

University of Washington  
Faculty Council on University Libraries  
2:30 p.m. – 4:00 p.m., January 16, 2013  
Suzzallo 5<sup>th</sup> Floor Conference Room East

**Meeting Synopsis:**

- 1) Call to Order
- 2) Approval of Minutes from November 14th FCUL Meeting
- 3) Dean's Update
- 4) Faculty Carrel Policy
- 5) Status of Librarians Update
- 6) Library Triennial Survey
- 7) Additional items
- 8) Adjourn

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**1. Call to Order**

The meeting was called to order by Chair Joyce Cooper at 2:33 p.m. She introduced Jack Lee, Vice-Chair of the Faculty Senate.

**2. Approval of Minutes from November 14th FCUL Meeting**

Minutes from the November 14<sup>th</sup> FCUL were approved with revisions.

**3. Dean's Update**

Betsy Wilson provided highlights of major activities within University Libraries:

- The migration to a shared integrated library system for the Orbis Cascade Alliance libraries is proceeding well. The UW is in the first cohort, and its migration will occur prior to July 1<sup>st</sup>.
- The Odegaard Undergraduate Library phase 1 renovation is on schedule, after being closed during winter break for intensive construction tasks. New features and the fast phase of the project were described. It was noted that students have continued to use the library, despite the construction noise.
- Librarian recruitments have been occurring, and although excellent candidates have been identified, it has been difficult to develop offers that are competitive with peer institutions. Additionally, there has been an increase in retention offers. Lee described difficulties in locating related funding and that students oppose increases in tuition, which has been a source of funding in recent years.
- Cindy Asmus, Director of Libraries Advancement will be retiring in January. Her replacement has been hired; Sheryl Stiefel will join the Libraries February 4; she brings over 25 years in philanthropic and fund-raising work. Appropriately for the Libraries, she started her career as a curator at MOHAI.
- \$1 million matching grant from the Mellon foundation for senior conservator for books and paper was secured. Wilson expressed that there was an excellent candidate pool for this role. She noted that 4-5 of such grants have been awarded over the past 5 years, and that UW is first school on the West Coast. IN addition to building capacity within the Libraries for preservation and conservation work, the position will also provide opportunities for faculty and accessing laboratory resources in UW Environmental and Forest Sciences.

- The American Library Association will be meeting in Seattle at the end of January. UW Librarians will be presenting and visiting librarians will visit the Research Commons.
- Two librarians were selected the Association of Research Libraries (ARL) Leadership and Career Development Program: Emily Keller, and Christine Tawatao. The highly competitive program provides emerging library leaders from underrepresented groups a series of development institutes and the opportunity to visit and experience successful leaders at peer institutions. The UW has the most program alumni of any ARL institution.
- Conor Casey, Labor Archivist, and the Washington State Labor Archives (administered in the UW Libraries) has been selected to receive the 2013 Johns Sessions Memorial Award, which recognizes outstanding contributions to the labor community
- Wilson concluded by noting that this has been another great year, with the UW Libraries development staff raising substantial funds.

#### **4. Faculty Carrel Policy**

The Council continued the discussion of the Carrel policy. Following a visit to the faculty studies, Wilson suggested some revisions, resulting in the following:

“These study rooms are individually assigned rooms in the Suzzallo Library. Faculty study room assignments are available to current University of Washington faculty who are actively working on research. Priority is given to tenure-track faculty. Study rooms are assigned on an annual basis. Faculty who plan to be on leave for one quarter or more and will not be using their study room may not keep the space during this time; however, reassignment will be made on a priority basis upon their return if their research need continues. Occupants are contacted by Library Account Services prior to their expiration date to renew or terminate their study room assignment.”

The Council concluded that this statement was in line with current practice.

#### **5. Library Triennial Survey**

Jackie Belanger, the Coordinator Libraries Assessment and Metrics Team, was introduced. She explained that the Library Triennial Survey started in 1992 and that survey data are used in many ways, including for staffing decisions and user services. Belanger noted that the next survey will go out in April to faculty, with the intent to prioritize faculty needs. As part of the survey revision and development process, she and her staff are meeting with stakeholders to understand priorities. As opposed to bringing previous copies of the survey, they are requesting broad and new ideas. As part of this process, Belanger asked the FCUL three questions, to which the FCUL responded as follows:

- 1) Question: Which library services / resources are more important to you as a faculty member?

