Meeting Synopsis:

1. Call to order
2. Review of the minutes from February 4, 2021
3. Annual TS update
4. Proposed new council discussion and vote
5. Good of the order
6. Adjourn

1. Call to order

The meeting was called to order at 10:05 a.m.

2. Review of the minutes from February 4, 2021

The minutes from February 4, 2021 were approved as written.

3. Annual TS update

Ann Eskridge, Melissa Brown, and George Donegan joined the council to discuss transportation services and shared a presentation on new parking projects, major accomplishments, and financial updates (Exhibit 1).

- The parking computer system replacement, T2 Systems, reached the completion of a 6 – year effort. Launch took place in December 2020, and so far there have only been minor bumps. Among many modernization features, it will mean that all parking transactions will be cashless.
- New initiatives have included EDI training, an MOU for parking space exchange with Housing and Food Services, and creating a stockpile of personal protective equipment.
- Facilities improvements have included the South Campus Garage top coating, needed to assure structural integrity, phase one of the ADA parking lot upgrades, and the conversion of E-14 to a pay-by-phone visitors lot.
- Upcoming construction projects include the top coating of the UW Tower Garage, repair/replace roof, HVAC, and lighting in the Transportation Services Building, fire system upgrades for S-1 and Triangle garages, and extensive re-striping.

Other project under study are Phase 2 Bike Houses and better accommodation and control of ride hail vehicles (Uber, Lyft). There is also a safety study underway for east campus parking due to high levels of accident and injury.
There is a master plan for vehicle acquisition; TS is working with Jan Whittington’s lab in making the case for electrification to legislators.

There is a task force looking at the financial model of TS as a whole, which has been based on parking revenue. A more sustainable basis is needed.
The council will extend an invitation for Transportation Services to attend a council meeting in the Autumn.

4. Proposed new council discussion and vote

Chair Borys shared the draft legislation on a proposed new faculty council (Exhibit 2).

A motion was made to approve the legislation as written. The council voted to approve the legislation.

5. Good of the order

Council members noted interest in future discussions on reviewing the FCUFS title and responsibilities.

6. Adjourn

The meeting was adjourned at 11:23 a.m.

Minutes by Alexandra Portillo, faculty council analyst, xanport@uw.edu

Present:

Faculty Code Section 21-61 A: Ann Marie Borys (chair), Ashley Emery, Bill Erdly, Andy Hoofnagle, Bruce Balick
Faculty Code Section 21-61 B: Matt Weatherford
Faculty Code Section 21-61 C: Lou Cariello
Guests: Ann Eskridge, George Donegan, Melissa Brown, John Chapman

Absent:

Faculty Code Section 21-61 A: Gundula Proksch, Sandeep Vaidya
Faculty Code Section 21-61 B: Nataliya Muzyka, Alena Wolotira

Exhibits

Exhibit 1 – FCUFS Transportation Services 03 2021
Exhibit 2 – Class A - FCITS
Transportation Services
FCUFS Briefing
March 4, 2021
Agenda

> T2 Parking Modernization launch
> Major TS accomplishments
> Upcoming TS projects/initiatives
> Financial update
> Funding model update
2020 T2 Parking Modernization Launch
Six Year Timeline

2015
- PARCS
  - E1
  - Lander
  - Portage
  - Bay
  - Benjamin

- Software
  - Flex Access Control
  - Flex Credit Card
  - FlexPort

2016
- PARCS
  - Cedar Triangle
  - E12
  - Mercer

- Software
  - Flex Mobile

2017
- Enforcement
  - Handhelds
  - Pay Machines

- Software
  - Enforcement

2018
- PARCS
  - N28
  - W45

2019
- Integrated Technologies
  - License Plate Recognition
  - PaybyPhone
  - ParkHub

2020
- Software
  - Flex & FlexPort Permits
  - Fully Integrated System

- Total Cost $3.52M
  - $294K
  - $219k
  - $251K
  - 754K
  - $1m

McGann 1994
Wheels 1997

T2 Systems contract signed in 2015

EXHIBIT 1

UNIVERSITY of WASHINGTON
T2 Flex System launched December 2020
- The parking modernization system allows for integrated technologies across all TS products
- COVID-19 delayed launch from March to December

