

UNIVERSITY OF WASHINGTON  
FACULTY COUNCIL ON UNIVERISITY FACILITIES AND SERVICES  
THURSDAY, MARCH 11, 2010  
36 GERBERDING

**Meeting Synopsis:**

1. Approval of Minutes for February 11, 2010 Meeting
2. Large Classrooms Usages/Shortages  
Roberta Hopkins, Director, Classroom Support Services
3. HUB Reconstruction Laydown Area  
Bob Dillon, Student Life Projects, Capital Projects Office
4. New Business
5. Adjournment

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**Call to Order**

Chair Rorabaugh started the meeting at 10:06 A.M.

**Approval of the minutes from the February 11, 2010 meeting**

The minutes of the February 11, 2010 meeting were approved.

**ITEMS DISCUSSED**

**1. Large Classrooms Usages/Shortages (Roberta Hopkins)**

Hopkins passed handouts to the Council with information about the largest classrooms and the intensity of their use. The first two pages compare classrooms with more than 100 seats in Autumn 2009 to the projections she has for Autumn 2016. In order to create this sheet, she had to make assumptions for 2016 which include that PACCAR Hall will open in Fall 2010, that Balmer Hall will be closed in Fall 2010 and reopen in two years, Anderson Hall will be renovated in 2013-2015, that Denny Hall will not be renovated, that Miller Hall will not be renovated, and this provides a fairly stable environment according to Hopkins. Hopkins also explained that the number of seats will decrease over time and that will be due to code requirements and space improvements. Colleen Pike added that Capital Resource Planning is looking into repurposing space in the South Campus Center into classroom space. Hopkins pointed out the numbers included do not count the Old Fisheries Center. Condon Hall is included in the figures. An assumption was made that the surge classroom in Condon will go away and become general classroom space. Some activities are moving toward west campus, so it is also expected that demand for classroom space in west campus will increase. Pike pointed out that this has not yet been determined. Condon also has ADA issues.

The third and fourth pages of the handout look at the number of general use classrooms and seats from Autumn 2003 projecting to Autumn 2016. Pages three and four only include upper campus classrooms. The Council discussed PACCAR Hall. It was explained that PACCAR will have three types of classrooms: 1) Executive, 2) Graduate, and 3) Undergraduate. Executive and Graduate classrooms will be for the Foster School exclusively. The Bank of America Executive Education Center does have a 125 seat general classroom which will remain so. A new Balmer Hall will have classrooms on the first and second floors of varying size that will all be for general use. The second and first phases of the Molecular Engineering Building will not have any classroom space and will only have labs and office space.

The Council discussed the HUB Auditorium as classroom space. The Provost is currently paying Student Life to use it, but Spring quarter will be the last quarter because HUB Renovation will begin in July. The Council also discussed the Auditorium in the UW Tower. Hopkins is of the opinion that the UW Tower Auditorium needs improvements before it can be used as a classroom. Currently the UW Tower Auditorium does not have any A/V equipment. There is also the issue that faculty do not want to teach there because of its location away from campus. A rough estimate of the how much it would cost to install A/V equipment and a writing surface is \$500,000. Hopkins shared that she is having conversations with Meany Hall, but there are difficulties because it is used for rehearsals and set-up time is needed for shows. Additionally, the Henry Art Gallery Auditorium is being looked at as being used as a classroom.

The fifth page of the handout is a distribution table showing the number of rooms with different capacities and their use.

Many classes are becoming larger and Accounting was brought up. Hopkins stated that the main issue is there are not enough large classrooms. There are plenty of small classrooms. Hopkins then referred to the Handout pages six through nine. The handout showed that some classes have more students than seats. It was explained that there is a 5% allowance. Pages six through nine of the handout list classes with estimated enrollments of 200 or more students from Autumn 2008, Autumn 2009, and Autumn 2010. It also shows the actual number of students in the classes for Autumn 2009 to see if how accurate requests were.

Pages ten and eleven graphically show the class schedule for rooms with 200 or more seats (excluding the HUB auditorium) for Autumn 2009. These room calendars also show how many students were enrolled for each class. A problem with Kane is that it cannot be assigned for free classroom use after 5:00 because of how it was funded when built. Revenue from use for 5:00 is assumed, and it is heavily used. There are also issues with the Tuesday/Thursday split and having 5 credit courses. Saturday courses were also discussed by the Council. While some do exist, none of them are in larger rooms. Chemistry had requested to have a Monday, Wednesday, Friday class offered from 6:00 to 7:30 at night in Kane. The course could be scheduled, but it would be charged for the space. Kane 130 was discussed. It has 550 seats on the main floor, and with the balcony has a capacity of 720. Many faculty do not like to use the balcony. The chicken incident was shared with the Council.

