

University of Washington
Faculty Council on Tri-Campus Policy
Tuesday, April 11, 2006
36 Gerberding Hall

Chair Marcia Killien called the meeting to order at 8:00 a.m.

Synopsis:

1. Opening by the chair
2. Impact of educational outreach on programs on the 3 campuses.
3. Update on status of reorganization and proposal for restructuring.
4. Discussion of issues of representation of UWB and UWT on other faculty councils.

1. Opening comments from the chair, introductions, agenda, minutes, update

Chair Killien welcomed council members and guests—Alan Wood, Interim Vice Chancellor for Academic Affairs at UWT, and Bill Erdly, UWB faculty and chair of the Faculty Committee on Educational Outreach (FCEO). She reviewed the agenda for the morning and noted that the approved minutes of the March 7, 2006, meeting are posted on the Website. She gave an update on new program reviews, noting that current status of Tacoma proposals is not clear; they've been sent back to UWT.

2. Impact of educational outreach on programs on the 3 campuses

This discussion was a follow-up to the topic as raised by Tom Bellamy at the council's February 2006 meeting. Bellamy began the discussion by recapping the various issues, some quite complex, resulting from viewing Bothell and Tacoma as "colleges" and the related impact of educational-outreach decisions and programs in Seattle. In a recent report of EO to the Board of Regents, EO proposed "aggressive expansion" of programs. A basic question is determining a place for the faculty to have conversations about these EO programs and their impact on existing programs on the 3 campuses. boundaries between the units in a way analogous to how the colleges create boundaries between units in Seattle.

Erdly provided some background on educational outreach, as well as the history of the Faculty Council on Educational Outreach and its current status— EO Council has been under the structure of the faculty senate for 9-10 years; similar in size to the FCTCP. He noted that when he began as chair, they spent a half year reviewing basic questions such as what outreach encompassed and its relationship to the Council on technology. Recent issues have included Summer Quarter, startup funding for new programs, faculty hiring policies, strategic planning, integration with campus degree programs, educational quality, and external factors such as accreditation and certificates. The Council includes representatives from both UWB and UWT. Currently, a DL designation occurs on the internal and official transcript of students who complete a DL course. There is discussion about removing the DL designation on the official transcript.

EO currently offers courses, certificates, undergraduate and graduate degrees. In response to a question from Killien about the review process for new undergraduate programs, Erdly said that EO puts out a new-program proposal list, although he didn't know where it was routed beyond the President and Provost. Most programs are offered "in concert with" degree-offering units on one of the 3 UW campuses. Corbett clarified that HECB is involved only if there is actually a new degree; proposals for new locations receive minimal HECB review. Bellamy again raised the question of the faculty review process for starting a new degree, major, or certification program through EO. The ensuing discussion clarified FCTCP's belief that the current 3-campus review process for review of new undergraduate degrees, majors, minors, and substantive changes would apply to these offerings proposed by EO.

Killien asked if, over the past two years, there have been any new certification programs or substantive changes to programs (as none have been reviewed through the 3-campus review process to her knowledge). Erdly responded that the EO Council has not seen any – although it has a list of proposals. He noted that this is the “fastest way to start a program.” The council then discussed the issue of UWEO and degree programs, especially if it were not to partner with a department or unit – and, if so, what review process would be invoked? Erdly said UWEO can offer certificate programs but shouldn’t be able to offer degrees. Certificate programs can become degree programs (if they go through the HECB), which allows the university to respond quickly to demand. The concern is how to allow for faculty review of these programs without unduly slowing down the process. Killien suggested that moving an existing program to a new location should trigger review, since that constitutes a “substantive change.”

Next steps: It will be helpful to find out what has been happening with EO over the past two years with the revised 3-campus review process. Erdly will create a list of new offerings of the past two years and what is up for current review and send that to Killien, who will add this to the agenda for the May meeting.