Thanks to the campus community for patience and understanding during the migration

Project began in 2015, and successfully launched thanks to Parking Operations, Sales and Administration, Commute Options, TS Maintenance, UW-IT, UWF BIT, and Facilities Communications support
2020 T2 Parking Modernization Launch
Integrated Technologies

> **PaybyPhone**
  - PayByPhone incorporated into 25% of parking spaces on UW campus (3,000 stalls)

> **License Plate Recognition (LPR)**
  - Enforcement vehicles equipped with LPR technology
  - Streamlining parking control
  - TS continues to train and improve business processes to support customer experience

> **ParkHub event management system**
  - Point-of-sale event parking technology
  - Replaces all cash transactions, coinciding with new COVID-19 ‘no cash’ policy
2020 T2 Parking Modernization Launch Software System

> Retiring WHEELS
  – Retired legacy parking software (WHEELS, 1997-2020)

> Fully integrated software platform
  – Parking enforcement and permitting of nearly all TS products
    > Vehicle permits, reserved parking, secure bike parking
  – Visitor sales - pay stations and mobile pay
  – License plate recognition technologies

> Annual renewal and academic year
  – Annual renewal in May and return to campus in fall 2021
  – TS continues to refine processes to support customer experience
Director's Office
2020 Accomplishments

> Diversity, Equity and Inclusion
  - TS managers, assistant managers, and program operation specialists completed a series of six equity training workshops

> TS/HFS Parking Stall Exchange Agreement
  - Sunsetted TS/HFS parking space exchange agreement MOU, releasing $3.4 million to TS

> Critical PPE stockpile
  - Six-month stockpile of COVID-19 critical supplies obtained to maintain staff safety in performing critical operations

> Adopted cashless transaction policy
Parking Operations
2020 Accomplishments

> Parking facility upgrades
  – South Campus Garage top coating
  – ADA Phase 1 remediation (18 lots)
  – Conversion of E14 lot to PayByPhone visitor lot
  – Re-programed CPG mixed-used parking to split parking for permit holders (C1/C5/C6) and mobile pay visitor parking (C2/C3/C4)

> Parking signage updates
  – PaybyPhone, ADA signs, electric vehicle charging, Load/Unload Zones

> Annual renewal
  – Successfully renewed over 18,000 TS products despite COVID impacts

> T2 Parking Modernization Launch
Fleet Services
2020 Accomplishments

> COVID-19 response
  - Provided additional vehicles to support COVID response and departmental social distancing, including medical couriers for testing sample delivery

> Continued sustainability efforts
  - Fleet's primary diesel usage in 2020 (R80) consisted of 80% renewable diesel and 20% biodiesel, improving reliability
  - Fleet electric vehicles offset nearly 5,000 gallons of gasoline in 2020
Shuttles 2020 Accomplishments

> Customer safety enhancements
  – Installed plexiglass, implemented vehicle disinfection and driver PPE requirements, and created passenger limits to support social distancing

> Supplementing Routes
  – Launched "floater" buses to reduce rider impact while maintaining passenger limits

> Service Levels
  – Maintained critical shuttle routes to support healthcare transportation at SCCA, Harborview, and UWMC
Commute Options and Planning: 2020 Accomplishments

Commute Options continues to support TS as a learning division, launching several studies in 2020.

> **Transportation Needs Assessment study**  
  To develop a campus Transportation Demand Management plan in 2021

> **Ridehail study**  
  To identify a management strategy for ridehail operations on campus

> **East Campus Transportation study**  
  To identify safety improvements on East campus and provide framework for future mobility planning

> **Pac Trans collaboration**  
  TS is collaborating with University research center, Pac Trans, to identify opportunities to support sustainable commuting with technology solutions
  
  – *Pac Trans focuses on using technological advances to develop data-driven, sustainable solutions for the diverse transportation needs of the Pacific Northwest.*
Commute Options and Planning: 2020 Accomplishments

COVID-19 response

> Increased vanpool subsidy to 100% (previously up to $80/month)
> E-1 COVID-19 testing site transportation management plans
> Guidance for Student U-PASS Advisory Board regarding program decisions during pandemic
# TS Capital Projects

