

**University of Washington**  
**Faculty Council on Tri-Campus Policy**  
April 26<sup>th</sup>, 2018  
9am – 10:30am  
Odegaard Undergraduate Library 320

**Meeting Synopsis:**

1. Call to order
  2. Review of the minutes from February 22<sup>nd</sup>, 2018
  3. Faculty governance issues on each campus – EFC bylaws
  4. Work proposal for FCTCP 2018-2019
  5. Separate campus transcripts – Helen Garrett, University Registrar
  6. Good of the order
  7. Adjourn
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**1) Call to order**

The meeting was called to order at 9:00 a.m.

**2) Review of the minutes from February 22<sup>nd</sup>, 2018**

The minutes from February 22<sup>nd</sup>, 2018 were approved as written.

**3) Chair's report**

Stein explained she and Patricia Kramer (Professor & Chair, CAS: Division of Social Sciences) presented FCTCP's changes for University Campuses Undergraduate Curriculum Coordination process (aka. "tri-campus review") to the Senate Executive Committee in that body's April meeting and the changes are now being implemented by the Office of the Registrar. She reminded the council the changes provide for an earlier stage of consultation during development of UW new programs, and also removes the FCTCP from the "tri-campus review" process.

**4) Faculty governance issues on each campus – EFC bylaws**

Ka Yee Yeung-Rhee (Associate Professor, UWT: Institute of Technology) and Gowri Shankar (Associate Professor, UWB: School of Business) were present to discuss development of bylaws for the Elected Faculty Councils (EFCs) on the UW Tacoma and UW Bothell campuses.

Yeung-Rhee explained the four schools on the UW Tacoma campus now have their bylaws developed. The length of the term for vice chairs and chairs of EFCs differ. It was noted the academic units not considered 'schools' at UW Tacoma do not have EFCs.

Shankar explained UW Bothell includes five schools as well as the First Year & Pre-Major Program (FYPP) for pre-major students. Currently, none of the schools have formal bylaws. Each of the schools was

asked to develop their own bylaws and this work has been ongoing for the last six months. The first set of bylaws will likely be rolled out by the end of the current academic year (2017-2018).

*Discussion*

There was discussion of the EFCs' role within the faculty tenure and promotion processes at UW Bothell and UW Tacoma. A member asked if the existing campus-level T&P committees at those campuses might become redundant under a model wherein each of the schools include their own EFCs that could carry out similar functions. It was clarified campus-level P&T committees exist at UW Tacoma and UW Bothell but not at UW Seattle where EFCs generally conduct P&T. A member explained one question for the FCTCP to consider is whether the campus-level body T&P structure should change, or if it is functional and works well for faculty.

Another member asked if the leadership of the campus faculty organizations at UW Bothell and UW Tacoma communicate with the EFCs on those campuses. It was noted at UW-Tacoma the faculty groups do not meet. At UW Bothell, the Executive Council of the General Faculty Organization (GFO) includes representatives from each of the units, however, these faculty are not necessarily the chairs of the EFCs.

A member noted that at UW Seattle, the leadership of the Faculty Senate meets quarterly with the chairs of the campus' EFCs and runs orientations for EFC chairs in the fall. It was noted that implementing and improving upon these processes at the other campuses might be a task for the FCTCP. Also noted was the fact that many faculty involved in these processes (particularly on the UW Tacoma and UW Bothell campuses) are new to the university so the whole system likely would benefit from implementing expedient methods for communication among faculty organizations and EFCs.

**5) Work proposal for FCTCP 2018-2019**

Stein explained a proposal is being developed for the work of the FCTCP during the 2018-2019 academic year; she shared additional information using a PowerPoint (Exhibit 1). It was noted the proposal is focused on communicating about the three campuses to our new Provost who will begin his term at the university in July of 2018. The outcome of next year's work would be "a well-documented report to the new Provost regarding the status of the relationships among the three campuses" (Exhibit 1). Further proposal details were explained:

- A. Write a letter to the Provost introducing the work of FCTCP – with Zoe Barsness, Co-Chair of the Tricampus Task Force.
- B. Schedule representatives of each Faculty Council to meet with the FCTCP throughout 2018-2019.
- C. In the meetings with the Council representatives identify governance tasks on each campus as distinct, gray area, or intertwined.
- D. Summarize our findings to present to the Provost.
- E. Make recommendations to forward the growth of the 3 campuses (Slides 5-8, Exhibit 1).

It was clarified the Councils referenced in the plan are the 11 standing university-level Faculty Councils appointed by the Senate Executive Committee and confirmed by the Faculty Senate, which meet regularly during each academic year to provide oversight on the areas within their charges, and to advise the provost and the Senate Executive Committee on proposals, challenges, changing conditions, needs and opportunities that arise throughout the university. It was noted the proposal relates to FCTCP's plan to inform the new provost on the nature of the relationship between the three UW campuses.

### *Council feedback*

A member noted the Faculty Councils seem a good place to start to evaluate the extent to which faculty governance at the UW takes tri-campus matters into account. She questioned if FCTCP expects a response from the new provost. It was noted the provost might be invited to the final FCTCP meeting in academic year 2018-19. Stein explained this work will be introduced to the provost at the end of the current year via a letter, which will include some welcoming words, an introduction to the FCTCP, and inform him that the council is working on a report ultimately to be reviewed by him.

