

**University of Washington  
Faculty Council on Educational Technology  
October 7, 2009  
36 Gerberding Hall**

**Meeting Synopsis**

1. Chair's Announcements
  - UW Faculty Council staffing changes for 2009-2010
  - Possibility of merging with other Council, perhaps FCEO, FCIQ
2. Approve minutes from the June 8, 2009 meeting
3. Old Business
  - Vice Chair appointed
  - Inclusion of ex-officio members in vote
4. Update from Tom Lewis
5. New Business
  - FCET membership for 2009-2010
  - Possible areas of FCET focus for 2009-2010
    - i. Linking the use of educational technologies to both pedagogical evidence and best practices
    - ii. In concert with FCEO, an effort to apply the concepts in point 1 to a specific technology of synchronous/asynchronous learning tools.
    - iii. A similar effort includes looking at electronic portfolios as a promising student centric educational technology.
    - iv. Cloud Computing and Security
    - v. Academic integrity and plagiarism tools.
    - vi. Data retention technologies

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Chair Masuda called the meeting to order at 9:03 a.m.

**1. Chair's Announcements**

Chair Masuda welcomed the FCET to the first meeting of the year and thanked past Chair Kaminsky for his service, support, and guidance. He announced that due to the budget cuts, the Council will meet less often than in previous years, just once a quarter. FCET discussed whether they will need to meet more often and whether that need could be met through forming subcommittees. Chair Masuda also noted that he has been discussing with other Faculty Council Chairs some of the Councils' overlap in mission and areas of focus. FCET discussed the possibility of combining FCET with another Council, such as FCEO or FCIQ.

**2. Approve minutes from the June 8, 2009 meeting**

The June 8, 2009 minutes were approved.

**3. Old Business**

Martin-Morris was nominated and voted-in as Vice Chair.

FCET voted to allow the ex-officio members to vote in future meetings.

#### 4. Update from Tom Lewis

Lewis brought a list of topics he would like the Council's input on to the meeting. They were:

1. Cloud Computing
2. E-portfolios
  - a. Lewis commented that since Catalyst dropped their support for this service, the University is at a decision point regarding how or whether to continue or redesign this service.
3. Kuali Student
  - a. Lewis suggested that FCET ask Debbie Wiegand to give a presentation on KS, the new open-source, next-generation student administrative system, at an upcoming meeting.
4. A draft of a 3-tiered approach for supporting synchronous/asynchronous communication. The main issues addressed by the plan are Adobe ConnectNow and Elluminate, the programs available through cloud computing, and the issue of how to centrally offer staff support for videoconferencing.
5. Catalyst
  - a. Faculty 1, 2, 3
  - b. Connecting Catalyst to Astra (Integrated Authorization at the University of Washington) to address the "überproblem" of how to give and track access for staff who need access to all class lists and the ability to set up courses for faculty.

Chair Masuda thanked Lewis for his contribution and commented that these issues are very relevant to FCET's proposed areas of focus for the upcoming year.

#### 5. New Business

- FCET membership for 2009-2010
- Possible areas of FCET focus for 2009-2010
  - i. Linking the use of educational technologies to both pedagogical evidence and best practices
  - ii. In concert with FCEO, an effort to apply the concepts in point 1 to a specific technology of synchronous/asynchronous learning tools.
  - iii. A similar effort includes looking at electronic portfolios as a promising student centric educational technology.
  - iv. Cloud Computing and Security
  - v. Academic integrity and plagiarism tools.
  - vi. Data retention technologies

FCET discussed recruiting new members. Topics included the best ways to recruit, who to contact, and the specific expertise needed. Council members agreed that having a representative from the Information School on the Council is important. FCET members agreed to talk to their colleagues and report back on the result.

Chair Masuda provided an overview of the possible areas of FCET focus for 2009-2010 (i. through vii.). Numbers 5 and 6 are items from last year that have carried over into this year's agenda. Chair Masuda said that in his conversations with Bruce Balick he had received the impression that the general goal for FCET this year is to endeavor to make sure new educational technologies are used appropriately.

FCET engaged in a long discussion on how to prioritize the areas of focus. Chair Masuda also asked the group to think about which end products or deliverables FCET should produce this year. Young suggested that cloud computing remain a high priority and that data retention could move off the list,

since so many other groups are currently working on some aspect of that issue. Martin-Morris and Hudson agreed that i. “Linking the use of educational technologies to both pedagogical evidence and best practices” is a priority. Lewis agreed, especially in light of discussions that took place in the last legislative session regarding the importance of educational technology. Kaminsky expressed an interest in learning more about computing and technology disaster recovery planning. Young commented that Lewis’s work to create some kind of support structure for faculty regarding cloud computing services will be useful and important. Hudson suggested that e-portfolios would be an important area of focus for the year.

FCET discussed Epsilen, an eLearning system and e-portfolio software provider, and contrasted it with Catalyst’s e-portfolio functions. They also discussed how e-portfolios could fit into the accreditation process, as a way to measure student outcomes.

FCET engaged in a wide-ranging discussion of the Council’s role, relationship with the faculty, Faculty Senate, and administration, and relationship with the legislature. Members discussed how FCET can give practical advice and recommendations to faculty regarding educational technology, whether the Council should produce a policy brief to give to the administration, and whether FCET should take on more of an advocacy role regarding the University and educational technology with the state legislature.

Chair Masuda announced that he will meet with the rest of the Senate and Council Chairs, as well as Leslie Breitner and David Szatmary, to collate and re-draft the areas of focus, as well as come up with possible deliverables. Once these issues have been decided, the Council will re-visit the issue of whether meeting quarterly is sufficient. This will also enable Lewis to bring the relevant experts to future meetings.

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The meeting adjourned at 10:15 a.m.

*Minutes by Kristy Carter, Council Support Staff  
kcarter4@u.washington.edu*

**Present:**        **Faculty members:** Hudson, Moskal, Kaminsky, Martin-Morris, Masuda  
                     **President’s Designee:** Lewis  
                     **Ex-officio members:** Young

**Absent:**        **Faculty members:** Efthimiadis, Andrews, Hollmann, Seidler  
                     **Ex-officio members:** Calissi-Corral, Maring