## Project: S-1 Parking Garage Phase II Lighting & Electrical Repairs

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Details</th>
<th>Funding Status</th>
</tr>
</thead>
</table>
| FY21     | **Phase 1 Completed Summer 2020**  
Repair and renovate traffic areas by **top coating** and **repair expansion joints**  
**Phase 2 Work in Process**  
Design, renovate and **repair the electrical & lighting systems** | Phase 1 ($900k)  
Phase 2 ($900K)  
Total Cost $1.8m |  

**Funding Type**  
Minor Works
# TS Capital Projects

## Project: UW Tower W45/W46 Topcoat Waterproofing

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Details</th>
<th>Funding Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2021</td>
<td>Topcoat top water proofing of the W45/46 garages to prevent water intrusion and degradation of parking safety &amp; electrical systems, and structure.</td>
<td>$490,000</td>
</tr>
</tbody>
</table>

**Funding Type**

- Major Capital
# TS Capital Projects

## Project: Fleet Services Roof Replacement

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Details</th>
<th>Funding Status</th>
<th>Funding Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021</td>
<td>New roof overlay; replacement of the HVAC; removing the skylights and adding new lighting and control systems. <strong>Note:</strong> Roof not replaced during Fleet building renovation in 2013</td>
<td>$405,000</td>
<td>Fleet Services</td>
</tr>
</tbody>
</table>
# TS Capital Projects

## Project: S-1 and Triangle Garage Fire Systems

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Details</th>
<th>Funding Status</th>
<th>Funding Type</th>
</tr>
</thead>
</table>
| 2021     | S-1 Fire Systems update: $80,000  
Triangle Garage Fire Systems: $70,000 | $150,000     | Major Capital |
# TS Capital Projects

## Project: Campus Re-Striping of Parking Facilities

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Details</th>
<th>Funding Status</th>
<th>Funding Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2021</td>
<td><strong>Group 1 Priority Lots</strong> Padelford N16 &amp; 18; N24; E7; E9; N5; C10; S12; E18; E1; W11; W10 POF; Ocean Load/unload; E2; N25 <strong>Group 2 Priority Lots</strong> E12; E20; N26; C7; C9; C14; C15; E97; E17; N2, N3, W10; W42; E6; E</td>
<td><strong>$400K</strong></td>
<td>Major Capital</td>
</tr>
</tbody>
</table>
## TS Capital Projects

### Project: S-1 Gate Arm Installation (PayPerUse)

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Details</th>
<th>Funding Status</th>
<th>Funding Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2021</td>
<td>Install gate arms at the entrances/exits in the lower level of S1 garage allowing PayPerUse Parking (PPUP) increasing permit levels.</td>
<td>$200,000</td>
<td>TS Administration</td>
</tr>
</tbody>
</table>

---

Exhibit 1
## Project: Burke Gilman Trail Maintenance

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Details</th>
<th>Funding Status</th>
<th>Funding Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY21-22</td>
<td>- Maintenance and improvements to trail</td>
<td>$750,000</td>
<td>SDOT (External)</td>
</tr>
<tr>
<td></td>
<td>- Design and review process begins 2/2021</td>
<td></td>
<td>UW Managed</td>
</tr>
<tr>
<td></td>
<td>- Impacted trail sections not identified</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# TS Initiatives

## Project: Bike House Program Phase 2

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Details</th>
<th>Funding Status</th>
<th>Funding Type</th>
<th>Commute Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY21-22</td>
<td>- Locations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. Benton Lane</td>
<td>$716,670</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2. Mason Road at CSE Building</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- 75-100 secure bike parking spaces</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Phase 2: Design and permitting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Construction FY22</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Upcoming TS Initiatives

### Project: Ridehail Study

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Details</th>
<th>Funding Status</th>
</tr>
</thead>
</table>
| FY21 (April 2021) | - Developing a permit agreement for operations and maintenance of ridehail (Uber/Lyft) activity on campus  
                  | - Pilot designated pickup/dropoff locations                            | $55,000        |