Page 12 is a table intending to show the proportion of classes that have enrollments nearly equal to the classroom size, enrollments much smaller than classroom size, enrollments larger than classroom size, and enrollments smaller than the classroom size.

Pages 13 illustrates the increase classes with 200 or more enrollments and how that increase is putting pressure on the few classrooms that can fit 200 or more students. It also shows the increase in enrollment relative to general use classrooms and seats available. Page 14 lists Seattle's enrollment by quarter starting in the 1993-1993 school year and ending Autumn 2009.

The Council discussed if it would help if classes began at 8:00 instead of 8:30, which would provide one more hour of classes. The Council also discussed the culture of campus and how that is making certain times less attractive. There was also discussion of possible incentives that could be offered to make earlier classes more desirable for both faculty and students. The Council seemed to come to the conclusion that a move to 8:00 classes isn't needed, but better utilization of 8:30 time frame is what is needed.

The Council discussed how helpful the information was and inquired if it was available on-line, which it is not. There are 10,000 courses and sections to schedule. The Council also discussed internally held rooms.

## **2. HUB Renovation Laydown Area (Bob Dillon)**

Bob Dillon handed out two different maps of the HUB Renovation Laydown area to the Council. Dillon is transitioning from the PACCAR Hall project to the HUB Renovation project. Dillon points out that the fence line shown on the maps are the maximum fence lines and that he will move them in and out depending on the project needs at the time. A current bus stop will be within the fenced area, so they are working to find a place to temporarily move the bus stop. The sidewalk along the western side of Stevens Way will be lost during construction. They are somewhat worried students will try to walk along the road there and will hire off-duty or retired officers to help prevent this. Dillon also emphasizes that flaggers are ambassadors for the project.

The delivery entrance will be south of the HUB and they hope to avoid traffic mixing with the Molecular Engineering project. In order to do this vehicles will be coming from Montlake, enter the campus at Pend Oreille Road, turn on to Mason Road, and then turn north on to Stevens Way where it meets Mason Road. Hopkins shared a concern with the classroom space in Sieg Hall and project noise. Dillon said that is something they will monitor. Hopkins inquired about food services during the renovation and was told that the two main places will be McMahon and Odegaard. Little explained the temporary wide crosswalk near the ME project, and wondered if that would help with pedestrian traffic around the HUB. Hopkins brought up how demolition is often noisier than construction and inquired when that would take place. Dillon explained that the heavy demolition work would take place starting on September 1<sup>st</sup> and hopefully be completed by January 31<sup>st</sup>, but could extend to March 31<sup>st</sup>. Building up will begin in April or May.

Ozubko asked how faculty and staff will learn about project's implication. Dillon explained that he and some of his crew will introduce themselves to buildings along the perimeter of the project and in particular meet the building managers. Ozubko suggested that he also share this information with the Deans, particularly in the College of Engineering and Arts and Sciences. Treser also suggested alerting the UW Club since most people going to the UW Club walk through the area that will be fenced off. Little added that a map in the Daily would also be helpful to inform campus, and Treser adds that UWeek would also be valuable in creating awareness. Hopkins suggests Dillon contact the Disability Resource for Students (DRS) office as well. Dillon explains that this project will be twice as large as the PACCAR Hall or Johnson Hall projects.

Zuchowski shared the one special need during the renovation, and that is salon currently located in the HUB. The salon needs water and sewer and closest location where water and sewer are available is between Allen Library and Mary Gates in a trailer. It will be directly above Allen Library's loading dock.

## **Adjournment**

Chair Rorabaugh ended the meeting at 11:21 a.m.

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*Minutes by Alex Bolton*  
*Council Support Analyst*  
[bolt@u.washington.edu](mailto:bolt@u.washington.edu)

**Present:**   **Faculty:** Rorabaugh (Chair), Little, Ozubko, Treser  
              **Ex-Officio Reps:** Walker, Zuchowski  
              **Guests:** Pike, Robert Hopkins, Bob Dillon

**Absent:**   **Faculty:** Bichindaritz, Chizeck, Gates, Taylor  
              **President's Designee:** Kennedy  
              **Ex Officio Rep:** Barker, Albrecht