

**UNIVERSITY OF WASHINGTON
FACULTY COUNCIL ON UNIVERSITY LIBRARIES**

The Faculty Council on University Libraries met at 1:05 p.m. on **Thursday, February 22, 2007**, at the University of Washington Odegaard Undergraduate Library Video Conferencing Studio, 320. Chair Charles Wilkinson presided over the meeting.

Synopsis

1. Briefing on data security standards and discussion of central storage and management of research data. (Kirk Bailey, UW Chief Information Security Officer)
2. The 2007 initiatives for the Libraries Vision 2010 strategic plan. (Betsy Wilson)
3. Briefing on the spring triennial Libraries surveys and invitation to pre-test surveys. (Steve Hiller, Libraries' Director of Assessment and Planning)
4. Demonstration of the uses and operation of the video conferencing system. (Video Conferencing Studio staff)
5. Distribution of handout concerning scholarly communications issues and solicitation of specific scholarly communication topics and questions to be discussed at next FCUL meeting. (Charles Wilkinson)

1. Approval of minutes of meeting of January 24, 2007.

The minutes of January 24, 2007 were approved as written.

2. Briefing on data security standards and discussion of central storage and management of research data. (Kirk Bailey)

Bailey distributed a handout and reviewed the data security standards to the Council which included information on security breaches in higher education during the last 23 months and the costs involved with those incidents. He discussed the purpose of Data Security Standards and noted they are a key element of an effective information security program. These standards provide the basic directions for the protection of UW data from: unauthorized internal access; unauthorized external access; inappropriate use; and loss, corruption, or theft. The presentation concluded with next steps for the UW Data Management Committee including additions to their findings and recommendations; final information presentations; final revision based on feedback present to PASS Council; final document approved by PASS Council and finally, CISO presents final document to UTAC for approval and official adoption to the UW.

3. The 2007 Initiatives for the Libraries Vision 2010 strategic plan. (Betsy Wilson)

Wilson distributed the Vision 2010 Update which reviews the initiatives (actions that are new activities or allocation of new resources) for the UW Libraries. Wilson mentioned the four areas to attain this Vision: position the Libraries at the intellectual crossroads of the University community; create a workplace of choice; enhance user services; and build, maintain and support diverse resources.

Wilson noted the Libraries Cabinet has identified six areas of investment that will launch over the next nine months. These initiatives are critically important to the University of Washington and include:

- Communications/Marketing
- Facilities/Spaces
- Discovery to Delivery
- Organizational structure and effectiveness
- Support for UW research infrastructure and multidisciplinary activities
- Undergraduate services

4. Briefing on the spring triennial Libraries surveys and invitation to pre-test surveys. (Steve Hiller)

Hiller distributed the "Faculty Library and Information Use Survey Spring 2007 Pre-Test Version" in paper copy to the Council. This is the Libraries' sixth survey. Steve discussed the details of the survey, which included use, significance, priorities and satisfaction levels. The Survey will be distributed in April and pre-testing will begin as soon as possible. Responses come in on a web server and are then compiled. Graduate student survey is a bit different than that for undergraduates and faculty. Hiller noted he tries to balance the questions. Next week Hiller would be able to send out invitations to take the pre-test which lists comments to make sure the survey is asking the appropriate questions. He suggested that categories or wording the Council finds difficult to respond to or unable to understand should be noted.

Hiller mentioned many questions have been asked in the same way since 1995 which compare physical use of the libraries to online use. It enables him to view different behaviors. Hiller will send an email to FCUL along with the pre-test URL.

5. Demonstration of the uses and operation of the video conferencing system. (Video Conferencing Studio staff)

The Video Conferencing Studio is available to the University community. www.Catalyst.washington.edu is the URL for reservations. Cost is \$125 per hour. Staff explained how the room works, future plans, etc.

6. Distribution of handout concerning scholarly communications issues and solicitation of specific scholarly communication topics and questions to be discussed at next FCUL meeting.

Wilkinson distributed a handout of the article from the University Week. He asked that everyone read the background information, and let him know what you would like to discuss to get it on the agenda for next time.

Wilkinson mentioned that Wilson won the ACRL Librarian of the Year Award.

The meeting was adjourned at 2:30 p.m.

Next meeting

The next FCUL meeting is scheduled for April 6 in the Petersen Room, Allen Library.

PRESENT: *Professors:* Wilkinson (chair), Kot, Diment, MacLachlan, Laird, Martin, Korshin, Tashiro
President's Designee: Wilson
Representatives: Albano, Mortensen, Mills
Guests: Charles Chamberlin, Steve Hiller, Kirk Bailey

ABSENT: *Professors:* Goodkin
Representatives: Thornton

EXCUSED

ABSENCE: *Professors:* Retman, Seaburg
Representatives:

Handouts:

- Vision 2010 Update
- Faculty Library and Information Use Survey Spring 2007 pretest version
- Minimum Data Security Standards presentation
- UWNews and Information – Journal subscription costs continue to climb (May 18, 2006)
- UWNews and Information – Wilson honored by research library group (February 8, 2007)

Linda Ambre, Recorder