

University of Washington
Faculty Council on Educational Outreach

October 27, 2005

Bill Erdly called the meeting to order at 1:30 p.m.

Synopsis:

1. Welcome and Introductions
2. Announcements – David Szatmary, nominations for Lifelong Learning Award
3. Approval of Minutes
4. Changes of Faculty Councils meeting processes and the Office of Shared Governance
5. Identification of core issues
6. Action Items for next meeting

1. **Welcome and Introductions.** Bill Erdly thanked everyone for attending and welcomed new members. Introductions were made.

2. **Announcements.** Szatmary talked about the Distinguished Contribution to Lifelong Learning Award. This award will be given to a UW faculty member who has been engaged in lifelong learning activities that have been innovative, creative, and have resulted in positive benefits for students. There is a \$5000 monetary award. The selection committee will meet after January 15. Szatmary will send an e-mail to the committee asking for nominations.

Szatmary and Erdly commented on President Emmert's address given on October 26. President Emmert stressed the following priorities:

- A commitment to excellence in education
- Engagement of Washington citizens to support higher education
- Transform people's lives through education.

Other themes included interdisciplinary programs in global health, Information Technology across all disciplines, recruit more minorities for faculty and staff positions and a research effort aimed at the environmental sustainability of the Puget Sound basin.

3. **Minutes.** The minutes of the meeting held on May 31, 2005, were approved.

4. **Changes to Faculty Council meeting processes.** The Office of Shared Governance has been created. Senior administrators have been assigned to all of the faculty councils. David Szatmary is the President's designee to FCEO. The FCEO will discuss issues and concerns to ensure quality among programs. Recommendations will be given to the Faculty Senate.

5. **Identification of core issues.** Our immediate issue is operational and pertains to the tagging of distance learning courses on a transcript. Traditionally, distance learning courses are identified as those courses with more than 50% of the curriculum online or out of the classroom setting.

Olavarria teaches an online course, PSYCH 202. He stated that his course is reviewed by the department and is equivalent to the daytime sections. He is not in favor of marking courses as distance learning (DL) on transcripts because it sends a negative message. He feels that students do the same work in distance learning courses. A study needs to be done to compare students in day courses and students in distance learning courses.

Kyes suggested that departments should not offer distance learning courses if they feel they are not as rigorous or equivalent as day courses.

Warnick said that the distance learning course, COM 202, is equivalent to the day sections.

Zierler stated that distance learning courses in the School of Nursing are different. Distance learning courses ask more questions and students are expected to be more engaged. The DL courses are harder than lecture courses because DL students must respond. We have TAs who work with DL students.

Erdly stated that the FCEO needs to make a recommendation to the Faculty Senate about distance learning courses and if/how they should be designated on a transcript. We need to decide on the correct approach to receive approval to change and modify the current legislation. Collaboration should be shared among all the faculty councils about this issue. Warnick stated that the FCEO members need to be prepared and knowledgeable to answer questions about the DL issue. Zierler agreed that FCEO members need to look at the process to get approval. Szatmary said that DL courses need to be sent to the FCAS for approval. Erdly will discuss this issue with all the faculty councils for a consensus and agreement.

6. **Action Items for the next meeting:**

- Erdly distributed a copy of the University Week article that describes the focus of the FCEO committee. The issues are related to Summer Quarter enrollment, fee-based degree program development, online learning initiatives, off-campus programs, certificate programs, and English Language programs.
- The immediate issue is the DL designation. We need to get this on the table of the Faculty Senate by January.
- The Faculty Resource Guide. Hopefully, this will be completed this year.
- Szatmary commented on overhead charges for fee-based programs. This is being discussed in the Student Services Operations Advisory Committee which he chairs. Beginning in Autumn 2006, some selected units will be assessed an overhead charge which will fund services for fee-based students. Libraries, Student Services, and Financial Aide units will all benefit.

The meeting was adjourned at 3:00 p.m. Minutes by Coralie Watters, Administrative Assistant, UW Educational Outreach.

Present:

Faculty: Erdly, Brock, Kyes, Olavarria, Rogers, Warnick, and Zierler.

President's Designee: Szatmary

PSO: Alison Stevens

Absent:

Faculty: Deardorff, Eberhardt, Keifer, Wilkes

Ex Officio: Campbell