 8, 2021 SCAP meeting report.

- Proposing revised requirements for the Minor in Mathematics
- Non-substantive change (doesn't require tri-campus review)
- Effective AUT/2021

Proposal Sections

- [Proposal Workflow](#)
- [Program Information](#)
- [Proposal Information](#)
- [Catalog Information](#)
- [Enrollment and Delivery](#)
- [Curricular Relationships](#)
- [Supporting Documents](#)

Proposal Information Section

Review workflow status for approvals and/or comments using the 'Prev' or 'Next' buttons in the workflow diagram.

UG-MATH-MINOR | Mathematics InWorkflow | Autumn 2021

Proposal Information

Workflow Status
> Campus Review Committee > FCAS

- Scott Fallgren - Review
- ANN C HUPPERT - Review
- Tina Miller - Review

Campus Review No... (Campus Review Committee) \\ FCAS

FCAS

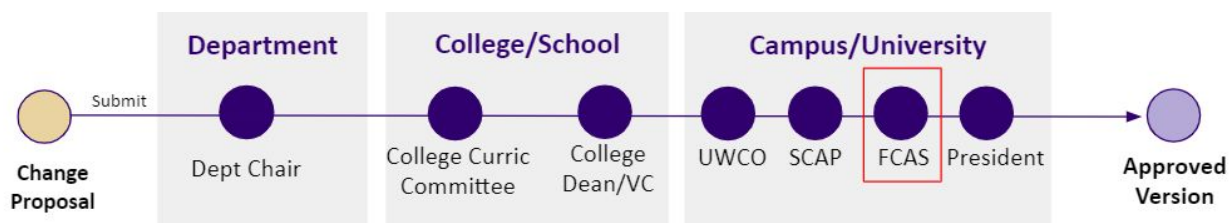
Scott Fallgren
ANN C HUPPERT
Tina Miller

Prev Next

Approve
Send Back
Reject
Withdraw
Edit
Return to Program
Sharing
Duplicate
Print
Audit Log

At this stage of the review process, the proposal has been approved at the department/college levels (department chair, college curriculum committee, college dean), UW Curriculum Office

(for SCAP review), and SCAP (for FCAS review). In the workflow, the proposal is currently pending approval at the FCAS node.



Program Information Section

UG-MATH-MINOR Mathematics		
Program Information		
Parent Department Mathematics (Seattle)	College College of Arts and Sciences	Campus Seattle
Program Code UG-MATH-MINOR	Program Title Mathematics	
Proposed		Last Effective Quarter/Year No Date Chosen
First Effective Quarter/Year Autumn 2021		
Existing		
First Effective Quarter/Year Winter 2017		
Level (CM) Undergraduate	Type - Undergraduate (CM) Minor	

The proposed first effective quarter/year for this proposal is AUT/2021. No other changes are being proposed in this section.

Proposal Information Section

UG-MATH-MINOR | Mathematics

Proposal Information

A

Substantive Changes

Non-Substantive Changes
Completion Requirements

Other Changes

B

Notice of Proposal (NOP)

C

Approval Workflow

Undergraduate Non-Substantive Change

D

Justification

The Department of Mathematics proposes renumbering several of its 300-level courses to the 200-level:

- Math 307 → 207, "Introduction to Differential Equations"
- Math 308 → 208, "Matrix Algebra with Applications"
- Math 309 → 209, "Linear Analysis"
- Math 324 → 224, "Advanced Multivariable Calculus"

Why do we want to do this? These four courses do not have the same level of rigor and sophistication as our other 300-level courses. Also, they are service courses, taken by students from all across campus. Renumbering them to be at the 200-level reflects the level of rigor of the courses.

To be clear: the courses will not change in content, level of rigor, or in any way except for their course number.

In terms of the mathematical level of these courses:

- Math 307 has Math 125 as its prerequisite.
- Math 308 has Math 126 as its prerequisite.
- Math 309 has Math 307 and 308 as its prerequisites.
- Math 324 has Math 126 as its prerequisite.

- Change type:** Unit has indicated they are proposing a non-substantive completion requirement change.
- Notice of Proposal (NOP):** *Not applicable.* Non-substantive changes do not require an NOP.
- Approval Workflow:** Since the proposed change is non-substantive, the unit has selected 'Undergraduate Non-Substantive Change' to initiate the appropriate approval workflow.
- Justification:** The unit has provided an explanation of and rationale for the proposed changes.

Catalog Information Section

Any proposed change to a field in this section will be highlighted, displaying the proposed changes in yellow, and the existing information in blue. In this proposal, the unit is proposing to change the completion requirements for the minor. No other changes are being proposed in this section.

