Meeting Synopsis:

1. Call to order
2. Review of the minutes from February 6, 2020
3. Announcements
4. ASUW Proposal – Sam Akeyo
5. Tom Lewis – preview of the upcoming Canvas Authorization Policy Transition and Data Retention Implementation Project
6. Class B and C schedule/timeline update
7. Pandemic preparedness policy conversation – how can FCTL help?
8. Good of the Order
9. Adjourn

1. Call to order

The meeting was called to order at 10:31 a.m.

2. Review of the minutes from February 6, 2020

The minutes from February 6, 2020 were approved as written.

3. Announcements

Chair Halverson announced that the two pieces of Class B legislation and the Class C resolution that the council passed at the last meeting will be heard at the Senate Executive Committee on March 30 and at the Faculty Senate on April 30. He asked council members to attend the Faculty Senate meeting to show support.

4. ASUW Proposal – Sam Akeyo

Chair Halverson introduced Sam Akeyo, the Associated Students of the University of Washington (ASUW) university affairs director to discuss a proposal from ASUW (Exhibit 1).

There has been an increase in the number of students served by the Disability Resources for Students office. Demographic changes at UW may mean that teaching practices need to change. Panopto has been introduced to 16% of general classrooms on the UW Seattle campus and it allows for lecture capture that students can access after the lecture.

ASUW would like FCTL to pass a Class C resolution supporting the use of Panopto. The next step would be empirical studies on the Panopto use and learning outcomes, which would require dedicated funds. The last step would be Class A legislation and a request for state funds.

The council noted that may be difficult to fund the retrofitting of classrooms for Panopto use. There were also concerns that lectures have been shown to be ineffective in student learning outcomes and tools for
classes that do not use the lecture method need to be considered. Another concern was that there are still technological issues with using Panopto that can be difficult for faculty and students to overcome. Student culture will also need to change because some faculty have found that their Panopto videos are not being viewed.

The council will do further research and continue to discuss the issue at future meetings.

5. **Tom Lewis – preview of the upcoming Canvas Authorization Policy Transition and Data Retention Implementation Project**

Chair Halverson introduced Tom Lewis to give a preview of upcoming changes in Canvas.

UW-IT has started to develop a plan for an updated policy transition and data retention implementation project. Lewis will bring the plans to FCTL as they develop.

Lewis also announced to the council that the University has purchased a Zoom Pro license for use by faculty, staff, and students.

6. **Good of the Order**

Kimberlee Gillis-Bridges introduced Louisa Mackenzie to speak on the centralization of advising in Humanities in the College of Arts & Sciences. The Faculty Senate passed a Class C resolution at its last meeting requesting more faculty involvement in future decisions on shared services. The department will lose a number of advisors and it will be harder for students in the Humanities to receive the course/degree advice they need.

Tihanyi requested that the council take up the issue of classroom technology in a more systematic way in the future. Chair Halverson agreed that it would be good for the council to do that – possibly through a subcommittee.

Tihanyi also gave an update on the Task Force on Teaching Evaluation. Faculty Code language will need to be updated as part of the Task Force’s work. The Task Force will continue to meet and work on improving teaching evaluations and would like to bring a draft plan in late Spring to the council.

7. **Adjourn**

The meeting adjourned at 12:00 p.m.

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**Minutes by Jordan Smith, jjsmith4@uw.edu, assistant to the chair**

**Present:**
- **Faculty Code Section 21-61 A:** Thomas Halverson (chair), Timea Tihanyi, Kristin Gustafson, Lynn Dietrich, Kathleen Peterson, Kimberlee Gillis-Bridges
- **Faculty Code Section 21-61 B:** Judith Howard, Deepa Banerjee, Alece Stancin, Sam Akeyo, Jennifer Davison
- **President’s designee:** LeAnne Jones Wiles
- **Guests:** Katie Malcolm, Sean Gehrke, Louisa Mackenzie

**Absent:**
- **Faculty Code Section 21-61 A:** Sri Devi Duvvuri, Fred Bookstein

**Exhibits**

Exhibit 1 – Panopto presentation
FCTL 3/5
LECTURE CAPTURE

SAM AKEYO
ASUW university affairs director
asuwbdua@uw.edu

ALECE STANCIN
ASUW FCTL appointee
astancin@uw.edu

DRS Demographics

CY 2019
> 3,684 total unique students connected to DRS
> 28% are graduate/professional students, 72% are undergrad
> 55% Caucasian, 13% multi, 11% Asian, 10% Hispanic
> 30% of student report multiple disabilities
DRS Trends

> Learning disability and mental health are now equal in number of student served
  – 144% growth of MH over 5 years in DRS
> DRS continues to grow exponentially
  – 128% increase since AY 2014-2015
  – 22% avg annual increase over last 5 years
  – Avg 13 new student per week

2018-19 ENROLLMENT DEMOGRAPHICS

PANOPTO AT UW

> Universal design in pedagogy benefits ~all~ students
> Panopto was introduced to UW in July 2014
> 16% of general use classrooms are equipped with automated Panopto
> Utilization is ~20%
BENEFITS TO STUDENTS

> 64% studying for exams
> 62% reviewing material they did not understand
> 59% reviewing a missed class
> 33% viewed recordings for cancelled classes during snowstorm 2010

> Correlation between Panopto use and decreased achievement gaps for students with marginalized identities

BENEFITS TO FACULTY

> Planning for universal design is easier than retrofitting programs or offering accommodations
> Smaller number of students will need special accommodations
> Accommodates for errors, accidents, and emergencies, re: our current pandemic

BENEFITS TO FACULTY

> Recording guest lecturers
> Providing lectures when faculty have to miss class
> Tailor teaching methods by reviewing analytical data
> Global leaders in pedagogy
**STEP 1:**

- FCTL: Class C legislation
- ASUW and GPSS: resolutions of support
- PACS: recommendations to central to explore:
  - Development of a grant program for faculty to incentivise Panopto use
  - ABB 4.0
  - Additional resources to the Center for Teaching and Learning for training, etc.

**STEP 2:**

- Dedicated funds to equip classrooms with automated Panopto - ASA, Academic Technologies
- Empirical studies on Panopto use and learning outcomes - ASA and UWIT

**STEP 3:**

- Class A legislation
- Legislative asks:
  - State funded/administered study on lecture capture and learning outcomes
  - Pilot program at the University of Washington
  - Adopting lecture capture as a universal model for pedagogy in the 21st century
QUESTIONS?

COMMON FACULTY CONCERNS

- Attendance
- Curriculum design
- Training
- Improper use and intellectual property