



November 10, 2018

AnnMarie Borys, Chair  
Faculty Council on University Facilities and Services

Dear Professor Borys:

The Faculty Council on University Facilities and Services is charged with responsibility “for all matters of policy relating to university facilities and services such as building needs, space utilization, supplies and equipment, administrative services, and parking and traffic problems” (Faculty Code, Sec 42-39). Activities historically performed include monitoring existing and proposed capital projects, transportation updates, and classroom initiatives, by way of inviting key stakeholders and administrators to meetings for providing supplementary information, and for receiving council feedback and guidance on topics at-hand.

Our recommendation is that the council identify specific goals that can be accomplished by the end of the 2018-19 academic year.

The Senate office did a background review to help identify goals for your council. This included review of minutes from last year’s meetings, review of discussions at Faculty Senate meetings, and selected outreach for topics. Recommended goals and / or topics for discussion include:

- Work with the new organization and processes by which capital projects and other campus improvements are being approved and managed to provide timely input from a broad campus perspective at appropriate times in the project design and construction process
- Review issues facing classroom management and innovation in learning environments currently in use and/or needed.
- Receive annual transport services review within a broad context of campus mobility and commuter perspectives.
- Participate as appropriate in inquiries to other campus services.

After your first council meeting we will be available to discuss the goals your council identified. Thereafter, we will post your council’s goals on the Faculty Senate website to communicate the important work you are doing on their behalf.

Sincerely,

George Sandison  
Chair, Faculty Senate

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