UG-MATH-MINOR Mathematics	
Catalog Information	
Proposed	
Completion Requirements Minimum 30 credits 1. <i>Core (18-20 credits):</i> MATH 124 or MATH 134, MATH 125 or MATH 135, MATH 126 or MATH 136; and MATH 300 or MATH 334. 2. <i>Electives (10-12 credits):</i> mathematics courses numbered 301 or higher. 3. At least 9 credits of courses numbered 301 or higher taken in residence through the UW. Minimum 2.0 grade required for each course offered as part of the minor.	
Existing	
Completion Requirements Minimum 30 credits 1. <i>Core (24-25 credits):</i> MATH 124, MATH 125, MATH 126, MATH 307, MATH 308, and MATH 309; or MATH 134, MATH 135, and MATH 136 (25 credits, including 10 advanced-placement credits) 2. <i>Electives (6 credits):</i> mathematics courses numbered 301 or higher 3. At least 9 credits of courses numbered 301 or higher taken in residence through the UW. Minimum 2.0 grade required for each course offered as part of the minor.	

Note, you can view the proposed catalog copy marked for changes in the audit log.

1. Click on the 'Audit Log' button

The screenshot shows the 'UG-MATH-MINOR | Mathematics' page with a right-hand sidebar containing various action buttons. The 'Audit Log' button is highlighted with a red rectangular box, and a large red arrow points to it from the bottom right. The main content area displays the 'Proposed' and 'Existing' completion requirements for the minor, identical to the table above.

2. Find the 'Completion Requirements' action(s) in the audit log

Action	Field	User	Date	Expand All
Update	Justification	Sarah Garner	12/03/2020 02:40pm	View
Update	Justification	John Palmieri	12/02/2020 09:17pm	View
Shared		Sarah Garner	12/02/2020 08:45pm	View
Update	Justification	Sarah Garner	12/02/2020 03:26pm	View
Update	Justification	Sarah Garner	12/01/2020 11:48am	View
Update	Completion Requirements	Sarah Garner	11/30/2020 02:49pm	View
Update	Completion Requirements	Sarah Garner	11/30/2020 02:41pm	View
Update	Completion Requirements	Sarah Garner	11/30/2020 01:39pm	View
Update	Completion Requirements	Sarah Garner	11/30/2020 12:52pm	View
Update	First Effective Quarter/Year	Sarah Garner	11/30/2020 12:48pm	View

Rows Per Page 10 11-20 of 26

3. Click 'View' to see the proposed changes

Update	Justification	John Palmieri	12/02/2020 09:17pm	View
Shared		Sarah Garner	12/02/2020 08:45pm	View
Update	Justification	Sarah Garner	12/02/2020 03:26pm	View
Update	Justification	Sarah Garner	12/01/2020 11:48am	View
Update	Completion Requirements	Sarah Garner	11/30/2020 02:49pm	Hide
Minimum 30 credits 1. Core (18-20 credits): MATH 124 or MATH 134, MATH 125 or MATH 135, MATH 126 or MATH 136; and MATH 300 or MATH 334. 2. Electives (10-12 credits): mathematics courses numbered 301 or higher. 3. At least 9 credits of courses numbered 301 or higher taken in residence through the UW. Minimum 2.0 grade required for each course offered as part of the minor.				
Update	Completion Requirements	Sarah Garner	11/30/2020 02:41pm	Hide
Minimum 30 credits 1. Core (18 credits): MATH 124; <u>or MATH 125, 134, MATH 126, 125 or MATH 134, 135, MATH 135, 126 and/or MATH 136;</u> and MATH 300 <u>or MATH 334.</u> 2. <u>Electives (12 credits): mathematics courses numbered 301 or higher.</u> 3. <u>., MATH 300, and MATH 309; or MATH 134, MATH 135, and MATH 136 (25 credits, including 10 advanced placement credits)</u> 4. <u>Electives (12 credits): mathematics courses numbered 301 or higher.</u> 5. At least 9 credits of courses numbered 301 or higher taken in residence through the UW. Minimum 2.0 grade required for each course offered as part of the minor.				

Enrollment and Delivery Section

This information had not been requested on the 1503 form, but it is requested on the NOP form. We are asking units to provide this information as they submit undergraduate program proposals in UW CM, which is why this section has been completed.

Enrollment & Delivery (UG)	
Proposed	Program Delivery Detail (UG)
Program Delivery (UG) Campus	
Existing	
Program Delivery (UG) --	
Proposed	
Expected Enrollment (UG) 150 - 175	
Existing	
Expected Enrollment (UG)	
Proposed	
Expected Enrollment Details (UG) Aut19 - Sum20 graduates with a math minor = 175 Aut20 currently enrolled math minors = 152 The math minor is declared with a student's home department, not in Mathematics directly. While the change in math minor requirements may see some drop in math minor graduates, we have been providing access to the courses and do not anticipate a significant drop in enrollments. Students who declare the math minor, but find they are unable to complete the requirements can still graduate with their declared major. Administratively a student must drop the math minor for the Registrar's Office to process the degree. If the administrative component is addressed, a student will not be prevented from graduating due to a lack of finishing the math minor.	
Existing	
Expected Enrollment Details (UG)	

Curricular Relationships Section

None identified.

