September 1, 2018

Jack Lee, Chair
Faculty Council on Faculty Affairs

Dear Professor Lee:

The Faculty Council on Faculty Affairs is charged with responsibility “for all matters of policy relating to the interests of the faculty, such as appointment, tenure, promotion, professional leave, compensation (including salary and fringe benefits), academic freedom, standards of academic performance, and professional ethics” (Faculty Code, Sec 42-36). Activities historically performed include identifying issues and areas of interest on behalf of all UW faculty, especially those relating to potential revisions to the University of Washington Faculty Code, and carrying out the initial stages of those revisions with appropriate feedback from key stakeholders and relevant administrators.

Our recommendation is that the council identify specific goals that can be accomplished by the end of the 2018-19 academic year.

The Senate office did a background review to help identify goals for your council. This included review of minutes from last year’s meetings, review of discussions at Faculty Senate meetings, and selected outreach for topics. Recommended goals and / or topics for discussion include:

- **Top priorities**
  - Continue exploring the status, working conditions, and career paths for instructional faculty.
  - Explore ways to ensure consistency between Academic Human Resources policies and Faculty Code around Tenure & Promotion.
  - Code provisions regarding diversity, equity, and inclusion.

- **Second group**
  - Review Faculty Code language around non-departmentalized tenure & promotion process.
  - Review Faculty Code language around Elected Faculty Councils to bring greater clarity around membership and function.

- **Third group**
  - Faculty policies around writing recommendation letters.
  - Retired faculty participation in Faculty Senate.

After your first council meeting we will be available to discuss the goals your council identified. Thereafter, we will post your council’s goals on the Faculty Senate website to communicate the important work you are doing on their behalf.

Sincerely,

George Sandison
Chair, Faculty Senate
Professor, Radiation Oncology