

**University of Washington**  
**Faculty Council on University Facilities and Services**

Wednesday, 1 November 2006

36 Gerberding Hall

Chair Balick called the meeting to order at 10:00 a.m.

**Meeting Synopsis:**

1. Approval of agenda, approval of minutes
2. Business School Project (Steve Tatge, Daniel Poston)
3. New UW Employee/Student ID Cards (William Ferris)
4. Capital Budget Updates (Marilyn Cox)
5. New Business

**1. Announcements, Agenda, Minutes**

The November 1, 2006 meeting agenda was approved. The May 11, 2006 and October 18, 2006 minutes were approved.

**2. Business School Project (Steve Tatge, Daniel Poston)**

This project is separated into 2 phases: New Buildings (Phase 1), and Balmer Reconstruction (Phase 2). These will be funded by three fund sources: donors (\$60 millions), Business School debt (\$20 millions) and State appropriated funding (\$46.8 millions). Any shortfall in state funding must be covered by donor funds or additional debt financing. Phase 1 new Business School Building will house primarily Executive Education and Masters Program, enabling a 10-20% graduate program expansion, and will include classrooms, auditorium, breakout rooms, faculty offices and academic departmental offices, dean and administrative offices, student commons space and support spaces, and is anticipated to displace approximately 114 parking spaces in lots N3 and N4. The Business School has an obligation to fund replacement parking stalls on campus or restores existing parking spaces on-site. Phase 2 will see the Foster Library stack area remaining in Balmer Hall's basement. The first floor will be mostly classrooms and an auditorium, and the existing sky bridge will be removed. Phase 2 will include demolishing Balmer Hall and constructing a new building with undergrad/grad classrooms, breakout spaces, computer labs, and café. Business School classes will continue to have scheduling priority, after which classrooms will be made available to other users. Majority of new classrooms will be in a tiered format with improved sightlines, and sizes varying between 25-85 seats. Top floors will house faculty/administrative offices. Impact of the new construction on the Observatory and Denny Hall was discussed, especially with regard to the Observatory sightlines.

**Action:** The Council expressed concern about the decline in parking spaces at NW campus, and recommended consideration of an underground parking facility to meet the needs of the Business School, Burke Museum, Playhouse Theatre, etc. Kennedy announced Facilities Services' plan to develop a Campus Parking Master Plan to focus on program parking needs.

**3. New UW Employee/Student ID Cards (William Ferris, Sherry Ochsner)**

The new UW Employee Student ID Card will combine the function of the UW ID Card with the Regional Transit Smart Card. Ownership of the new ID Cards will reside with Housing and Food Services, and the implementation timeline for the new employee photo ID card is January 2007, with full implementation (with Smart Card) in January 2008. The smart chip uses radio frequency identification (RFID) to track transit usage by serial number only and will not contain any personal information. UW will connect serial number with

employee/student number through use of the magnetic stripe, and the current bar code/validation sticker system will be obsolete. When a new ID card loss is reported, the system can stop functionality of the lost card immediately and re-issue a replacement card, upon payment of a nominal fee. Council expressed concern regarding proposed discontinuance of "Faculty" designation on the new ID cards.

**Action:** Council voted in favor of urging consideration of retaining "Faculty/Librarian" designation on the new ID cards, consistent with current payroll/benefits system.

#### **4. Capital Budget Updates/Planning for Safeco Tower (Marilyn Cox)**

The 07-09 State Capital Budget Request, along with a Restoring the Core brochure, were distributed and briefly reviewed. Cox updated the Council on the UW Data Center Facilities Plan including how the \$25k state funding will be used. Interim lease space at the Sabey data center in Tukwila, operational as of July 24, 2006, will provide additional server housing capacity. The 4545 Building data center will be retained and will undergo a number of building improvements to include an "ESCO" energy savings project. Additional server and computer cluster space is expected in the new UW Tower in 2009 by using the computer room already in place. Efforts to secure disaster recovery server placements outside of the Puget Sound region will continue.

A UW Tower Planning handout contains information on property acquisition feasibility, acquisition timelines and occupancy plans. The acquisition is driven by an opportunity to obtain 500,000 sq. ft. of U District office space at well below new construction costs, opening up the possibility to consolidate 300,000 sq. ft of currently leased space. The current open floor plan office configuration will be retained, and final space assignments will be made in June 2007. If State decides not to fund the operations and maintenance request, a portion of the space will have to be leased to third party users to fund debt payments. Call for requests for space assignments have been sent to Deans, Vice Provosts and Vice Presidents, and all requests will be collected by November 15 for consideration. Little asked Cox to consider the Psychology department's need for space to consolidate clinical research facilities. The Psychology department is currently leasing 5,000 sq. ft. of space off-campus, with an additional unmet need for 6,000 sq. ft. Release space in Schmitz Hall or the Educational Outreach Building will be ideal. Academic programs are starved for prime space. Cox reminded Council that all formal space requests must be channeled through the appropriate department chairs.

**Action:** Kennedy, a member of the UW Tower Planning Committee, offered to serve as a conduit for the Council.

#### **4. New Business**

Motion to confer voting rights to ex-officio members of the Faculty Council on University Facilities and Services was seconded and passed unanimously.

The meeting was adjourned at 11:30 a.m. Minutes by Theresa Wu, Administrative Assistant

Present: Faculty members: Balick, Berry, Chizeck, Gates, Little  
President's designee: Kennedy  
Other ex officio members: Chamberlin, Pike, Schoen

Absent: Faculty members: Moore, Schaufelberger, Treser  
Ex-officio members: Fales

Guests: Marilyn Cox, Assistant Vice Provost for Capital Planning, Planning and Budgeting;  
William Ferris, Executive Director for Administration, Office of the Executive Vice President; Sherry Ochsner, Husky Card Account Manager, Housing and Food Services; Daniel Poston, Assistant Dean for Master's Programs, MBA Program Office; Steve Tatge, Project Manager, Capital Projects Office