

University of Washington
Faculty Council on Educational Technology
Wednesday, May 14, 2008
36 Gerberding Hall

Chair Kaminsky called the meeting to order at 2:01 p.m.

Meeting Synopsis

1. Approve Agenda
2. Approve Minutes
3. Chair's Announcements
4. Open Announcements
5. Old Business
 - a. Class C Legislation on UW Webcams
 - b. News from Plagiarism Subcommittee
 - c. News from subcommittee on Data Retention
6. News from Catalyst, Libraries, etc.
7. New Business
 - a. Volunteers for FCET Website

1. Agenda –Approved

2. April 9, 2008 Minutes – Approved

3. Chair's Announcements - None

4. Open Announcements - None

5. Old Business

- *Class C Legislation on UW Webcams*
 - Kaminsky has incorporated the committee's suggested changes to the text, and presents a revised copy for committee review. He invites any additional changes to be sent via email. Kaminsky will present the finalized document to the Senate Executive Committee for review, likely at a meeting this Fall.
- *News from Subcommittee for Plagiarism*
 - Masuda reports that the SoTL Poster Session was quite a success with over 40 posters presented. He also notes that overall support for the plagiarism detection issue was widespread, and a few additional people expressed interest in a pilot project.
 - Masuda additionally notes that Turnitin.com's trial has a 2000 submission limit, and he would like to coordinate a group of graduate students to test the tools. Masuda indicates that while he currently has no undergraduate students to test, he may know of other faculty members who do, that would also be willing to perform testing of Turnitin.com. Kaminsky will contact those interested.
 - The committee discusses the need for, and requirements of, a survey for test groups, to elicit feedback regarding the helpfulness and any problems encountered with each of the products tested. Kaminsky will initiate an email to the committee containing sample questions for review and feedback. The committee briefly discusses also sending out a campus-wide gen-

eral survey regarding understandings, attitudes and beliefs surrounding the plagiarism issue, but agrees that with so many other surveys currently circulating, this may not receive significant enough response.

- *News from Subcommittee for Data Retention*
 - A wiki-page has been created from the DXARTS Project Management wiki. Young notes that after the research she and Andrews have done so far, that perhaps this topic may be better suited to the Office of Research or Office of Information Management for follow-up.
 - Young also reports that a model statement was found from another university's site, most notably showing that the institution, rather than the individual, is responsible for the retention of data. A statement of the UW retention policy and schedule, ownership and access rights, and stewardship plan would be needed. She also states that she discovered an online PDF form to request research data storage space on a UW web page, and will review and note where that file is located.
 - Moy suggests that Young contact Barbara Benson, Director of Record Management Services, who would be able to direct Young towards any existing UW statement or policy, and may be interested in follow-up on this topic. Kaminsky suggests inviting Benson to a future FCET meeting.

6. News from Catalyst, Libraries

- Lane reports that the Learning & Scholarly Technologies Survey is nearing a close, and that data analysis will begin soon, with findings reported in Fall quarter 2008.
- The Grade Book is due to be released in July or August 2008, with online grade submission available in Fall quarter.
- CommonView will be released before Fall quarter, with added visual customization, the ability to add links, and integration of changes in CommonView to the main account page. Catalyst is developing a marketing campaign to target faculty and students for Fall quarter, and is looking for feedback for the best way to reach potential users. She asks that the committee email her with any examples and feedback.

7. New Business

- *FCET Website*
 - Kaminsky would like the committee to consider creating a website to highlight current FCET projects and issues. He suggests creating this in CommonView over the summer, which would also provide Catalyst with an example for other users. The Chair and/or Vice-Chair will initiate an email thread to the committee, to discuss ideas of how to develop and maintain such a website.

The meeting was adjourned at 2:45 p.m.

Minutes by Alyssa Robbins, Administrative Assistant, UW Technology.

Present: **Faculty members:** Conroy, Kaminsky, Masuda
 President's Designee: Moy
 Ex-officio members: Deshazo, Minton, Young
 Guests: Lane

Absent: **Faculty members:** Andrews, Efthimiadis, Hollmann, Martin-Morris,
 ASUW Representative: Schmidt
 Ex-officio members: Maring
 Guests: Lewis