

**UNIVERSITY OF WASHINGTON
FACULTY COUNCIL ON UNIVERSITY FACILITIES AND SERVICES**

The Faculty Council on University Facilities and Services met on Tuesday, **February 14, 2002**, at 12:30 p.m. in 36 Gerberding Hall. Chair John Schaufelberger presided.

PRESENT: **Professors** Schaufelberger (Chair), Pace and Rutherford;
 ex officio members Coulter, Jon Lebo (for Richard Chapman), Cox, Fales, Jost and
 Martynowych;

ABSENT: **Professors** Andersen, Balick, Battaglia, Bramhall, Gates, Gill, Kasprisin, Souders and
 Zuberbuhler;
 ex officio members Christoserdova, Ludwig, McCray, Pike and Sjavik.

Approval of minutes

The minutes of January 17, 2002 were approved as written.

Update on Urban Horticulture Building Replacement – Marilyn Cox, Director, Capital and Space Planning Office

Cox reminded the council that the firebombing of Merrill Hall was devastating; only the foundation of the building was saved. Miller Library was seriously damaged as well.

Cox said that although \$4.3 million was requested for the replacement of the two-story wood-frame building, the state legislature funded only 4.1 million, \$1.1 million of which was carried over from prior operating funds that would have lapsed, and \$3 million was appropriated to OFM.

Cox said that at the time of the fire, the draft state budget included about a \$4.5 million augment in state funds for the Suzzallo Library Renovation project. When the funding was appropriated for Merrill Hall, \$3 million of the Suzzallo project funds reverted to UW local fund sources, and \$3 million then showed in the budget as an appropriation to the Merrill Hall replacement project. Cox said, "We will keep the opportunity open for some of the University's commitment to the replacement project being offset by donor funds, the additional funding to complete the replacement is confirmed." Cox said there may be donor fund enhancements for Miller Hall as well; donor and state funds are being kept separate.

At the end of November 2001, the architect for the Merrill Hall replacement submitted an estimate indicating that the actual cost of the replacement building would be higher than originally thought. The replacement project is estimated at \$5.4 million to replace the same gross square footage at the current code. The \$5.4 million has been approved and the architect is moving forward with the schematic design process.

Construction will commence in late autumn 2002. Projected occupancy of the new Merrill Hall is April 2004.

Faculty and staff are using temporary trailers and designated spaces in the College of Forest Resources during the construction period.

IMA Expansion - Jon Lebo, Project Manager, Capital Projects Office

Lebo said that construction on the IMA expansion began in August 2001. 187 piles were driven into the landfill, some 40-70 feet down. The foundation systems are being worked on now. Steel will go up during March and April. Interior work will continue for upwards of a year. A seismic upgrade will also be carried out. Projected occupancy is autumn 2004. "We're under budget," said Lebo.

Golf Driving Range Improvements – Jon Lebo, Project Manager, Capital Projects Office

Lebo said there is some controversy over the safety netting on the Golf Driving Range project. Some of the surrounding neighborhoods' community clubs are opposed to the increase in the safety net height from 37 to 90 feet. In response to a question, Lebo said, "The new lighting at the Golf Range should not be a problem. Lebo said significant technological advances in lighting have made lighting at outdoor sports fields such as this one less obtrusive to surrounding neighborhoods than has previously been the case.

Discussion of Space Allocation Guidelines – John Schaufelberger

Schaufelberger distributed the letter sent to him by then-Faculty Senate Chair Mary Coney on February 27, 2001, about "Developing a UW Policy for Space Allocation." Also distributed were a list of "Categories of University Space" (1. Classrooms 2. Laboratories 3. Offices 4. Libraries 5. Special Use Facilities 6. Support Space 7. Health Care Space 8. Residential Space); a chart of the "Space Allocation Process" (Provost: Capital and Space Planning Office; to College: Dean; to Department: Chair; and to Research, Faculty Offices, and Administrative); and a "Policy for Space Allocation" (Priority: 1. Type of Activity: Student Advising; Teaching Faculty; and Administrative; 2. Category of Faculty: Full-time Faculty; Part-time Faculty: shared; and Teaching Assistants: shared).

Schaufelberger said the main issue "comes down to office space." He said the "sharing of space would be appropriate," and several council members cited examples of shared office space, including emeritus representative Martha Fales. But, as Schaufelberger asked, "How do you decide who gets the space that is available? Do full professors get first choice? Emeritus professors? (Some emeritus professors do significant amounts of work with students, and do it for nothing. They are performing an invaluable service to their department. Thus, their use of office space is more than justified.) So, as several council members concurred, it depends on what the faculty members are doing who are in the office space.

Rutherford noted that "it also depends on what kind of space you have." Coulter said, "Research space is our dilemma in the School of Medicine; also, whether specific space is on or off campus." Martynowych said all decisions about space allocation are handled at the departmental level in Arts and Sciences. Cox said, "We're really talking about *reallocation*. Different colleges address this differently." Cox said departments are encouraged to make certain that they indeed have the space they need before bringing a new program or faculty person aboard. "Arts and Sciences requires that a specific office space be identified prior to carrying out a recruitment," she said, corroborating Martynowych.

Asked what lies ahead for Condon Hall, once the new Law School is completed, Cox said, "Condon Hall will allow us, as a long-term surge space, to gut and remodel several buildings on campus long in need of renovation: Johnson Hall, Guggenheim Hall, Gould Hall, Miller Hall, the Architecture Building, and other buildings."

Schaufelberger asked the council, "What Guidelines do we wish to suggest, at the college/department level?" Martynowych said, "We look at space allocation in Arts and Sciences on a case-by-case basis. It is very hard to formalize a blanket policy of any kind at the departmental level. If we do hear of someone having excess space, we check it out and, if necessary, make appropriate adjustments. At best, you could offer Guidelines that are reasonable and fair that a department chair could use in a flexible way." Pace said, "On a 'value vs. worth' basis, you could suggest certain Guidelines, but nothing across the board."

Fales said, "Emeritus faculty have to be agreeable. I have shared my office with a full-time faculty member." Coulter said that every department has such a different culture. He reiterated the fact that some emeritus faculty are valuable contributors to the University's undergraduate mission even if they are not being remunerated for all that they do. "No one would dream of forcing them out," he emphasized.

Rutherford said office space "can be a very emotional issue sometimes. Frequency of use should be a key factor, as well as interaction with students." Schaufelberger said, "There are so many variables in this issue." Fales noted that one positive change brought about by the increased use of computers is that less office space is needed now than in the past.

Martynowych said, "We have unwritten guidelines on office space (in Arts and Sciences, as elsewhere on campus), so I do not see the use of the council's coming up with its own set of guidelines." Pace suggested the council might "come up with a procedure for evaluation [of office space allocation], which could be universally applied. But only that, no policy that would apply across the board."

Schaufelberger said, "We could table this for now, and see what council member Pace comes up with for the April meeting." Schaufelberger reminded the council that then-Faculty Senate Chair Mary Coney meant for the council to come up with guidelines, and not a policy. "But a guideline may never be used," Schaufelberger said. "So we may say to Mary Coney, 'There are too many variables to be able to come up with broad-based Guidelines.'" Cox said, "Yes, especially with such unique cultures in different departments and colleges." Schaufelberger said, "We might say to current Faculty Senate Chair Bradley Holt, 'We do not see anything in the way of Guidelines that can be written down.'"

Next meeting

The next FCUFS meeting is set for Thursday, April 25, 2002, at 12:30 p.m., in 36 Gerberding Hall.

Brian Taylor
Recorder