### Funding Type

Commute Options
# Upcoming TS Initiatives

## Project: East Campus Safety Study

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Details</th>
<th>Funding Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY21</td>
<td>- Safety and traffic management study of the E19 parking lot</td>
<td>$45,000</td>
</tr>
<tr>
<td></td>
<td>- Identifying mobility and access gaps for all modes on East campus</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Development of project list with planning level funding</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Funding Type</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Commute Options</td>
</tr>
</tbody>
</table>

Exhibit 1
Transportation Services
Upcoming Projects

> **Fleet**
  - Charging station master plan
  - Fleet acquisition modeling and monitoring (post-COVID)

> **Shuttles**
  - Installation of onboard video security system on all HSE buses
  - Explore shuttle options to support intra-campus mobility

> **Commute Options and Planning**
  - Development of Commute Options strategic plan
  - ORCA/U-PASS System Updates
    - ORCA Lift U-PASS integration
    - ORCA Next Generation transition; decoupling from husky card
  - Shared scooter pilot program launch spring quarter 2021
  - Bicycle parking master plan
ADA Consent Decree Update

> Summer 2020 – Winter 2021 - 18 parking lots remediated
  - Signage
  - Railings
  - Restriping
  - Curb ramps
  - Regrading/new paving

> Phase 2 of consent decree
  - 8 lots minimum must be remediated
  - Currently in concept design for approx.14 lots
  - Anticipated construction split between summers 2021 and 2022
# Current State  FY21 EOY Forecast

<table>
<thead>
<tr>
<th></th>
<th>Revenue</th>
<th>Expense</th>
<th>Net Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking</td>
<td>$10,827,380</td>
<td>$9,254,231</td>
<td>$1,573,149</td>
</tr>
<tr>
<td>Commute Options</td>
<td>$4,184,178</td>
<td>$3,531,928</td>
<td>$652,250</td>
</tr>
<tr>
<td>Shuttles</td>
<td>$2,373,701</td>
<td>$2,373,701</td>
<td>$0</td>
</tr>
<tr>
<td>Fleet</td>
<td>$5,531,146</td>
<td>$4,588,402</td>
<td>$942,744</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$22,916,405</strong></td>
<td><strong>$19,748,262</strong></td>
<td><strong>$3,168,143</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Less Capital Improvement Projects</strong></td>
<td>($1,445,000)</td>
<td></td>
</tr>
<tr>
<td><strong>Net Position</strong></td>
<td></td>
<td></td>
<td><strong>$1,723,143</strong></td>
</tr>
</tbody>
</table>
## TS Reserves, EOY FY21 Projection

<table>
<thead>
<tr>
<th>Reserve Picture EOY21</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ending Fund Balance</td>
<td>$19,163,750</td>
</tr>
<tr>
<td><strong>Required Reserves</strong></td>
<td></td>
</tr>
<tr>
<td>ILP Required Minimum Reserves</td>
<td>($550,832)</td>
</tr>
<tr>
<td>60 Days of Working Capital</td>
<td>($2,835,645)</td>
</tr>
<tr>
<td>60 Days of Transit Expense (Fee Based Programs - P/F/O)</td>
<td>($519,456)</td>
</tr>
<tr>
<td>Fee Dollars Held In Trust</td>
<td></td>
</tr>
<tr>
<td>Student U-PASS</td>
<td>($2,253,950)</td>
</tr>
<tr>
<td>Prostaff U-PASS</td>
<td>($789,577)</td>
</tr>
<tr>
<td>Faculty U-PASS</td>
<td>($355,398)</td>
</tr>
<tr>
<td>Other U-PASS</td>
<td>($162,376)</td>
</tr>
<tr>
<td>Active Transportation</td>
<td>($25,000)</td>
</tr>
<tr>
<td><strong>Available Reserves</strong></td>
<td>$11,671,515</td>
</tr>
</tbody>
</table>
**TS Debt Load – Remaining EOY FY21 Projection**

<table>
<thead>
<tr>
<th>Outstanding Debt – External to Transportation Services</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ILP Loan</td>
<td>(6,135,261)</td>
</tr>
<tr>
<td>Fleet Deficit</td>
<td>(4,436,463)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>(10,571,724)</strong></td>
</tr>
</tbody>
</table>

