

UNIVERSITY OF WASHINGTON
FACULTY COUNCIL ON TRI-CAMPUS POLICY
THURSDAY, February 28, 2008, 8:30-10:00 a.m.
26 Gerberding

Chair Janet Primomo called the meeting to order at 8:33 a.m.

Meeting Synopsis:

- 1. Approval of Minutes from January 18, 2008**
- 2. Follow-up regarding undergraduate cross-campus enrollment policy**
- 3. Follow-up regarding UWB/UWT membership on the Senate Committee on Planning and Budgeting**
- 4. Review and discuss the scope of Faculty Council representation from UWB/UWT**
- 5. Creating a subcommittee to determine criteria for considering development of Schools and Colleges within UWB and UWT campuses**
- 6. Other items: Priorities for the remainder of the academic year**
 - a) Explore innovative cross-campus initiatives (i.e. College of the Environment)**
 - b) Discuss criteria for considering separate campus accreditation for professional programs (e.g. Business, Nursing, Social Work)**
 - c) Follow Faculty Affairs review of the Faculty Code Section 26-41. Procedures for Reorganization, Consolidation, and Elimination of Programs (RCEP). See <http://www.washington.edu/faculty/facsenate/handbook/Volume2.html>**
 - d) Revisit coordination of Educational Outreach programs with the programs of the 3 UW campuses.**
 - e) Graduate School representation on the FCTCP**
 - f) Developing "undersecretaries of the faculty" for UWB & UWT**

Future meetings and agenda items: 26 Gerberding

- 1) Review data, and make recommendations from evaluation of three-campus undergraduate curriculum review process (Robert Corbett, Marcia Killien, J.W. Harrington)**

Chair Janet Primomo asked to move to amend the agenda to add the Tri-Campus review of the new minor in Business Administration at UW-Tacoma.

1. Approval of minutes from January 18, 2008

The minutes were approved by consensus.

2. Follow-up regarding undergraduate cross-campus enrollment policy

Chair Primomo updated the council on her visit with the Faculty Council on Academic Standards (FCAS) concerning the cross-campus enrollment policy. She reported that members from FCAS and FCTCP will be working together on this issue. They spoke about jointly creating Class B legislation to update the policy and codify it. Primomo briefly outlined the Class B process and noted that the deadline for presenting it to the Senate Executive Committee was April 28th.

Chair Primomo then turned to the handout on the UW Undergraduate Cross-Campus Enrollment Proposal. She reviewed the response by FCAS members regarding FCTCP recommendations to the number of credits required by undergraduates before they enroll in cross-campus credits, the maximum number of cross-campus credits allowed each academic quarter, and the maximum number of cross-campus credits allowed toward the UW degree. Primomo noted that the rationale for installing a 15 credit maximum for non-resident campus credits per academic year was intended to remove the possibility of students entering the UW-Seattle through the back door. There was some discussion of the benefits for moving the registration period from Period 3 to Period 2. Primomo stated that the need to balance the integrity of instruction with the needs of students is an issue they will be returning to.

Much of the discussion centered on the 45 credit maximum for cross-enrolled credits applied to the degree. It was noted that some faculty at UW-Bothell viewed this as too limiting because students would not be able to double minor and it would create a potential loss of FTE. Council members discussed whether the limit should be raised from 45 to 60 credits. At issue was the value of the minor, seen as both having little academic value but worthwhile as a recruiting tool. The question was raised, is this an issue that students could petition and would they do that? UW-Bothell Vice-Chancellor, Beth Rushing (by phone) said that there are two sides to the issue: they want to give students maximum flexibility but have concerns regarding FTE, the budget, and other institutional-financial considerations that are important. She offered that they could write in allowing students to petition on a case-by-case basis. Primomo stated that she would now follow up with the group from FCAS and tell them FCTCP recommends the 15 in-residence credits for undergraduates before they enroll in cross-campus courses, and the 45 credit maximum cross-campus credits allowed toward the degree, with the option to allow student petitions. Also, the registration period would remain Period 2.

