

**University of Washington**  
**Faculty Council on Educational Outreach**  
Thursday, May 18, 2006  
36 Gerberding Hall

Bill Erdly called the meeting to order at 1:45 p.m.

Agenda:

1. Approval of minutes from April 20, 2006
2. Announcements/updates
  - a. FCEO committee member and chair changes for next year
  - b. Meeting minutes support change
  - c. Other announcements/updates
3. Process for proposed Class B legislation (DL designator and other changes per our previous discussion)
4. New business update: second FCTCP meeting regarding FCEO new degree proposals/process (Bill)
5. New business: FCFA meeting regarding faculty compensation/status when teaching EO courses
6. Discussion of FCEO Documentation/help guide (Class C Legislation)
7. Other issues/next meeting agenda

1. The April 20, 2006 meeting minutes were approved.
2. Announcements/updates.
  - a. FCEO committee member and chair changes for next year
    - Rogers distributed list of committee members who will serve starting in the fall.
    - Rogers elected to replace Erdly as chair of the committee.
    - The next vice chair will be identified next year.
    - Student government and professional staff organizations will elect their own members.
    - Wilkes volunteered to continue on if no replacement can be found.
  - b. Meeting minutes support change
    - Coralie Watters has retired. Shannon Tang, Dave Szatmary's assistant, will record the FCEO minutes.
  - c. Other announcements/updates
    - Szatmary states that EO is working on international programs, international research, and student exchange. Susan Johnston is organizing the databases to better facilitate contact information storage and retrieval. EO is currently working on programs/initiatives in Abu Dhabi, Shanghai, Vietnam, and Afghanistan. These programs/initiatives are at different stages. Whether they come to fruition depends on market,

government regulations, price point, etc. There are many logistical issues to consider.

3. Process for proposed Class B legislation (DL designator and other changes per our previous discussion).

- Erdly anticipated that the corrections would be completed sooner. There may be more pieces of corrections to be made in sections not on our original comparison. We are now basically creating a new version of the document. Erdly states that it is likely the proposed changes will be approved by the committee in the Fall.
- After the document is completed in the Fall, the committee will work on the format.
- We need to add a cover document that provides the justification and rationale. It needs to be written or summarized from previous meetings.
- Mildon agreed to get more information for the committee. We need to follow-up with him.

4. New business update: second FCTCP meeting regarding FCEO new degree proposals/process (Bill)

- The Tri-Campus Policy Council is concerned about overlap of degrees and how the degrees are processed and approved. Erdly states that a possible solution is to bring any new EO degree proposals to this committee for information review to see how it fits from a faculty perspective. It would help that the new degree will have a stamp of approval from FCEO. Szatmary states that EO does not have degrees; they are offered by the academic units themselves. EO only helps to administer and facilitate those programs. All the degrees go through the same approval process. Szatmary states that given there are no EO degrees, this is not really the venue to investigate overlap.
- According to Szatmary, the solution to the misperception of overlap is to create a strategic planning route that deals with the curriculum of all three campuses. There needs to be better communication between the three campuses and more coordination on a curricular level.
- Szatmary suggests that it might be worthwhile to have representatives from Bothell and Tacoma meet with ICAP, delegated by Phyllis Wise and coordinated by Fred Campbell and Robert Corbett, to coordinate new proposals.
- Erdly states that for now, this issue is more about awareness for the committee.
- Rogers states that the committee needs to better understand the mechanisms of Bothell and Tacoma and do more discovery before the committee makes any motions.
- Szatmary states that coordinating the different curricula from the three different campuses is really the Provost's responsibility.
- The EO list of programs goes to the Board of Deans on a quarterly basis and to the chancellors of Bothell and Tacoma. ACTION: the updated list of degrees will be distributed to the committee on the same schedule as that of the Board of Deans.

5. New business: FCFA meeting regarding faculty compensation/status when teaching EO courses
  - Dan Luchtel, the chair of FCFA and vice chair-elect of the Faculty Senate, is interested in having a discussion about different ways faculty are being compensated for supporting different types of outreach courses.
  - Szatmary and Cheryl Cameron (Academic Personnel) had a meeting about this issue for fee-based degree programs, which almost all faculty have taught. The auditor raised the red flag about excess compensation, period. Rather than go into excess compensation, we decided to transition to temporary salary increase. There needs to be a new faculty compensation status for people that teach on a regular basis, but not on degrees. We are working on a new category to adequately compensate them.
  - Erdly states that the decline in tenure/tenure track is at the heart of the decision.
  - Wilkes states that there is a disturbing trend of bending academic operations at the whim of auditors.
  - Szatmary states that this is really a workload issue, which is the purview of the academic unit.
  
6. Discussion of FCEO Documentation/help guide (Class C Legislation)
  - The document summarizing all the various pieces of information (position paper on Summer Quarter, how to get emeritus faculty involved, etc.) is available on the Web.
  
7. Other issues/next meeting agenda
  - The next meeting agenda will be distributed in October.

The meeting was adjourned at 3:00 p.m. *Minutes by Shannon Tang, Administrative Assistant, University of Washington Educational Outreach.*

Present:

Faculty members: Erdly, Olavarria, Wilkes, Rogers  
President's Designee: Szatmary  
Ex officio: Stevens, T. Deardorff

Absent:

Faculty members: Brock, Eberhardt, Keifer, Kyes, Warnick, Zieler  
Ex officio: Campbell