**Internal Loan Balance**
- $2,652,144 remaining for the Burke Gilman Trail Loan
- Paid monthly to Parking from Active Transportation
Parking – Parking Revenue
YOY Trend

FY21 vs. FY20 Monthly Net Parking Revenue

July August September October November December

FY20 FY21
Parking – SOV/PPUP Revenue YOY Trend

FY21 vs. FY20 Monthly SOV/PPUP Net Parking Revenue

FY20
FY21
Parking – All Other Parking Revenue YOY Trend

FY21 vs. FY20 Other Net Parking Revenue
Commute Options – Total Opt-in Programs

Total Opt-In Fee Revenue (Prostaff, Faculty, Other)

FY20 September - Increase due to Quarterly Payments
FY21 October - Increase due to Quarterly Payments
Students Opting-in to U-Pass Program
Commute Options – Prostaff

Prostaff Opt-In Revenue

- FY2020
- FY2021

July
August
September
October
November
December
Commute Options – Faculty

Faculty Opt-In Revenue

<table>
<thead>
<tr>
<th>Month</th>
<th>FY2020</th>
<th>FY2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>40,000.00</td>
<td>20,000.00</td>
</tr>
<tr>
<td>August</td>
<td>40,000.00</td>
<td>20,000.00</td>
</tr>
<tr>
<td>September</td>
<td>50,000.00</td>
<td>30,000.00</td>
</tr>
<tr>
<td>October</td>
<td>50,000.00</td>
<td>30,000.00</td>
</tr>
<tr>
<td>November</td>
<td>50,000.00</td>
<td>30,000.00</td>
</tr>
<tr>
<td>December</td>
<td>60,000.00</td>
<td>40,000.00</td>
</tr>
</tbody>
</table>
“Other” includes:

- Non-ratified classified and temporary staff
- Non-Universal students such as UW Educational Outreach and Professional Continuing Education
- Gratis U-PASS holders
Fleet/Shuttles Financial Update

**Fleet**

- FY21 YTD Operating gains are estimated at $74,200
- FY21 YTD Fleet operating reserves are $495,400, or 33.3 days of working capital
- Change from December due to fund allocation for Fleet roof replacement

**Shuttles**

- All shuttle services: (HSE, SLU, Seattle Cancer Care Alliance, and Dial A Ride) have pass-through budgets which are fully funded by business partners to break even
# Parking Rates

- No rate increase anticipated for FY2021
- Historic rate changes

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>SOV Monthly Rate</th>
<th>SOV Annual Rate</th>
<th>Percent Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2010-2011</td>
<td>$141</td>
<td>$1,692</td>
<td>17.50%</td>
</tr>
<tr>
<td>FY 2011-2012</td>
<td>No change</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2014-2015</td>
<td>No change</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2015-2016</td>
<td>$150</td>
<td>$1,800</td>
<td>6.38%</td>
</tr>
<tr>
<td>FY 2016-2017</td>
<td>No change</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2017-2018</td>
<td>No change</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2018-2019</td>
<td>No change</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2019-2020</td>
<td>$168</td>
<td>$2,016</td>
<td>12%</td>
</tr>
<tr>
<td>FY 2020-2021</td>
<td>$175</td>
<td>$2,100</td>
<td>4.17%</td>
</tr>
</tbody>
</table>
TS Financial Model

> Transportation Services financial model

– The current financial model relies on parking revenue to heavily subsidize institution wide transit costs. This model is unsustainable going forward
– The UW Campus Master Plan requires a reduction in the parking stall inventory on campus from approximately 12,550 spaces to 9,000 spaces
– TS convened taskforce in January 2021
Financial Modeling Approach

Levers to balance the TS budget

1. Parking rate increases
2. UPASS rate increases for Faculty/Staff and Students to decrease reliance on parking declining revenues
3. Restrict deferred maintenance spending by taking on more infrastructure risk
4. Research impacts of moving additional Faculty/Staff UPASS costs to benefit load rates, mirroring classified staff
5. Use limited amounts of TS reserves for the next two years to allow implementation of new TS financial model.
6. Research possibility of increased Central Funds subsidization
7. Transportation Services/support staff staffing reductions
8. A hybrid of various approaches
9. Additional ideas/approaches
Section 42-31 The Faculty Councils