2b. Tri-Campus review of a new minor in Business Administration at UW-Tacoma

Council members Steve Collins, Marcia Killien, and Janet Primomo comprised the FCTCP subcommittee responsible for the Tri-Campus review of the new minor in Business Administration from UW-Tacoma. Primomo noted that the process was followed and met criteria time tables. At issue was whether the program responded fully to the proposal comments received. Collins noted in particular that the residency requirement was not satisfactorily explained in the rationale. Also, a comment submitted regarding some required courses not supporting the learning objectives was discussed. Collins felt that the learning outcome should have been written into the course description for one or both courses mentioned. Primomo said that she would make those suggestions to the UW Tacoma Milgard Business School. There was some concern expressed about making certain not to overstep the boundaries of the review process. So, the council will only suggest these improvements while still approving the new minor. A call for a motion to approve the new minor in Business Administration was made. The motion was made, seconded, and approved by consensus.

1) Review data, and make recommendations from evaluation of three-campus undergraduate curriculum review process (Robert Corbett, Marcia Killien, JW Harrington) (This item was moved forward on the agenda.)

Council member Marcia Killien updated the council on the status of the review of the tri-campus review process. She noted that her work group is currently focusing on creating the list of respondents for the Catalyst survey that will be sent out soon. Killien said that they sought a random sample of faculty to query because they wanted to find out if the faculty even knows that this process exists. Corbett suggested that instead of sampling random faculty, they sample the Faculty Senate along with the Faculty Council on Academic Standards and the Faculty Council on Instructional Quality. Killien noted that the primary goal was to evaluate the process of new program review. While the census was going smoothly, she said they want to know if it is valuable. So this process involves fine-tuning the survey. Killien asked council members to email her with their questions and/or suggestions for the survey. It was suggested that they insert language in the survey that explains why the evaluation process is done. It was felt that in order to avoid blank responses by faculty, they should insert in both the email and the survey introduction (through a link) the educational function of the evaluation process.

3. Follow-up regarding UWB/UWT membership on the Senate Committee on Planning and Budgeting (SCPB)

Chair Primomo noted that Gail Stygall, Chair of SCPB, feels strongly that there should be some UW-Tacoma or Bothell representation on the committee. Primomo asked the council what they would like to see accomplished with such representation. Responses included linking the UW-T and UW-B faculty with what is going on in Seattle and helping to create a built-in mechanism for tri-campus connections. The discussion focused on who would best serve as the UW/UT representative. The Vice-Chair of faculty at UW-T and/or UW-B was suggested for serving on SCPB because it would involve a two year commitment and would lend structure, along with expectations, to the process.

4. Review and discuss the scope of Faculty Council representation from UWB/UWT

Council members discussed non-Seattle faculty participation on Senate committees and councils since 2000. They reviewed the charge of the 14 councils along with the adjudication panel to determine whether UW-T and/or UW-B representation was warranted. Council member Collins remarked that there was some concern expressed at UW-B about the lack of clear boundaries for getting involved in the affairs of other campuses, and that clarification was needed. Council member Marcy Stein emphasized the need to design a structure to make the communication links among campuses clear. She also noted that this review is an opportunity to clarify the campus structures in place that make UW-B and UW-T distinct from UW schools and colleges. Council member Killien stated that philosophically the councils are all university committees even though in practice they do not all have such a broad vision. She noted that the discussion is about the priorities for representation the councils present. Wadden noted that some UW councils have centralized functions with a university-wide reach and are unlikely to be duplicated at UWB/UWT (i.e. Benefits & Retirement). Identifying these is useful. It was also noted that UW-B and

FCTCP have discussed UWB/UWT involvement in UW Senate Councils in the past. Primomo reported that the Chairs from the Faculty Council on Instructional Quality, Faculty Council on University Relations, and the Faculty Council on University Libraries have requested a representative from UW-T or UW-B. She asked council members to take these issues back to their executive councils and talk to them to get their ideas. She added that she would email a request to the UW- B and UW-T faculty leaders to review the issues raised here regarding establishing clear boundaries, the responsibilities of UW councils, what is an institutional policy, and how they are in the communication loop.

5. & 6. There was no time to address these agenda items.

The meeting was adjourned at 10:00 a.m.

Minutes by Melissa Kane, Faculty Senate, mmkane@u.washington.edu or 543-2884

Present: **Faculty:** Collins, Harrington, Killien, Primomo (Chair), Stein
President's Designees: Cauce, Rushing
Ex Officio Reps: Lord, Fisher, Corbett, Weitkamp

Special guest: Doug Wadden, new Executive Vice Provost, UWS

Absent: **Faculty:** Wood (excused), Neill (excused)
President's Designees: Jeffords (excused)
Ex Officio Reps: Nicoletta (excused)