FCUL response:

- Online collections
- Access to databases and journals
- Support for classes and research,
- Specific aspects of collections e.g., DIY comic books made locally; Jackson Papers, political history of the state
- Book collections
- Media Center
- Reserves (media and electronic reserves)
- Streaming media serves

- eJournals and eBooks
- Digital Data Preservation and Circulation
- Online chat with librarians
- Specific tri-campus services and sections e.g., Media services (Tacoma); History / research section (Tacoma)
- Unit specific services and resources e.g., the iSchool's very heavy use of e-journals
- JSTOR
- Subject Guides
- Pick up for books

Additional discussion raised two concerns:

- Draining of staff; services are available but staff are decreasing.
- Lee noted that one of the books he had written was published both as a print and electronic book. The eBooks was "not useful" for his work and he had this format removed.

2) Question: What issues are related to the success of students?

FCUL response:

- Difficulty of finding computer classrooms; in group.
- Subject guides are seen as resources for instructors, but additionally are for students (class resource guide will be sent to Joyce Cooper).
- Improvement is needed in research guides on how to conduct research. These do not mirror the research process.
- Orientations for faculty are needed.
- Course guides were also noted to be helpful to students, particularly at the end of the year.<sup>1</sup>
- Dearth of textbook availability as eBooks, and issues with image transferability

3) Question: What new services or resources would you like to see libraries provide?

FCUL response:

- Digitizing old books
- More study space for students
- More digital creative studios (videos, music making)
- Improvements in the methods used to inform the faculty/students about what resources are available (e.g. the ability to film and review yourself giving a presentation). Perhaps use forms of communication other than email. Consider communication timing (e.g., to avoid barraging faculty at the beginning to the quarter). Consider:
  - o Open houses (virtual or in-person; live and as archives)
  - o Identify and communicate with peer learning networks.
  - o Providing information to parents

Belanger stated that after the survey is created, she and her staff will perform a pre-test prior to disseminating the survey. Subsequently, the survey results will be presented to the FCUL.

## 6. Status of Librarians Update

Wilson provided an update on faculty status for UW Librarians. She noted that the Association of Librarians of the University of Washington (ALUW) has been gathering relevant information to

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<sup>1</sup> See <http://libguides.tacoma.uw.edu.offcampus.lib.washington.edu/pubhist>

support on-going discussions; that currently UW Librarians are considered academic staff, similar to teaching assistants, research assistants and student assistants; and that promotion and review is currently handled by UW Academic Human Resources.

Further, Wilson stated that the ALUW formed a “Status of Librarians” group, to investigate whether and how changes would occur. Outside consultation has been ongoing, e.g., with members of the Advisory Committee on *Faculty Code* and Regulations. Wilson also spoke with Provost Ana Mari Cauce on this subject, and Cauce identified questions she had, including implementation costs and processes.

Wilson continued stating the “Status” group will investigate costs, code changes, and other issues such as workload (noting that Librarians, who are 12 month appointees, have benefits that Faculty do not have such as paid sick leave and vacation). Questions remain on how such things would be harmonized if Librarians became faculty, and what different harmonization models exist. Also, although Librarian reviews have been found to approximately parallel faculty processes, further information is needed.

Lee suggested the FCUL work with the Faculty Council on Faculty Affairs (FCFA) on related legislation and to understand what potential steps lie ahead. He noted that there would be many changes to the *Faculty Code*. He suggested continuing discussions be very specific, noting that there are multiple designations amongst faculty (Without Tenure, Tenured, Tenure track, etc.). In closing, he wondered if Librarians would require a new category be added to the Faculty, or could they be synonymous with a particular category?

**7. Additional items**

None

**8. Adjourn**

The meeting was adjourned by Chair Cooper at 3:55 p.m.

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*Minutes by Jay Freistadt, Faculty Council Support Analyst. [jayf@u.washington.edu](mailto:jayf@u.washington.edu)*

**Present:**           **Faculty:** Cooper (Chair), Nicoletta, LeVeque, Lattemann, Gillis-Bridges, Hill  
                          **President’s Designee:** Wilson  
                          **Ex-Officio Reps:** Redalje, Barker, Kirkendall  
                          **Guests:** Jackie Belanger, Thom Deardorff, Cynthia Fugate, Jack Lee, Heidi Nance

**Absent:**           **Ex-Officio Reps:** Gebhart