

**University of Washington**  
**Faculty Council on Student Affairs**  
May 7, 2019  
1:30 p.m. – 3:00 p.m.  
Odegaard Undergraduate Library 320

**Meeting Synopsis**

1. Call to order
  2. Review of the minutes from April 2, 2019
  3. Chair's report
  4. Discussion on Scholastic Regulations and Student Governance Policies (Barbara Lechtanski, Margaret Shepherd, Mike Townsend)
  5. Advisory Committee on Student Conduct update (Theo Myhre)
  6. Good of the order
  7. Adjourn
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**1. Call to order**

The meeting was called to order at 1:30 p.m.

**2. Review of the minutes from April 2, 2019**

The minutes from April 2, 2019 were approved as written.

**3. Chair's report**

Due to time constraints, Laws, the chair, deferred his report.

**4. Discussion on Scholastic Regulations and Student Governance Policies (Barbara Lechtanski, Margaret Shepherd, Mike Townsend)**

Barb Lechtanski, Director of Rules Coordination, Margaret Shepherd, Chief Strategy Officer, and Mike Townsend, Secretary of the Faculty, attended the council and spoke on rule-making processes at the University. Before Lechtanski entered her role, the University did not have a formal policy making process. She is currently reviewing procedures involved with Scholastic Regulations and Student policies. Her goal is to resolve inconsistencies and redundancies in the process. Currently, there is significant overlap in the processes for amending the Washington Administrative Code and Student Conduct Code ([Student Governance and Policies Chapter 209](#)) using Class B legislation. Additionally, it is unclear what policies an administrator can write and what policies need to be reviewed through the Faculty Senate. Both Shepherd and Lechtanski want clarity around paths policies should take.

For the proposed voluntary medical leave policy that Elizabeth Lewis, Director of Community Standards & Student Conduct, brought to the council in a previous meeting, Lechtanski's opinion is that the delegated authority for this policy comes from the Vice President for Student Life, Denzil Suite. Typically, the Faculty Senate has not changed Student Policies. However, when the Student Conduct Code was updated, the Faculty Senate passed Class B legislation.

Townsend provided additional context. The Faculty Senate leadership's interest is to protect the faculty side of shared governance. In 2002, there was a proposal to create University-wide committees (co-chaired by a faculty member and administrator) and thus eliminate the Faculty Councils. These councils would be the main body of rulemaking. In anticipation of the proposal passing, the Vice Chair and the Secretary of the Faculty at the time delegated some authority to the Faculty Council on Academic Standards. However, the proposal never came to fruition. Even so, some councils have taken on a policy and almost rulemaking role because of this initial delegation. Additionally, Townsend noted that the Washington Administrative Procedures Act (WAPA) changed the faculty role around student policies in shared governance. The Faculty Senate leadership wants to ensure that the Faculty Code is amended so that the councils and faculty senators understand their role moving forward.

The chair asked if the changes, using Class B legislation, that were made to the Student Conduct Code were necessary. Shepherd responded that changes involved with the Student Conduct Code were new/different. Typically, student policies are directed from the Vice President of Student Life and President. Prior to the Student Conduct Code changes in 2017, there was a faculty appeal board and a WAPA piece to this that involved faculty participation. The University wanted formal consultation from the Faculty Senate to ensure due diligence. The University also chose to mirror changes made to the Washington Administrative Code (WAC) in the Class B legislation. Shepherd further noted that the University could determine that the WAC process is all that is needed to change student policies, but that needs to be a shared decision between the administration and faculty.

Shepherd also commented on Scholastic Regulations. Faculty are almost exclusively in charge of changing and updating these regulations. Shepherd asked if that authority should be broadened to include administrators.

The chair asked if Theo Myhre, Senior Lecturer in the School of Law, could respond. Myhre said that the Advisory Committee on Student Conduct has had discussions about potential policies/revisions and has discussed the need for and balance of due process and efficiency. Shepherd commented again that the process could be more efficient and mentioned the delays around the hazing policy. A WAC deadline was missed, but if this policy change only need to go through the WAC process then it could bypass the full Faculty Senate legislative process (Class B). Shepherd noted that the University would still want consultation from the faculty, but that maybe this could be achieved through FCSA or an informational item at a Faculty Senate meeting.

The chair and council members did not feel they could make a decision regarding this process change, but that the Faculty Senate leadership and/or the Faculty Senate should be consulted. Shepherd and Lechtanski will draft criteria and present at a future FCSA meeting.

## **5. Advisory Committee on Student Conduct update (Theo Myhre)**

Myhre attended the council and provided an overview of the Advisory Committee on Student Conduct's work. Due to time constraints, he gave a brief synopsis of cases that have come up during the academic year:

- 450 student conduct cases across the three campuses with approximately 90 percent rate finding fault on the student
- 40 percent of cases are academic

- 50 percent are behavioral
- 10 percent fall under Title IX
- Fuller range of discipline options for students – reprimand, addiction intervention, restitution, loss of privileges, suspension, expulsion, etc.
- In the 2017-18 Academic year there were fewer than 15 full hearings and 6 appeals
- Out of four years of undergraduates (first year, sophomore, junior) the violation rates are similar. Seniors have a lower rate of violations
- Increased training for hearing officers at all levels

A member asked if the committee could get historical data (at least 10 years previous).

## 6. Good of the order

Nothing was stated.

## 7. Adjourn

The meeting was adjourned at 3:05 p.m.

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*Minutes by Lauren Hatchett, lehatch@uw.edu, council analyst*

**Present:**                      **Faculty:** Ann Culligan, Bruce Hevly, Chris Laws (chair), Dean Heerwagen, Andrea Carroll, Christopher Campbell  
**Ex-officio reps:** Angelia Miranda, Erin Conor  
**President’s designee:** Lincoln Johnson  
**Guests:** Megan Kennedy, Natacha Foo Kune, Glenna Chang, Elizabeth Lewis, Sam Akeyo

**Absent:**                         **Faculty:** Selma Powell  
**Ex-officio reps:** Afua Tiwaa, Karen Martinez Aileen Trilles