

University of Washington
Faculty Council on Educational Technology
Wednesday, April 9, 2008
36 Gerberding Hall

Chair Kaminsky called the meeting to order at 2:02 p.m.

Meeting Synopsis

1. Approve Agenda
2. Approve Minutes
3. Chair's Announcements
4. Open Announcements
5. Old Business
 - a. Class C Legislation on UW Webcams
 - b. News from Plagiarism Subcommittee
 - c. Creating a subcommittee on Data Retention
6. News from Catalyst, Libraries, etc.
7. New Business
 - a. 2008-09 FCET Chair & Vice Chair

1. **Agenda –Approved**

2. **March 13, 2008 Minutes – Approved**

3. **Chair's Announcements**

- *Interview with Anis Bawarshi*
 - Kaminsky met with Bawarshi, Associate Professor of English, to discuss the plagiarism-detection software pilot program. Barwashi works with the English Department Writing Center to assist students with improving their various writing assignments. Kaminsky reports that Barwashi views trust between professors and students as the most important factor, and is concerned about the possible erosion of trust, with the implementation of plagiarism-detection software. Bawarshi would like volunteering Teaching Assistants and students from the English department to be included in the pilot program.
- *Meeting with Dan Luchtel, Gerry Philipsen, & David Lovell*
 - Luchtel, Philipsen & Lovell approached Kaminsky with a request that FCET assist with providing faculty input on an Administrative Census database. Kaminsky gave them an overview of the committee's history and recent works, and it was decided that this project would not be appropriate for FCET to pursue. Luchtel also presented Kaminsky with the recent *Inside Higher Ed* article, "Winning Hearts & Minds in War on Plagiarism," available at: <http://insidehighered.com/news/2008/04/07/plagiarism>
- *Email from J.W. Harrington*
 - Kaminsky received an email from James W. Harrington, Jr., Professor of Geography, who is seeking help to find appointees for to a newly developed Board for e-Teaching. Harrington was also seeking insight into appropriate focal points for the Board, as well as best practices to consider for e-Teaching.

4. **Open Announcements - None**

5. Old Business

- *Class C Legislation on UW Webcams*
 - Kaminsky presents the committee with a revised text of the previously written guidelines for UW Webcams. For consistency, the text has been revised to mirror other Class C legislation items, and will be presented to the Senate Executive Council at the beginning of Fall. Questions regarding where to find additional examples of Class C legislation arise. Conroy & Deshazo note that Class C legislations are generally created to show a written account of consensus and voting, but not necessarily written into policy. This is also reflected in the *University Handbook, Section 2, Chapter 22, Section 22-71*, available at: <http://www.washington.edu/faculty/facsenate/handbook/Volume2.html>. The committee is asked to review the text and send their suggestions and revisions to Kaminsky via email.
- *News from Subcommittee for Plagiarism*
 - Martin-Morris spoke with Wayne Jacobsen, CIDR, and submitted an abstract (attached) for an FCET hosted “poster” at the upcoming Symposium on Teaching & Learning (SoTL). The abstract was accepted, and FCET will host a station at SoTL, which will include previews and testing of the various plagiarism-detection software, currently under consideration by the committee. This “poster” station will be hosted in lieu of the previously discussed “mini-conference,” and the subcommittee expects it to be a good opportunity for recruiting volunteers for the larger pilot project.
 - FCET volunteers, laptops and software (access) will be needed. Efthimiadis will assist, and notes that a live demo of Turnitin.com (which is the only pay-for program under consideration) will be necessary. Kaminsky will contact former FCET-member Arnold Berger, for possible login access. Martin-Morris will assemble an informational poster, and will require input from the rest of the subcommittee.
 - Questions arise regarding the accuracy of the various plagiarism-detection software programs, as well as the usefulness and size (scope) of the database used by such a program. The committee notes that some of the programs considered are intended for submission by someone other than the author, and may need to be altered (to highlight problematic areas, and discard previously submitted versions by the same user), in order to be useful as a tool for students to improve their work. The committee discusses and agrees that a pilot program may reveal some areas of improvement for the selected software.
 - The creation of a website, listing helpful links and citation materials, is suggested. The committee considers the potential, and decides to revisit the topic at a future meeting.
- *Creating a Subcommittee for Data Retention*
 - Kaminsky asks the committee for volunteers for a Subcommittee on Data Retention, to examine Stanford's, as well as other universities', model of retention and practices of archival, and to create a report of the findings to present at a future FCET meeting. Andrew, Deshazo & Young volunteer for the subcommittee.

6. News from Catalyst, Libraries

- Lewis presents the committee with a handout (attached), giving an overview of the logistics and populations of the survey that will go out on April 14, 2008. The resulting data will be made widely available, once it has been compiled. He notes that feedback that the committee provided to Janice Fournier was incorporated into this survey, intended primarily for faculty. Next year (2009) an additional survey focusing on research and staff usage of technology will be sent out.
- Lewis disseminated an additional handout (attached) which reviews the Catalyst [Online] Grade Book requirements. Lewis states that after surveying the needs of different users on campus, the core functionality needs of the program were easily established and agreed upon, including spreadsheet up/downloading, submission to the Office of the Registrar, and real-time data proc-

essing and access. The Grade Book will likely roll out in July 2008, with enhancements added in Fall, based on feedback received.

- CommonView, which FCET received a preview of in January 2008, rolled out two weeks ago, and Catalyst plans to reach out to department chairs and faculty over the summer. Catalyst will offer instructional sessions for both CommonView and Grade Book to a broader range of users in Fall.

7. New Business

- *2007-08 FCET Chair & Vice Chair*
 - Kaminsky polls the committee for any nominations for Chair or Vice-Chair for 2008-09. No nominations are made, and the committee unanimously agrees that Kaminsky & Masuda should continue as Chair and Vice Chair, respectively.

The meeting was adjourned at 3:03 p.m.

Minutes by Alyssa Robbins, Administrative Assistant, UW Technology.

Present: **Faculty members:** Andrews, Conroy, Efthimiadis, Hollmann, Kaminsky, Martin-Morris, Masuda
 President's Designee: Moy
 Ex-officio members: Deshazo, Young
 Guests: Lewis

Absent: **ASUW Representative:** Schmidt
 Ex-officio members: Maring, Minton
 Guests: Lane