Members considered questions to be asked of Faculty Council representatives that might provide useful information. Several potential questions were mentioned, including:

- ❖ To what extent is there representation from all three campuses on your Council?
- ❖ What issues is your Council currently addressing? Are they relevant to one campus? To multiple campuses?
- ❖ What areas of faculty governance are under your Council's purview?

There was an idea to invite members from corresponding campus committees at the other campuses to meetings wherein representatives of the Seattle Faculty Councils are present. A member questioned if execution and implementation of work in the Faculty Councils might be coordinated with similar bodies on the other campuses, and if this is something the FCTCP might encourage.

Stein mentioned she plans to introduce the idea to other Faculty Council chairs at the quarterly luncheon meeting hosted by the Faculty Senate Office. She asked that members contact her if they have additional ideas.

Stein noted she would prepare additional details for the work plan and bring them back for review in the May FCTCP meeting. It was noted this work ties into the charge of the FCTCP within the Faculty Code, which states the FCTCP is charged with responsibility "for matters of academic and non-academic policy between and among the campuses of the University of Washington" (Faculty Code, Sec 42-46).

### **6) Separate campus transcripts – Helen Garrett, University Registrar**

Helen Garrett (University Registrar, Office of the Registrar) was present to follow up on a previous FCTCP discussion concerning the notion there be separate campus transcripts for each campus of the UW. Garrett explained she has a related announcement. The university currently has one transfer equivalency guide, which is UW Seattle-centric. The adoption of new system management tools has created an opportunity to develop separate undergraduate transfer equivalency tables for each of the three campuses – an idea which will be discussed in a meeting Garrett will attend later in the day. She explained the task of developing separate campus tables is a large one, and most of the work will fall to the UW Tacoma and UW Bothell campuses. It was clarified the UW will retain a single transcript following the change.

A member asked if community colleges in the region are likely to push back on the idea. It was noted community colleges are expected to welcome the change, as greater clarity is provided to transferring students on course equivalencies. It was noted under the current model, some students have to retake courses they had already taken elsewhere due to equivalency issues/ambiguity.

A member asked if the changes will have an effect on graduate students. It was noted the guides to be developed are for undergraduates.

After a question, several members of the council indicated they were in favor of implementing separate transfer equivalency tables and voiced support for the change.

**7) Good of the order**

Nothing was stated.

**8) Adjourn**

The meeting was adjourned at 10:30 a.m.

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*Minutes by Joey Burgess, jmbg@uw.edu, council support analyst*

**Present:**                      **Faculty:** Joseph Tennis, Marcy Stein (chair)  
**Ex-officio reps:** Gowri Shankar, George Sandison, Ka Yee Yeung-Rhee, Annette Anderson, Claudia Gorbman, Ziyang Bai, Lauren Pressley  
**President's designees:** Patricia Moy  
**Guests:** Cinnamon Hillyard, Helen Garrett, LeAnne Jones Wiles

**Absent:**                        **Faculty:** Ehsan Feroz, Kyle Crowder, Megan Eagen-Torkko, Brent Lagesse  
**Ex-officio reps:** JoAnn Taricani, Navid Azodi  
**President's designees:** Jill Purdy, Susan Jeffords

**Exhibits**

Exhibit 1 – FCTCP April 26.pdf

# Faculty Council on Tri-campus Policy

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April 26, 2018

# Agenda

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- Call to order - Introductions
- Review of the minutes from February 22, 2018
  - *Brief update on Curriculum Reviews*
- Faculty governance issues on each campus – EFC bylaws
- Work proposal for FCTCP 2018-2019
- Separate campus transcripts - Helen Garrett, University Registrar
- Good of the order
- Adjourn

# Tricampus Curriculum Review Update

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Presentation to SEC on April 2

Marcy and Patricia Kramer

Next Steps – Implementation

Registrar's Office/Campus Curriculum Committees

# Faculty Governance – Update on EFCs

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Report from Ka Yee – UWT

Report from Gowri – UWB

# FCTCP: Proposal 2018-2019

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## Purpose:

To provide a *well-documented* report to the new Provost regarding the status of the relationships among the three campuses

# FCTCP: Proposal 2018-2019

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A. Write a letter to the Provost introducing the work of FCTCP – with Zoe Barsness, Co-Chair of the Tricampus Task Force

B. Schedule representatives of each Faculty Council to meet with the FCTCP throughout 2018-2019

# Charge to Faculty Councils

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*University faculty councils are standing committees appointed by the Senate Executive Committee and confirmed by the Faculty Senate. These councils meet regularly during each academic year **to provide oversight on the areas within their charges, and to advise the provost and the Senate Executive Committee on proposals, challenges, changing conditions, needs and opportunities that arise throughout the university.** Where warranted, faculty councils may also propose legislative changes to the Faculty Code.*

# FCTCP: Proposal 2018-2019

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C. In the meetings with the Council representatives identify governance tasks on each campus as:

*distinct – gray area – intertwined*

D. Summarize our findings to present to the Provost.

E. Make recommendations to forward the growth of the 3 campuses.

# FCTCP: Proposal 2018-2019

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Brainstorm questions to be asked of each Council

- questions common to all councils
- specific to the work of the council

# Update on Separate Transcripts

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Report from Helen Garrett, Registrar