

**University of Washington
Faculty Council on Educational Technology**

The Faculty Council on Educational Technology met Tuesday, February 1, 2005 at 12:30 p.m. in 36 Gerberding. Co-chair James Kitts called the meeting to order at 12:35.

Synopsis:

1. Agenda, announcements, minutes
2. Progress reports by task groups (subcommittees)
3. Faculty Survey (Karalee Woody)

Approve agenda, announcements, minutes

The agenda was approved, the minutes were approved.

Kitts called for a new co-chair to replace David Kirschtel. Spreading the duties around ensures that no one carries an undue burden. There may also be some value in merging FCET with FCIQ if no co-chair can be found to provide continuity from year to year. FCET, FCEO and FCIQ all have some degree of overlap.

Kalpana Kanal reported that the issue of a grant for a Regional Biocontainment Lab surfaced at the Faculty Senate meeting. Chair Ross Heath was upset that the faculty were not consulted about a project of this magnitude.

There is still talk of performance contracts between the State and the University, but they are now being called performance agreements. The administration wants the State to invest more money in the University, but the State wants to establish criteria for faculty in exchange for the investment.

Karalee Woody attended and asked that FCET look at the Faculty Survey on Educational Technology and comment on the questions that are being asked. The survey inquires about hardware and software, and solicits feedback from faculty focus groups. The survey is presently going through a Human Subjects review. Woody would like feedback by mid-March, and invited FCET members to come and meet with her group, which meets every other Tuesday. The first draft of the faculty focus group questions is ready now. Tom Lewis commented that this has been done periodically with other councils and the feedback has been incorporated. Woody will send a copy of the focus group questions for the Council's comments.

Cara Lane gave the Council a report on the Catalyst Spark sessions. Spark is intended to assist those faculty who would like to use technology in their teaching and research, but have trouble with technology – either in learning it or in having the time to incorporate it into their pedagogy.

At present, Spark is running a portfolio contest, with prizes and recognition for the student who submits the best portfolio. Faculty will judge the event and will talk about how they judged the portfolios. Catalyst would like input on future speakers and events that would be of interest to FCET members – would the Council like to see panel discussions, workshops, theory sessions, or are there other ways that could be found to help integrate this technology more fully into the day-to-day teaching and learning at the UW?

Lewis commented on a successful educational outreach program Catalyst has begun, that provides Catalyst consultants holding office hours for faculty who need help with their online teaching. The program hours are 2-4 p.m., Tuesdays and Fridays. A few people have come each day and Lewis thinks there is a future for the program as word gets around.

Subcommittee reports

Wi-Fi Policy – Kitts reported that Oren Sreebny called him and asked that a FCET member join the task force on Wi-Fi to provide the faculty viewpoint on educational concerns. Lewis suggested that FCET also contact FCIQ Chair Jan Carline, who has played a role in developing guidelines for many pedagogical issues and might be able to lend expertise in this area. Many technical issues bleed over into more than one area of concern – it might be a good idea to partner with FCIQ on the Wi-Fi issue.

Kanal noted that Arnie Berger was the person who brought this issue to FCET, because it caused lots of disruption at Bothell. Perhaps he would be a good person to be on Oren's task force.

Plagiarism Subcommittee – There has been a fair amount of online traffic with this subcommittee. Kitts will arrange a meeting to move the project forward.

The meeting was adjourned at 1:45 p.m. *Minutes by Linda Fullerton, Recorder.*

Present: Kaminsky, Kanal, Kitts, Leggott

Absent: Berger, Brixey, Gravlee, Rojas, Roth, Sinanan, Albrecht, McMurrer, Pilcher, Szatmary