3. Update & discussion of proposed reorganization of faculty councils (G. Stygall)

Gail Stygall—ex-officio member of the council and vice chair of the Faculty Senate—joined the meeting to update the report she made to the council at its March meeting. She described the administration as being currently reluctant to make any changes in committee structure, but there is some movement toward proposing a steering committee for the three campuses that would meet quarterly to set the agenda for what needs to be addressed. Stygall’s committee wants to begin the steering committee next fall, but needs formal indication of agreement from the administration in the form of an executive order.

Stygall noted that every faculty council could include broad representation of the three campuses, although not necessary all the same (e.g., some councils have more relevance for Seattle). The issue of which councils should have what kind of representational make-up will be referred to the FCTCP for discussion.

For the near future, FCTCP will likely not be replaced; however, without replicating this council there could be a joint steering committee, which includes administration representatives, to set agendas.

Stygall mentioned the history of the FCTCP since 1998, its precursors, and administration participation and how the council has evolved to its current format. Although it was initially not a problem to be without a policy about the relationship among the 3 UW campuses, current circumstances make it increasingly urgent to establish a formal policy, especially with State legislation treating Bothell and Tacoma as four-year institutions. It was suggested that FCTCP could include both administration and faculty rather than create a steering committee. Although the authority of FCTCP is limited, it could be a helpful forum and source of information for the administration – “a more articulate structure.”

The council agreed that it supported having FCTCP continue to exist as a council. The question is whether a steering committee will be added. Stygall will report back on any specific developments from the faculty code committee or reorganization committee.

Bellamy suggested that since the chancellors have been meeting regularly with the provost, that group might also meet with the FCTCP.

4. Current membership of FCTCP

Killien reported that Secretary of the Faculty Kerr had asked for clarification of the membership of the FCTCP and its needs for new members. The council agreed that members have three-year terms and the legislation allows two consecutive terms. Killien shared a historical review she created of the council’s membership. Leppa and Stein have been with the council since its inception; no one else has served a three-year term—i.e., no one is scheduled to move off the council. According to Secretary Kerr, a new FCTCP chair will be needed next year; according to the faculty code, a chair cannot serve more than one term.

Secretary Kerr has asked to meet with representatives from Tacoma and Bothell to get feedback on their priorities for membership on all the faculty councils

- 5. Looking ahead.** The council's next meeting is on May 15, 2006. The agenda will include: council reorganization feedback; continuation of the educational outreach discussion (Erdly will send relevant materials). Ana Mari Cauce has been invited to talk about the results of the university's Leadership, Community, Values Survey results, specifically as they pertain to Tacoma and Bothell.

The meeting was adjourned at 9:45 a.m. Minutes taken by Laraine Hong, Assistant to the Vice Chancellor for Academic Affairs, UW-Bothell. lhong@uwb.edu; 2-3276

Present: **Faculty:** Killien, Leppa, Harrington
 President's designee: Bellamy
 Members of representative groups: Chen, Corbett, Weitkamp
 Ex officio members: Stygall, Collins

Absent: **Members of representative groups:** Fugate
 Faculty: Krishnamurthy, Barsness, Stein
 Ex officio members: Tenenberg
 Faculty Legislative representative: Lovell

Guests:
Erdly, UWB faculty, chair of Faculty Council on Educational Outreach
Wood, Interim Vice Chancellor for Academic Affairs, UWT

FCTCP MEMBERSHIP HISTORY*

YEAR	UWB	UWT	UWS
01-02	<i>Meszaros</i>	Stein	Schaufelberger
	Leppa	Crawford	Coney
02-03	<i>Meszaros</i>	Stein	Schaufelberger
	Leppa	Primomo	Killien
03-04	Leppa	Stein	<i>Killien</i>
	Behler	Primomo	Anderson?
04-05	Leppa	Stein	<i>Killien</i>
	Behler	Reusch/Barsness	Schwartz
05-06	Leppa	Stein	<i>Killien</i>
	Krishnamurthy	Barsness	Harrington
06-07 (tent)	Leppa (last)	Stein (last)	Killien
	Krishnamurthy	Barsness	Harrington
07-08 (tent)	Krishnamurthy	Barsness	Killien (last)
	TBA	TBA	Harrington

*Chair indicated by *bold italics*

Members may serve two consecutive 3-year terms only

Chair can serve only one, 2-year term