A. As the principal advisory bodies to the Senate there shall be the following faculty councils:

1. The Faculty Council on Academic Standards;
2. The Faculty Council on Faculty Affairs;
3. The Faculty Council on Research;
4. The Faculty Council on Student Affairs;
5. The Faculty Council on University Facilities and Services;
6. The Faculty Council on University Libraries;
7. The Faculty Council on Benefits and Retirement;
8. The Faculty Council on Tri-Campus Policy;
9. The Faculty Council on Women in Academia;
10. The Faculty Council on Multicultural Affairs;
11. The Faculty Council on Teaching and Learning;

B. Faculty councils may be abolished and created only by amendment to the Faculty Code.

C. Faculty councils are responsible to the Executive Committee of the Senate.


Section 42-32 Appointment of Faculty Councils

A. Because the faculty councils will be concerned with broad problems of policy relating to matters of University government, the basic qualifications of appointees should include a broad familiarity with the problems of University government, an understanding of the particular problems of the faculty within the framework of the University, and a familiarity with the substance of the particular areas of council responsibility.

B. The Executive Committee shall nominate and the Senate shall approve the appointment of the chairs and members of faculty councils.

The Faculty Council on Tri-Campus Policy shall consist of two members from the University of Washington, Seattle; two members, designated by the General Faculty Organization, from the University of Washington, Bothell; two members, designated by the Faculty Assembly, from the University of Washington, Tacoma; and as ex officio with vote: the Vice Chair of the Faculty Senate, the Vice Chair of the General Faculty Organization, and the Vice Chair of the Faculty Assembly; and as ex officio without vote: the Faculty Legislative Representative and the Deputy Legislative Representative.

C. At the beginning of each academic year the roster of each faculty council shall be published in the Class C Bulletin. Subsequent changes during the academic year shall also be published in the Class C Bulletin.

D. The Executive Committee may determine the size of faculty councils from year to year, provided only that it make every effort to confine the size of each council to the size required for the effective discharge of its responsibilities. The Executive committee will also make every effort to include at least one member representing the University of Washington Bothell and the University of Washington Tacoma on all the councils.
E. Council members shall serve three-year terms and may be appointed to serve a second consecutive term. Appointments become effective at the beginning of the academic year. When an appointment is made to fill a position vacated during the academic year, the appointment shall be made as specified in Chapter 41, *Section 41-33*.

F. Faculty council members shall be deemed to have vacated their seats when they have been absent from three council meetings in an academic year. Council members are considered absent only if they fail, prior to a meeting, to inform the chair of the faculty council or the faculty council analyst of their inability to attend.


### Section 42-33 Duties, Responsibilities and Powers of Faculty Councils

**A.** Faculty councils serve as deliberative and advisory bodies for all matters of University policy, and are primary forums for faculty-administrative interaction in determining that policy. Each faculty council within the area of its jurisdiction:

1. Shall prepare for submission to the Senate through the Executive Committee all legislative proposals pertaining to matters set forth in Chapter 22, *Section 22-32, Subsection A*;
2. Shall prepare for submission to the Senate through the Executive Committee any resolution passed at a faculty meeting falling under Chapter 21, *Section 21-51, Subsection D*;
3. May on its own initiative prepare legislative proposals or resolutions for submission through the Executive Committee to the Senate;
4. Shall submit to the Senate Chair any report, including annual reports, for transmission to the Senate through the Executive Committee;
5. May receive and make appropriate recommendations, within the limits set forth in Chapter 22, *Section 22-32, Subsection B*, concerning any communication from a member of the faculty;
6. May request such information and assistance as may be required in the effective pursuit of its duties;
7. May appoint, subject to the approval of the Executive Committee, such ad hoc committees as may be required for the effective pursuit of its work;
8. Shall be responsible for providing information and for interpreting or obtaining interpretation of policy regarding matters falling under its jurisdiction;
9. Shall receive reports or recommendations or resolutions from administrative or presidential committees in areas for which it is responsible, and, when appropriate, shall be invited to be represented on those committees.

