Meeting Synopsis:

1. Call to order
2. Welcome and introductions
3. Council orientation – Joey Burgess, Faculty Senate Office
4. Review of the minutes from June 7th, 2018
5. FCMA priorities and goals 2018-19
6. Good of the order
7. Adjourn

1) Call to order

The meeting was called to order at 2:30 p.m.

2) Welcome and introductions

Williams (the chair) welcomed everyone, and the council members introduced themselves.

3) Council orientation – Joey Burgess, Faculty Senate Office

Joey Burgess (Assistant to the Secretary of the Faculty, Faculty Senate Office) provided an orientation for the council which covered the roles and responsibilities of the Faculty Senate and Faculty Councils using a PowerPoint (Exhibit 1).

The members raised a question regarding when the president can amend Class A legislation. The president can review and offer amended legislation after the Senate’s first review.

4) Review of the minutes from June 7th, 2018

The minutes from June 7, 2018 were approved as written.

5) FCMA priorities and goals 2018-19

The chair asked the council if members had issues they wanted to discuss this year.

One member requested that the council address diversity in faculty hiring. The University of California San Diego requires a diversity contribution statement for faculty hiring. This member proposed that this
council bring Class A legislation to include this in UW’s hiring processes. The chair suggested that the council look into the UC system’s statement.

A member requested that the council include trainings (implicit biased, etc.) for search committees.

The chair shared that she will meet with the Senate Chair and will discuss UW employee current hire numbers.

A member asked how Class A legislation is implemented with action not just speech. The member further stated that if Class A legislation is implemented we need concrete ways, money and resources to move forward. Encourage cluster hires, tenure policy for underrepresented faculty were examples offered.

A member asked if it was known how much money the University spends on diversity efforts. The chair suggested that the council could shine a spotlight on that question.

A member wondered if someone could come into the council or on campus to discuss the I200. The chair said that she could look into I200 and circulate language of the law.

Another member wanted the council to look into retention in addition to recruitment.

Burgess recommended that the council may want to look into the extent to which Units clearly outline promotion criteria.

A member suggested that what the council has discussed are various stages for faculty members (recruitment, hiring, benefits, mentorships, etc.) and that perhaps this should be the strategy to approach these concerns.

The chair suggested that this council partner with the Faculty Council on Faculty Affairs (FCFA) to address diversity concerns.

A member suggested that the faculty code could be amended (broaden) to edit the charge or name of the FCMA – to include intersections (religion, gender, LGBTQ+, etc.) so that it names what the council is actually doing.

The chair wanted to reach out to other areas and bodies around the university who are working on diversity efforts.

The chair will compile and circulate a list of specific strategies for the council. The chair also suggested that the council consider whether or not to form subcommittees.

6) **Good of the order**

Nothing was stated.
7) Adjourn

The meeting was adjourned at 4:00 pm

Minutes by Lauren Hatchett, lehatch@uw.edu, council analyst

Present: Faculty: Joseph Babigumira, Andrea Otanez, Pietro Paparella, Joseph Rajendran, Gautham Reddy, Brenda Williams (chair)
Ex-officio reps: Ann Madhavan, Leyla Salmassi

Absent: Faculty: Xuegang Ban, Branden Born, Yoriko Kozuki, Thomas Lee
President’s designee: Chad Allen

Exhibits
Exhibit 1 – Orientation to University Faculty Councils.pptx
Orientation to university faculty councils

JOEY BURGESS, UW FACULTY SENATE OFFICE
Welcome to the Faculty Senate

- George Sandison, Faculty Senate Chair
- Joe Janes, Faculty Senate Vice Chair
- Thaisa Way, Chair, Senate Committee on Planning and Budgeting
- Mike Townsend, Secretary of the Faculty
- JoAnn Taricani, Faculty Legislative Representative
- Jordan Smith, Assistant to the Chair
- Joey Burgess, Assistant to the Secretary
- Lauren Hatchett, Council Support Analyst
Faculty councils

- Address issues of the faculty as a whole for the general welfare of the university
- Standing committees appointed by the Senate Executive Committee and confirmed by the Faculty Senate
- Advise both the provost and the Senate Executive Committee on issues of faculty and university concerns