UG-MATH-MINOR Mathematics
Curricular Relationships
Potentially Affected Departments
Offered Jointly With Department

Supporting Documents

None provided.

UG-MATH-MINOR | Mathematics

Supporting Documents

Diversity (D) Credit Overview

Tina Miller, Office of the
University Registrar
01/15/21

Diversity Credit Courses Offered at UWS: 615

By credits:

1 cr	8 courses
2 cr	3 courses
3 cr	43 courses
4 cr	17 courses
5 cr	557 courses
>5 cr	1 course

By Gen Ed requirement:

D only	15 courses
D and I&S	435 courses
D and I&S and QSR	1 course
D and I&S/NW	12 courses
D and I&S/VLPA	92 courses
D and NW	2 courses
D and VLPA	59 courses

Diversity Credit Courses Offered at UWB: 53

By credits:

1 cr	4 courses
2 cr	3 courses
3 cr	5 courses
4 cr	2 courses
5 cr	47 courses

By Gen Ed requirement:

D only	7 courses
D and I&S	38 courses
D and QSR	1 course
D and I&S/VLPA	6 courses
D and VLPA	1 courses

Diversity Credit Courses Offered at UWT: 105

By credits:

3 cr	4 courses
5 cr	101 courses

By Gen Ed requirement:

D only	7 courses
D and I&S	69 courses
D and I&S/VLPA	7 courses
D and NW	1 courses
D and VLPA	21 courses

UW D credits* completed by UWS students graduating Summer 2017 - Spring 2020

<3 crs	7 students
3 crs	1254 students
4 crs	192 students
5 crs	15,584 students
6 crs	96 students
8 crs	35 students
10 crs	1086 students
>10 crs	2625 students

Total UWS students who graduated between Sum 17 and Spr 20 with any UW Div credits: 20,879.

**Does not include credits that transferred as Diversity. Actual total D credits completed may be higher.*

UW D credits* completed by UWB students graduating Summer 2017 - Spring 2020

<3 crs	55 students
3 crs	62 students
4 crs	2 students
5 crs	3593 students
6 crs	19 students
10 crs	60 students
>10 crs	52 students

Total UWB students who graduated
between Sum 17 and Spr 20 with any
UW Div credits: 3846

**Does not include credits that
transferred as Diversity. Actual total
D credits completed may be higher.*

UW D credits* completed by UWT students graduating Summer 2017 - Spring 2020

3 crs	304 students
4 crs	1 student
5 crs	2837 students
6 crs	6 students
10 crs	36 students
>10 crs	117 students

Total UWT students who graduated between Sum 17 and Spr 20 with any UW Div credits: 3301.

**Does not include credits that transferred as Diversity. Actual total D credits completed may be higher.*

UW D credits completed by college - UWS students graduating Summer 2017 - Spring 2020

College	1 D Cr	3 D Crs	4 D Crs	5 D Crs	6 D Crs	8 D Crs	10 D Crs	>10 D Crs	Total Students/College
Built Env		21	2	285	2		24	10	344
Arts & Sci	1	361	44	10,734	68	10	798	1,052	13,068
Environment		76	9	603	7	1	22	43	761
Business		43	86	1,342	4	10	77	172	1,734
Education				131			7	516	654
Engineering	1	352	24	1,608	5	3	68	115	2,176
Public Hlth	4	28	1	235	1	5	15	565	854
Nursing		318			3	1		85	407
Intrschl (BioEng)	1	21	3	119	1	1	13	16	175
iSchool		30	23	405	4	4	56	40	562
Soc Wf				98			1	10	109
Medicine		4		24	1		5	1	35
Grand Total	7	1,254	192	15,584	96	35	1,086	2,625	20,879

Subject: UWT-Discuss Pursuing an Amendment

Date: Friday, October 9, 2020 at 2:22:31 PM Pacific Daylight Time

From: Yasmene Hammoud

To: Sarah Hampson

CC: ASUWT President Vincent Da, Andrea Coker-Anderson

Hello Dr. Hampson,

My name is Yasmene Hammoud and I am a Senior at the Milgard School of Business. I have recently had a long thread of communication back and forth with both the ASUWT President and Andrea Coker-Anderson from the Registrar's office at the University of Washington Tacoma. Our communication ended when I was referred to you as the next ideal point in contact by both Andrea and Dr. Jill Purdy.