**B.** The Senate Chair, after consultation with the Executive Committee, shall decide which faculty council shall assume jurisdiction when jurisdictional responsibility may be unclear and shall arrange for coordination among councils in the event that a matter may fall within the responsibility of more than one council.

*S-A 29, June 8, 1964; S-A 43, November 14, 1972; S-A 67, December 5, 1983: all with Presidential approval.*

### Section 42-34 Faculty Council on Academic Standards
The Faculty Council on Academic Standards shall be responsible (as described in Section 42-33) for matters of University policy relating to the academic affairs of the University, such as admissions policy, scholastic standards, university graduation requirements, and inter-institutional academic standards.

S-A 29, June 8, 1964; Senate Executive Committee action, November 30, 1964; S-A 50, January 22, 1976; S-A 73, May 24, 1985: all with Presidential approval.

Section 42-36 Faculty Council on Faculty Affairs

The Faculty Council on Faculty Affairs shall be responsible (as described in Section 42-33) for all matters of policy relating to the interests of the faculty, such as appointment, tenure, promotion, professional leave, compensation (including salary and fringe benefits), academic freedom, standards of academic performance, and professional ethics.

S-A 29, June 8, 1964: with Presidential approval.

Section 42-37 Faculty Council on Research

The Faculty Council on Research shall be responsible (as described in Section 42-33) for all matters of policy relating to research and scholarship.


Section 42-38 Faculty Council on Student Affairs

The Faculty Council on Student Affairs shall be responsible (as described in Section 42-33) for all matters of policy relating to non-academic student affairs such as financial aid, housing, regulation of social affairs, eligibility rules, intercollegiate athletics, and general student welfare.

S-A 29, June 8, 1964 with Presidential approval.

Section 42-39 Faculty Council on University Facilities and Services

The Faculty Council on University Facilities and Services shall be responsible (as described in Section 42-33) for all matters of policy relating to University facilities and services such as building needs, space utilization, supplies and equipment, administrative services, and parking and traffic problems.

S-A 29, June 8, 1964 with Presidential approval.

Section 42-41 Faculty Council on University Libraries

The Faculty Council on University Libraries shall be responsible (as described in Section 42-33) for all matters of policy relating to libraries such as, but not limited to, collection development; services to students, faculty, and others; the system of libraries, including branch libraries; space needs; and budgetary requirements.

S-A 50, January 22, 1976 with Presidential approval.

Section 42-44 Faculty Council on Benefits and Retirement

The Faculty Council on Benefits and Retirement shall be responsible (as described in Section 42-33) for all matters of policy relating to faculty retirement, insurance and benefits.

S-A 89, April 8, 1994 with Presidential approval.

Section 42-46 Faculty Council on Tri-Campus Policy
The Faculty Council on Tri-Campus Policy shall be responsible for matters of academic and non-academic policy between and among the campuses of the University of Washington.

S-A 104, April 9, 2001 with Presidential approval.

Section 42-47 Faculty Council on Women in Academia

The Faculty Council on Women in Academia shall be responsible (as described in Section 42-33) for all matters of policy relating to the interests of women.


Section 42-48 Faculty Council on Multicultural Affairs

The Faculty Council on Multicultural Affairs shall be responsible (as described in Section 42-33) for all matters of policy relating to the interests of faculty of color.


Section 42-49 Faculty Council on Teaching and Learning

The Faculty Council on Teaching and Learning shall be responsible (as described in Section 42-33) for all matters of policy, both academic and non-academic, relating to improvement of teaching and learning in the University; including distance learning, continuing education, and Summer Quarter, and the use of educational technology in instruction.


Section 42-50 Faculty Council on Information Technology, Security, and Managing Innovation

The Faculty Council on Information Technology and Security shall be responsible (as described in Section 42-33) for all matters of policy relating to Information Technology and Security such as technology used for teaching and learning; videoconferencing; technology relating to hiring, merit, and promotion; collection and use of student data analytics; and research. This also entails issues of security and intellectual property regarding the use of such technologies.