Roles include:
- Prepare legislation and resolutions to the Senate Executive Committee
- Submit reports to the senate chair
- Receive and make recommendations on behalf of university faculty
- Request information/assistance and appoints ad hoc committees to address university concerns
- Receive reports from university administrators and provides recommendations/feedback
- Represent faculty through service on university-wide committees
Faculty councils and subcommittees

- Academic standards
  - Admissions and programs (SCAP)
  - Admissions and graduations (SCAG)
  - Honors
  - UW Curriculum Committee (UWCC)

- Benefits and retirement
  - Family Leave

- Faculty affairs

-Multicultural affairs

- Research
  - Classified/restricted research

- Student affairs

- Teaching and Learning
  - Best Practices in Online/Hybrid Teaching and Learning Environments
  - Cataloging Assessment and Improvement of Teaching & Learning Across Colleges
  - Teaching and Learning Effectiveness for Part-Time Lecturers
  - Diversity- and Equity-Informed Pedagogies

- Tri-campus Policy

- University facilities and services

- University libraries

- Women in academia
Council membership

- Voting members of the university faculty (3-year terms)
  - Appointed by the Senate Executive Committee
- President’s designees (1-year terms)
  - Appointed by the president
- Ex officio members (1-year terms)
  - Associated Students of the University of Washington (ASUW)
  - Graduate and Professional Student Senate (GPSS)
  - Association of Librarians of the University of Washington (ALUW)
  - Professional Staff Organization (PSO)
Faculty council chairs

- Provide leadership of council activities and meetings
- Represent university faculty and their concerns to stakeholders across UW
- Work closely with Faculty Senate leadership to pass legislation/resolutions
- Work with other council chairs on issues that impact multiple stakeholder groups
- Serve as ex officio voting members of the Faculty Senate
Meetings

- Meetings last 1.5 hours
- Quorum is 50% of all voting members
- When quorum is met councils can take official actions (approve minutes/legislation/etc.)
- When quorum is not met councils can still meet, but not take official action on agenda items
- Ex-officio representatives vote on some councils, and do not vote on others
Google drive

- Used to host council meeting materials and facilitate council collaboration
- No securities on folders, all are accessible via a hyperlink sent in meeting announcements
Senate legislative process – class A

- “All changes to the Faculty Code”
- Begins with a faculty council
- Approved by the Senate Executive Committee (1st round)
- Approved by the Senate (1st round)
- Reviewed by the code cops and the president
- Approved by the Senate Executive Committee (2nd round)
- Approved by the Senate (2nd round)
- Approved by a full faculty vote
- Approved by the president
Senate legislative process – class A

- Professor of Practice
- Faculty Salary Policy
- Updates to the Faculty Code
- Academic Freedom and Responsibility
- Modifying Procedures and Promotions
Senate legislative process – class B

- “Legislation that is not class A”
- Begins with a faculty council
- Approved by the Senate Executive Committee
- Approved by the Senate
- Approved by the president
- Legislation is sent to the full faculty for feedback
- If less than 5% of voting members object, the legislation is approved
- If 5% or more object, the legislation returns to the senate to consider feedback
Senate legislative process – class B

- Updates to Scholastic Regulations Chapters 101-117
- Revisions to Student Conduct Code
- Revisions of Scholastic Regulations to create a diversity graduation requirement for undergraduates.
- Revisions related to Scholastic Regulations.
- Procedures related to Honorary Degrees.
Senate legislative process – class C

- Senate resolutions, not legislation
- Begins with a faculty council
- Approved by the Senate Executive Committee
- Approved by the Faculty Senate
- Announced to the entire voting faculty
- Non-binding; therefore used sparingly to support specific policy actions or garner awareness on exceptional issues

Alternatives to Class C’s:
- Collaborating with other councils
- Consulting with Senate Leadership to find the most effective way to address the issue
Senate legislative process – class C

- Resolution Concerning Transgender Coverage
- Resolution Concerning University of Washington International & English Language Programs Extension Lecturers
- Resolution Addressing Faculty Demographic Concerns
- Resolution Concerning Repairing Shared Governance and the Faculty Salary Policy
- Resolution Concerning the Provost Search Process
- Resolution Concerning the Faculty Fund for Library Excellence
Questions?