

University of Washington
Faculty Council on Educational Outreach
Thursday, December 15, 2005

Bill Erdly called the meeting to order at 1:30 p.m.

Agenda:

1. Approval of Minutes from Nov. 17.
 2. Announcements
 3. FCEO Plan for Winter and Spring Quarters
 4. Focus Item: DL designator recommendation/legislation
 5. Agenda for next meeting
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1. The minutes from November 17 were approved. Deardorff mentioned that he should not be listed as faculty. This was noted.
 2. Announcements:
 - Szatmary stated that the Student Services Operations Advisory Committee charge letter will be sent soon. Erdly is also a member of this committee.
 - According to Szatmary, Boeing has signed a contract/agreement with UWEO. UWEO has received a preferred provider status with Boeing and will offer a 5% discount on all noncredit courses and programs. UWEO will now be able to attend the Boeing education fairs.
 3. FCEO plan: The meetings will be held on the 3rd Thursdays of the month from 1:30-3:00 in 36 Gerberding. The dates are January 19, February 16, March 16, April 20 and May 18.
 4. Focus: DL designator
 - Erdly stated that the goal of the FCEO is to enact new legislation or leave the old legislation as stated. We need to gather data about distance learning courses and how they are listed on transcripts. The current legislation (see handout) is extended and will stand as is until FCEO can review and study the document and recommend changes.
 - Jensen, Chair of FCAS, stated that course descriptions are essential so students know and understand the delivery mode of the course. Sometimes the instructor syllabus is different than what the curriculum committee originally approved. Students need to know if a percentage of the course is offered through distance learning. Issues arising with distance learning courses are: 1) Do we continue with a DL designation on transcripts? 2) How are residency requirements impacted? And 3) How do we properly inform students about delivery modes to achieve truth in advertising? There is no centralized control of distance learning offerings at the UW and we lack centralized oversight. There seems to be a disconnect in what course curriculum is approved and advertised and what is actually being taught.
 - Further discussion was held about DL courses. Members agreed that if a course is offered online it should be identified as such. Students need to determine the delivery

mode of a course so they can plan their studies and determine class expectations. Members also agreed that offering distance learning courses accommodates different living styles, provides student choices and offers instructor flexibility. The problem of identifying course curriculum and delivery modes needs to be addressed. It was agreed by members that the DL designation on transcripts serves no purpose.

- Zierler made the motion that the DL designation be eliminated on transcripts and Wilkes seconded. This will not affect the residency requirement. Erdly will create a subcommittee during Winter Quarter to draft the legislation to drop the DL designation. The Secretary of the Faculty and her staff will create the final wording and it will be submitted to the Faculty Senate for approval.

5. Erdly will invite Todd Mildon, Registrar, to the next meeting on January 19. The meeting was then adjourned at 3:00 p.m.

Minutes by Coralie Watters, Administrative Assistant, UW Educational Outreach.

Present:

Faculty: Erdly, Olavarria, Brock, Warnick, Wilkes, Zierler

Staff: T. Deardorff

President's Designee: Szatmary

ASUW: Lillie Karelja

Absent:

Faculty: Eberhardt, Keifer, Kyes, and Rogers

Ex Officio: Campbell

Guest: Don Jansen, FCAS Chair