

UNIVERSITY OF WASHINGTON
FACULTY COUNCIL ON INSTRUCTIONAL QUALITY
THURSDAY, February 14, 2008
239C Gerberding

Chair Mary Pat Wenderoth called the meeting to order at 2:00 p.m.

Meeting Synopsis:

- 1. Approval of minutes**
- 2. Ten Year Review issue**
 - **Discuss idea of forming a permanent faculty review committee**
 - **Home for 10 year review process**
- 3. Update report on summer quarter issues: --Haideh Salehi-Esfahani**
 - **Overhead and costs of summer**
- 4. Update report on ways to recognize excellent teaching—Jerry Baldasty**
- 5. Update on rotation of exam dates--Wenderoth**
- 6. Update on photo list program from Biology—Mary Pat Wenderoth**
- 7. New topics for discussion**
- 8. Next meeting: Tuesday March 11, 2:00-3:30 p.m.**
- 9. Adjourn**

1. Approval of minutes

The minutes were approved with no comment.

There was a friendly amendment to the agenda. Chair Wenderoth asked council guest Wayne Jacobsen to speak about the upcoming Symposium on Teaching and Learning (SOTL) event. Jacobsen handed out copies of a brochure advertising the SOTL event. He gave a brief overview of the event, noting that SOTL will be held May 6th and that abstracts were due by March 14th. Jacobsen said that the website held fully archived abstracts for the last three years. He noted SOTL was also open to staff, especially if they work with faculty, and to graduate students. Jacobsen said he would send a pdf file of the brochure to the recorder to distribute to the council. He encouraged all members to distribute it to their colleagues.

Also, a second FCIQ member was added to the ad hoc Academic Quality & Rigor committee. Council member Doug Underwood agreed to serve on the committee.

2. Ten Year Review issue

- **Discuss idea of forming a permanent faculty review committee**
- **Home for 10 year review process**

Council guest Nana Lowell reported that she contacted the current Associate Dean of the Graduate School about what changes, if any, had been approved for the 10 year review process. She stated that they accepted some reformatting changes but not the extended appendices. She noted that they had not yet posted the new guidelines on the website but had given them to the groups that they had met with. Lowell said that this was a step in

the right direction with more structure and some minor changes in wording. She thought that they should reference the extended appendices as footnotes.

Chair Wenderoth emphasized the need for standardization in the review process. She pointed to the NIH grant review process in which several faculty members serve three year terms reviewing grant applications. She said it was very time consuming and yet it makes the process more fair and consistent. She noted that the Provost had asked the Dean of the Graduate School if they used a similar process. Wenderoth opened the discussion up on how to standardize the review process. Council members discussed how faculty might sit on several review committees in fields not familiar to them. The experience would provide a learning benefit as well as help departments prevent overlooking something important. The question was raised, would the faculty serve in the self-study or site visit review?

The issue of whether asking faculty to review departments was too much was raised. Jacobsen cautioned against overloading faculty members, like the current Graduate School review team that oversees the 10 year review process. He suggested they would need extra departmental support or release, because otherwise it would involve spreading the work too thinly across more people and that would not improve the quality of the review process. The issue of pulling faculty away from teaching to do administrative work was also raised Wenderoth noted that faculty would be released from other community work, not teaching. Council member Don Janssen suggested that he would consider doing three reviews a year if he could receive one quarter of graduate student support in return. The question was raised whether these faculty members should be aware, or not of the field they are reviewing. Council members also considered the rank of faculty who would best serve the purpose of reviewing departments. Jacobsen offered the idea of early tenure professors, those with great experience and who are in position to take on leadership roles.

Wenderoth noted that this is an issue that they will return to in the future. She asked the council if they should consider writing a resolution by the end of the academic year. FCIQ must decide if it wants to take a role in the 10 year review process with other academic review. Council members discussed the need to address the issue of general education. There is a lack of general knowledge amongst UW students that should be addressed so that the state legislature doesn't legislate a solution.

3. Update report on summer quarter issues: --Haideh Salehi-Esfahani

- **Overhead and costs of summer**

This agenda item was tabled until the next meeting.

4. Update report on ways to recognize excellent teaching—Jerry Baldasty

This agenda item was tabled until the next meeting.

5. Update on rotation of exam dates--Wenderoth

Chair Wenderoth handed out copies of the final exam schedule for autumn, winter, and spring 2007. She noted the consistent pattern to final exam scheduling and explained how

some faculty would like to see a simple rotation done. She noted that the Registrar's office said that exam scheduling was driven by the volume of students taking exams. Wenderoth read council member Debbie Ward's responses from Nursing School faculty polled on their opinion about rotating the final exam schedule. Jacobsen offered a solution that would involve making 3 exam schedules—one for each quarter. This suggestion would combine a sense of stability with a modified rotation schedule.

6. Update on photo list program from Biology—Mary Pat Wenderoth

Chair Wenderoth gave an overview of the photo id issue in Biology. She reported that Ed Taylor, Dean of Undergraduate Academic Affairs, expressed support for the idea and said we could push it. Wenderoth asked members if they should put forward a resolution to encourage the university to put forward steps to put in place the class photo option. Council guest Tom Lewis said they should pursue it. He noted that the pieces are all in place and it just needed a tipping point. Lewis also said that the pictures are already available for most students. All new students from 2006 need their pictures taken, and there should be fewer and fewer blanks each year. Wenderoth read the poll results from Ward's question to nursing faculty about using student photo pictures. Wenderoth noted that she will work on drafting a resolution.

7. New topics for discussion

Tom Lewis announced three Catalyst tools that he would like to demonstrate and talk about at the next FCIQ meeting in March.

1. The web based work space CommonView for course building.
2. An online grade book
3. Learning and Research technology survey

8. Next meeting Tuesday, March 11th, 2:00-3:30 p.m.

The Chair asked the recorder to send out the dates for the spring schedule.

9. Adjourn

The meeting was adjourned at 3:16 p.m.

Minutes by Melissa Kane, Faculty Senate, mmkane@u.washington.edu or 543-2884

Present: **Faculty:** Janssen, Underwood, Wenderoth (Chair)
 Ex Officio Reps: Holmes, Nkeze
 Regularly Invited Guests: Lewis, Lowell, Jacobsen

Absent: **Faculty:** Allen (excused), Baldasty (excused), Edgar (excused), Salehi-Esfahani (excused), Ward (excused)
 President's Designee: Taylor
 Ex Officio Reps: Hahn