

**University of Washington**  
**Faculty Council on Tri-Campus Policy**  
Friday, 14 October 2005  
36 Gerberding Hall

Chair Marcia Killien called the meeting to order at 8:00 a.m.

**Synopsis:**

1. Opening comments from the chair, introductions, agenda, minutes
2. Update on council representation; historical background on shared governance (Kerr)
3. Scope of tri-campus review
4. Concentrations-to-majors at UWT
5. Lower-division center at UWB

**1. Opening comments from the chair, introductions, agenda, minutes**

Chair Marcia Killien reviewed the recent history and charge of the FCTCP to address key issues among and between the three campuses. She also informed the Council that over the summer, she had completed the FCTCP review of the UWS proposal for a major in Finnish Studies. Attendees introduced themselves and suggested future agenda items, including: how each campus approaches shared governance; the University's 'Leadership, Community and Values Initiative'; possibility of a Web-based process for reviewing program proposals.

It was recommended by Bellamy that an administrative representative of each campus needs to be present at each FCTCP meeting.

Minutes of the May 26, 2005 meeting were approved as written and will be posted on the Web along with the annual report.

**2. Updates on Council Representation (discussion)**

Nature of elected members needs to be clarified; there are also continuing questions about ex-officio members—which groups are supposed to be represented, and are these members appointed, elected, or invited. The chair will get more data and bring some answers to the next meeting.

It was agreed that anyone, as individuals or as representatives of specific constituencies can suggest agenda items.

**3. Background on shared governance at the University of Washington**

Donna Kerr described the historical foundations of shared governance at the University of Washington, the structures and procedures they engendered, and their relevance to recent changes in the faculty administrative organization. Each council includes a representative of the University president.

**4. New business**

- **Scope of tri-campus review.** The chair brought up the question of the “boundaries” of programs that fall under the FCTCP’s purview, leading to the larger question of which council reviews which programs and issues, and who makes the determination. Specifically, as programs are developed on the three campuses, what is the role of the FCTCP?

It was agreed that the 3-campus review process is focused on communication about proposed changes in programs, and has nothing to do with review of individual courses. Creation of new undergraduate majors, minors, and substantive non-routine changes to existing programs receive faculty approval by each campus curricular committee. Part of that process is to solicit comment from all 3 campuses. The FCTCP’s current role is to assess if the relevant 3-campus review process was followed and comments were considered by the originating campus curricular committee.

- **Concentrations-to-majors at UWT.** Discussed whether this is a matter for tri-campus review. It was proposed that since the change from a concentration to a major alters the student transcript, the 3 campus review process should be followed. Since there was no evidence that a decision on this matter was urgent, the chair will gather more information about the issue and bring it back to FCTCP at its next meeting if necessary.
- **Lower Division Center at UWB: Center for Undergraduate Studies Program (CUSP).** There is a considerable urgency attached to this proposal since it is a means of admitting freshmen on December 1, 2005. The UWB representatives stipulated that this center is not a program (not a “transcript” item); does not offer a degree (no major or minor); and does not deviate from any existing university requirements. No approvals are thus necessary. (There might be course approval issues, but those do not fall under 3-campus review.)
- Given the above discussions, the council will continue to have conversations about the scope of the 3-campus review. The goal is to develop some clear criteria for what comes under the purview of FCTCP, while being sure to address all faculty concerns.

The meeting was adjourned at 9:15 a.m. Minutes taken by Laraine Hong, Assistant to the Vice Chancellor for Academic Affairs, UW-Bothell.

**Present:** **Faculty:** Killien, Stein  
**President’s designee:** Bellamy

**Ex officio members:** Chen, Corbett, Fugate, Weitkamp

**Absent:** **Faculty:** Barsness, Leppa (Note: the list of faculty appointed to the Council was not finalized at the time this meeting occurred).

**Guests:** Kevin Laverty, Associate Professor in Business and chair of the General Faculty Organization, UW-Bothell; Steven Collins, Associate Professor in Interdisciplinary Arts & Sciences and vice chair of the General Faculty Organization at UW-Bothell; Professor Donna Kerr, Secretary of the Faculty.