To give you a little insight on what my situation is: I am one of the many students at UWT that were affected academically by the pandemic and had to utilize the S/NS grading that was voted on by the Faculty Senate to allow for a degree requirement during this Extraordinary Circumstance Quarter. **Prior to** changing my numerical grade to an S, I qualified for the Dean's List at a GPA of 3.74. Being that I am interested in higher education and plan to apply to competitive Law Schools, a GPA of 3.74 would not place me among the top graduates, so I decided to change one of my grades to an S, boosting my GPA to a 3.85. To my shock, after doing so, my Dean's List Status was revoked. After further inquiries, I was told that the requirement to be placed on the Dean's List is to have 12 or more numerical graded credits in each quarter and changing one of my grades to an S left me with only 10 credits. My concern here is that I qualified for the Dean's List regardless of this grade change and do not find it fair that some of the rules such as an S counting toward a degree requirement were able to get amended during an Extraordinary Circumstance Quarter and other very important academic rules were not. My understanding is that this amendment was established to **assist** students during this difficult time, but unfortunately did not assist people like myself who are now forced to choose between having a Dean's List status on their transcript (which was applicable prior to the change in grading) or having a higher GPA.

As you can see, I am faced with this struggle and ask that you please assist me in this matter, as I am not sure how to further proceed. I am requesting the following:

In a quarter designated as one of Extraordinary Circumstance Quarter, the minimum number of credits to be 10 credits for Dean's List recognition.

Thank you for your time and patience and I look forward to hearing back from you.

Best,

Yasmene Hammoud

Senior, Milgard School of Business

Business Administration B.A.

Subcommittee on Admissions and Programs (SCAP) Report

January 8, 2021, 1:30pm-3:00pm

Routine Business:

Drama ([DRAMA-20201208A](#)) Minor in Design for Performance

Background: The department is proposing to revise program requirement #1 (specifying three required courses for 12 credits; requirement is currently 10 credits from a set of course options) and updating credit requirement #2 from 15 credits to 13 credits because of the proposed change to requirement #1. The overall required minor credits are not being changed (25 credits).

Action taken 01/08/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP unanimously voted in support of these routine changes.

Mathematics ([UG-MATH-MINOR](#)) Revised requirements for the Minor in Mathematics

Background: The department is proposing to revise minor requirements because of recently UWCC approved course renumbering changes effective AUT/2021 (MATH 307 becomes MATH 207, MATH 308 becomes MATH 208, MATH 309 becomes MATH 209, MATH 324 becomes MATH 224). While the overall required minor credits are not being changed (minimum 30 credits), the department is proposing to change the requirements for core courses (18-20 credits; currently 24-25 credits) and electives (10-12 credits; currently 6 credits).

Action taken 01/08/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP unanimously voted in support of these routine changes. Note that due to this change there will be a lot of 1503's from programs that require these Math courses for admission, program, or suggested prep requirements.

Sociology ([UG-SOC-MAJOR](#)) Revised program requirements for the Bachelor of Science in Sociology

Background: The department is proposing to revise program requirement #2, Statistics and theory, to replace STAT 311 with STAT 290 as a course requirement option. [STAT 290](#) is awarded based on AP score.

Action taken 01/08/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP unanimously voted in support of this routine change pending approval by CA&S.

Non-Routine Business:

Communication ([COM-20201027A](#)) Revised admission and program requirements for the Bachelor of Arts degree in Communication

Background: The department is proposing to change both admission and program requirements by removing COM 201 and COM 202 as substitutes for COM 200.

Action taken 01/08/2021: Forwarded to FCAS.

SCAP Chair Notes: COM 201 and COM 202 have not been offered for a while and the sentence in the catalog copy that includes them is advisory for former/returning students who may have taken them previously. It is causing confusion for current students and removing them does not affect former/returning students from using the older courses by exception basis. SCAP unanimously voted in support of removing the sentence.

Communication ([COM-20201027B](#)) Revised requirements for the Journalism and Public Interest Communication Option within the Bachelor of Arts degree in Communication

Background: The department is proposing to change requirements by removing COM 201 and COM 202 as substitutes for COM 200.

Action taken 01/08/2021: Forwarded to FCAS.

SCAP Chair Notes: COM 201 and COM 202 have not been offered for a while and the sentence in the catalog copy that includes them is advisory for former/returning students who may have taken them previously. It is causing confusion for current students and removing them does not affect former/returning students from using the older courses by exception basis. SCAP unanimously voted in support of removing the sentence.

Drama ([DRAMA-20201208B](#)) Suspension of admission in the History, Theory, and Criticism Option within the Bachelor of Arts degree in Drama

Background: The department is proposing to suspend admission to this option.

Action taken 01/08/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP unanimously voted to suspend admissions to the option while the Department goes through the required RCEP process to officially terminate the option. The option had not admitted students for 5 years.
