

**University of Washington**  
**Faculty Council on University Facilities and Services**

October 1, 2020

10:00 a.m. - 11:30 a.m.

Zoom

**Meeting Synopsis:**

1. Call to order
  2. Review of the minutes from June 4, 2020
  3. Chair's Welcome and Charge Letter Review
  4. Update on 'Back to School Task Force' campus health and safety upgrades and building occupancies, Phil Reid—Academic and Student Affairs
  5. Good of the order
  6. Adjourn
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**1. Call to order**

The meeting was called to order at 10:01 a.m.

**2. Review of the minutes from June 4, 2020**

The minutes from June 4, 2020 were approved.

**3. Chair's Welcome and Charge Letter Review**

Chair Borys asked council members to introduce themselves. The Charge Letter for 2020-2021 was reviewed by the council. Chair Borys detailed changes to the draft document.

FCUFS will work on legislation for the council to review on changing the description of their responsibilities in the Faculty Code, as noted in their '20-21 charge. Chair Borys will share drafts with the council to review and discuss. A member asked if expanding the code's delineation of FCUFS responsibilities were limited to matters that are part of the academic mission. The chair will investigate the current definition for any such limits, but the council may recommend otherwise in its process of review. Another member suggested including governance measures in the charge that denote how FCUFS does business.

Chair Borys noted that FCUFS involvement in UW facility issues has been uneven at times, and that the process for involvement on some issues seems relatively unproductive. The chair suggested that FCUFS should have a representative on the faculty advisory committees for groups such as Finance Transformation or Transportation—this would help council members to better evaluate the annual reports on these services. The one committee for which we have such a representative is Environmental Stewardship Committee (ESC)—for which we currently need a volunteer.

The Chair invited everyone to consider and to offer suggestions for both the 20-21 charges, and for the long-term operating responsibilities and processes that would increase the Council's effectiveness within the structure of shared governance.

**4. Update on 'Back to School Task Force' campus health and safety upgrades and building occupancies, Phil Reid—Academic and Student Affairs**

Phil Reid provided an update to the council. Based on June meetings, the Back to School Task force (BSTF) had goal of on-campus capacity at 20%. By July, the capacity of in-person instruction was reduced to courses that are deemed necessary for in-person instruction, such as health sciences, clinical instruction, studio art, and laboratory work in upper-division sciences. The current time schedule has 350 in-person courses (5% of total available instruction at Seattle). General assignment classrooms have cleaning supplies/masks and are marked off to follow social distance guidelines. They are working with faculty to get courses online. Forty-five buildings have controlled access teaching with at least a 40-minute gap between courses for a cleaning of high-contact spaces. Reid noted that UW has the building coordinator and custodial resources to handle the current capacity.

Density on campus, based on the current time schedule, shows 7,000 students are taking at least one in person course. At most 750 students are on campus at any time, split 50/50 between upper campus and health sciences. The HUB ballroom and South campus center have been repurposed to have informal learning spaces- all controlled by husky card access. Residence halls have a total of 3,500 students moved in from a total 10,000 available spots. Of those 3,500, only 750 have an in-person course while the rest are living on campus but taking all of their classes remotely. There is concern about the lack of adequate space for students to study. Residence halls have reduced occupancy, following social distancing guidelines for students to have safe/clean places to study.

Current testing on all three campuses are working with the Seattle Flu study. Faculty staff students voluntarily enroll in the study. This includes random sample testing, symptomatic testing, and two testing facilities on campus: ground floor of ODE and UW Club. HNS and SFS are working together for contact tracing- keeping an eye on positive cases on the dashboard. They are also watching capacity contact tracing. There is concern about large positive spike impacting testing and campus operations.

Reid stated that opening day went well. There was light density on campus, very easy to maintain physical distancing and students are wearing masks. Some faculty moved to remote instruction without informing students or updating time-schedule but BSTF is working with faculty who are doing this. Building access was very organized but departmentally controlled areas have had some issues. BSTF will work with those academic units to operate safely.

A member noted that faculty have voiced concerns about the difficulty of online exams. Some faculty would like on-campus spaces to host exams. Reid noted that the number of international and remote students would make on-campus exams problematic. Another member asked about remote

proctoring software for exams. Proctorio is the software used by UW but students have voiced strong concern. The Center of Teaching and Learning provides alternative ways for remote testing that doesn't involve Proctorio. It is available but not required by instructors to use. Community Standards and Student Conduct have been busy over the summer dealing with student misconduct.

A council member shared there is no easy access on the UW main webpage for people who arrive on campus everyday for how to do their attestation of COVID symptoms. They also noted that high concentrations of positive COVID cases appear in neighborhoods north of campus, especially where Greek life students live. Student-life has no authority over Greek system housing, but King-County public health does work with positive COVID individual houses. Harsh punishments by other universities toward students who attend parties have been shown to lowered participation in testing. Messaging by student life has been to encourage participation for the health and safety of our community, not to punish students. BSTF is using other testing sites, such as the one on Aurora, to monitor students that may be testing off-campus to avoid tracking and punishment. Reid noted that there is much hostility toward the Greek system by other students on social media, they feel ostracized which decreases participation in the COVID study/testing.

A member asked if there was a way to improve ventilation in campus buildings. UW is continuing to follow public health guidance and have evaluated every building on campus. Measures have been taken to have preventative maintenance and clean air filters checked monthly. Every system in every building is slightly different. Ensuring the systems are operating to their best extent is the current goal but problems happen when machines are operated beyond their capacity parameters. Cariello shared a link on Building Readiness Standards -<https://facilities.uw.edu/buildings/covid> for the council. It was noted that heating is down on many un-used buildings. This will save money and energy and is part of a method to discourage unnecessary travel to campus. Cariello mentioned the guidance should be very clear – especially have people focus on methods that help everyone remain safe such as masks and social distancing.

A council member noted a conversation with their students about other places to study and asked about alternative spaces to study. BSTF will be monitoring the ability to open additional general study spaces. Some departments have made lounges open for their students. Students are required to wear masks indoors. Enforcement of the masks allows faculty to ask students to wear masks and if refused, faculty can cancel class.

Another member asked about the potential for allowing staff and faculty to access single occupancy office spaces on-campus. Reid noted that this will be discussed at future meetings.

## **5. Good of the order**

Nothing was stated.

## **6. Adjourn**

The meeting was adjourned at 11:14 a.m.

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Minutes by Alexandra Portillo, faculty council analyst, [xanport@uw.edu](mailto:xanport@uw.edu)

**Present:**

**Faculty Code Section 21-61 A:** Ann Marie Borys, Ashley Emery, Bill Erdly, Andy Hoofnagle

**Faculty Code Section 21-61 B:** Bruce Balick, Matt Weatherford, Alena Wolotira

**Faculty Code Section 21-61 C:** Lou Coriello

**Guests:** Phil Reid

**Absent:**

**Faculty Code Section 21-61 A:** Sandeep Vaidya, Gundula Proksh