

**University of Washington**  
**Faculty Council on Educational Technology**  
Wednesday, June 11, 2008  
36 Gerberding Hall

Chair Kaminsky called the meeting to order at 2:02 p.m.

**Meeting Synopsis**

1. Approve Agenda
2. Approve Minutes
3. Chair's Announcements
4. Open Announcements
5. Old Business
  - a. Questionnaire on Plagiarism Tools
  - b. Data Retention
6. News from Catalyst, Libraries, etc.
7. New Business
  - a. Volunteers for FCET Website

**1. Agenda –Approved**

**2. May 14, 2008 Minutes – Approved**

**3. Chair's Announcements**

- Kaminsky thanks each of the committee members for their time, input and effort over the past year. Kaminsky and Masuda will continue as Chair and Vice Chair respectively next year, and three new committee members will join, as well.
- The Chair will compile an Annual Report of FCET's activities and topics for submission to the SEC. He will forward this upon request to committee members.
- Kaminsky shares a letter of thanks and recognition received from Provost Wise in acknowledgement of FCET's participation in the SoTL Poster Session.

**4. Open Announcements - None**

**5. Old Business**

- *Questionnaire on Plagiarism Tools*
  - Kaminsky presents a draft of a feedback questionnaire, for testers of the various plagiarism detection tools. The committee discusses the expected outcome and potential benefits of the questionnaire, and suggests revised language and survey questions, to elicit additional valuable feedback from participants, and to be able to compare the usefulness of different tools. Ideally, the collected data will be presented to the SEC in the Fall. Kaminsky requests that specific feedback and suggestions from the committee, regarding this questionnaire, be emailed to him, and he will incorporate the changes into the document.
- *Data Retention*
  - Kaminsky reports that at a recent UTAC meeting, discussion arose over how [research] data at the University is handled, and how it might better be handled in the future. He continues

that there was considerable discussion about the need for the system to be flexible, and possibilities of tying it to existing administrative systems or creating an independent system.

- Kaminsky encourages FCET members to bring issues regarding data handling for discussion at committee meetings, so that they can be brought to the attention of those working on the new system. He also asks them to find out what formats for storing data are being used, and whether a template for data compiling and storage is possible, and how best to encourage its use. Deshazo notes that a policy recommendation by FCET within 1-2 years would be optimal, and Young agrees that a policy at the University level is needed, but that it must also be flexible in order to work for all groups, departments and disciplines.

## 6. News from Catalyst, Libraries - None

## 7. New Business

- *FCET Website*
  - Kaminsky reminds the committee of past discussion to create an FCET website, and will look for volunteers to manage the content in the Fall.

The meeting was adjourned at 3:00 p.m.

*Minutes by Alyssa Robbins, Administrative Assistant, UW Technology.*

**Present:**        **Faculty members:** Conroy, Efthimiadis, Kaminsky, Martin-Morris, Masuda  
                      **President's Designee:** Moy  
                      **Ex-officio members:** Deshazo, Young  
                      **Guests:** Lane

**Absent:**         **Faculty members:** Andrews, Hollmann  
                      **ASUW Representative:** Schmidt  
                      **Ex-officio members:** Maring, Minton  
                      **Guests:** Lewis