

University of Washington
Faculty Council on Educational Technology
Thursday, November 16, 2006
36 Gerberding Hall

Chair Kaminsky called the meeting to order at 10:30 a.m.

Meeting Synopsis

1. Approve Agenda
2. Approve Minutes
3. Chair's Announcements
4. News from Catalyst, Libraries, etc.
5. Open Announcements
6. Committee Discussion of the following topics:
 - a. Recommendation Letter to Senate
 - b. Search for New Vice-Chair
7. New Business
 - a. Policy on Wireless Use in Classrooms
 - b. Policy for Live Webcams
 - c. Next Meeting

1. Agenda – Approved

- Kanal suggests the addition of the following meeting date to the bottom of each Agenda.

2. May 15, 2006 Minutes – Approved

3. Chair's Announcements

- Chair Kaminsky welcomes Sandy Moy, President's Designee.
- UW TRIO program is currently participating in a free trial from Turnitin.com. So far, they are pleased with the product. Sharon Primm-Davot will hopefully join the next FCET meeting to share more about their experiences.
- Shawn Brixey is content with the response letter received from Turnitin.com, but is unable to join today's meeting to elaborate.
- Erin Shields, of ASUW, has expressed confidence in the work done thus far by the committee, and no student representative has been assigned to date. She will continue looking for a volunteer.

4. News from Catalyst, Libraries, etc.

- Lane reports that Catalyst has recently released new tools, including "Skip Logic," which can direct participants to the various parts of a survey, based on their answers. Additionally, the report on the Electronic Portfolio Pilot Project has also been recently published. More information can be found on the Catalyst website.
- Ward states that during Fall quarter, the Libraries have been working with C&C to create course and discipline specific web pages, available on MyUW, with links for instructors to use and set-up their own pages, as well.
 - Kaminsky raises questions regarding how faculty are notified of these new tools, and encouraged to try them out, as well as how concerns over new technologies are being addressed. Lane responds that support for the products is provided and that faculty members often learn from peers. Miller supports this statement, and cites examples from the College of Engineering, where faculty-led workshops have helped to facilitate

instruction and understanding of new technologies & products for other faculty members. He further reports that 70-80% of faculty members who participated in College of Engineering faculty-led workshops this Fall have continued to use the websites.

5. Open Announcements

- Berger reports that should FCET decide to go ahead with the Turnitin.com pilot, a course on paper writing, which is being held at the Bothell campus (Computer & Software Systems), would be interested in participating in the project.

6. Committee Discussions

a. *Recommendation Letter to Senate*

- The Executive Meeting is January 8, 2007, and Kaminsky would like the recommendation letter ready to be presented at that meeting. This letter must be finished for the next (December) meeting for final review.
- Kanal and Kaminsky indicate that they each have more suggestions for the letter. Kanal further suggests that a one-page summary sheet be attached at beginning of the document.
- Concerns are expressed that the proposal seems very broad, and beyond the scope of FCET. It is reiterated that this is intended to be a UW-wide proposal, and that a complete package is necessary for approval, not just a proposal for a detection tool (formerly referred to as 'deterrent').
- Additional discussion ensues regarding the appropriateness of the specific wording included in the original proposal letter to the Senate. There are concerns that the language and specific wording is too precise.
- Miller suggests that Mike Eisenberg (Chair of ATAC) attend a future FCET meeting to discuss the proposal & letter further, and to provide additional insight.
- Berger also suggests other opportunities for a detection tool, aside from Turnitin.com, including working with MS Research. Berger states that he is working to set-up a meeting with them to discuss the possibility of an alternative contextual search and detection tool. Berger also recounts a discussion with Tom Lewis, regarding the option of using Google in conjunction with Catalyst tools to complete more complex searches. Lane reports that a discussion between Lewis & developers has taken place, and that the project initially seems feasible, but more discussion and exploration of the project is needed.
- The committee further discusses the expectations of the proposal, and comes to an agreement that the aim is not to police, but to create an environment and culture of respect, encourage the promotion of good practices, and to show that the UW cares about appropriate citation practices.
- Kaminsky will draft a new letter for committee review, expanding options for detection tools and removing some of the specific wording suggested for use in the Code of Honor, Information Package, and other documents.

b. *Search for New Vice-Chair*

- The search is postponed until the next meeting.

7. New Business

a. *Wireless Policy*

- Kaminsky relates that the misuse of wireless during class sessions is problematic for faculty, and asks for future discussion of which buildings already have a wireless usage policy, and which could have one implemented in the future, along with the possibility of turning wireless off during class times, and the cost of doing so.
- Concerns are noted that it may not be possible to disable wireless access without affecting nearby offices.

b. *Live Webcam Policy*

- Kaminsky notes that webcams can be very useful in teaching, sharing, and remotely accessing information - i.e. in a laboratory setting – but acknowledges that people are not always comfortable with the presence of live webcams. He further suggests the committee discuss the need for a policy on installation, usage, misuse and complaint resolution. Kaminsky elaborates that there is a need for discussion of a policy, based on concerns expressed by some, and also the likelihood that more web-cams will be installed on campus, which could lead to future problems if no policy is in place.
- Miller adds that an opt-out policy may also be necessary to protect those who do not wish to be included in the broadcast, and that the primary focus of such a policy should be on the educational benefits and appropriate uses of the technology.

c. *Next Meeting*

- The next meeting is scheduled for December 11, 2006. Kaminsky summarizes that the next meeting will focus on the Letter to the Senate, and nominations for Vice Chair will be accepted.

The meeting was adjourned at 11:55 a.m. *Minutes by Alyssa Robbins, Administrative Assistant, Computing & Communications.*

Present: ***Faculty members:*** Berger, Conroy, Kaminsky, Kanal, Miller
 President's designee: Moy
 Guests: Lane, Ward

Absent: ***Faculty members:*** Leggott
 Ex-officio members: Corbett
 Guests: Lewis