

**UNIVERSITY OF WASHINGTON
FACULTY COUNCIL ON FACULTY AFFAIRS
FEBRUARY 26, 2007
36 GERBERDING HALL**

Chair Jan Sjøvik called the meeting to order at 10:33 a.m.

Meeting Synopsis:

1. Approval of agenda and minutes of the February 5, 2007, meeting.
2. Podcasting issue. Guest: Jill McKinstry.
3. Update on the Secretary of the Faculty legislation.
4. Report on the work of the joint FCFA/SCPB salary policy committee.
5. RCEP

1. Approval of agenda and minutes of the February 5, 2007, meeting

The meeting agenda was approved with the addition of discussing the possibility of legislation regarding procedures for removal of Faculty Senate leadership to item #3. The February 5, 2007, FCFA meeting minutes were approved as drafted.

2. Podcasting

Chair Sjøvik introduced Jill McKinstry, Director, Odegaard Undergraduate Library, who was invited to speak to the Council about podcasting. McKinstry began by reviewing that the UW had been recording lectures for the past thirty years. As technology has changed and improved, electronics have become increasingly a part of the classroom. But with the proliferation of technology available to faculty, come a number of questions about how to manage the information recorded as well as questions about ownership of the information.

McKinstry has been part of a group that has convened to draft a pilot policy addressing some of these questions, and the group now feels that it would benefit from feedback from faculty.

Apparently recorded lectures are primarily used by non-English speakers. Although this would clearly be a benefit for non-English speakers, there is currently no evidence that having taped lectures available enhances learning.

She distributed a handout that outlined UW instructional facts, podcasting classroom statistics at the UW, a student survey showing what percentage of the available podcasting recordings students listened to during the course of a quarter, whether students owned an iPod or other MP3 player, the means used to listen to the course podcasts, online resources available in courses with podcasts, the ease of use, the quality of the podcast contents, the availability of course podcasts, and the size of class appropriate for incorporating podcasting.

She also distributed “Key points to consider when drafting University policy on the ownership of instructional materials” and “Suggested Course Podcasting Policies Draft 7/7/06.”

In response to a question from a council member concerning whether “shy” students would be even less inclined to participate in class if he or she knew the class was being recorded,

McKinstry suggested council members might be interested in attending a Podcasting Panel Discussion being presented by Catalyst Spark Sessions on March 1, 2 p.m., at Odegaard Library, Room 220.

The Faculty Council might approve a draft policy, but any official changes to the University Handbook would need to be issued as an Executive Order or Administrative Policy Statement.

Faculty review would probably be focused on privacy issues of ownership and control of the information. Pedagogical usefulness would also be an issue, but it appears that podcasting is here to stay, regardless. Could these materials be used either in favor or against a tenure or promotion decision? It would be useful to have the policy reviewed by someone from the Attorney General's Office.

Given Council discussion, McKinstry will redraft portions of the draft policy that had raised questions for councilmember's. She will take a revised draft to Rebecca Deardorff and to someone in the Attorney General's office for review – and will then return a revised draft to the FCFA for further consideration. At that point it might be useful to invite members of other Councils that might be interested in reviewing the policy, for example, Instructional Quality, Educational Outreach, Educational Technology, Academic Standards, and possibly University Libraries.

3. Update on the Secretary of the Faculty legislation and possible legislation for removal of Faculty Senate leaders.

Chair Sjøvik reported that the Secretary of the Faculty legislation had been approved at the most recent meeting of the Senate Executive Committee (SEC). It now goes to the Faculty Senate for further discussion, and the Chair is not sure that the legislation will encounter clear sailing within that body. He had been part of recent discussions that seriously questioned whether the appointing authority should be the Senate instead of the SEC.

Recall and Replacement of Senate Officers:

Councilmember Kirtley distributed a handout that outlined questions to be addressed in considering a policy and procedure for recalling and replacing senate officers, as well as a sample provision used within the context of a board of directors.

The Council discussed whether establishing a policy for the removal of officers might create more mischief than the desired outcome. Do other universities have recall procedures? If so, have they been used? Following considerable discussion, the Chair asked for a straw vote on whether to proceed with work on draft recall legislation, and the Council approved moving forward as requested by the SEC.

This legislation should also include issues of disability and should be centralized to include all senate leadership positions.

Due to a lack of time, the Chair requested that Council members review the handouts from both Kirtley and Christie (as well as his own draft for a possible Section 22-92 of the Faculty Code) for further discussion at the next meeting.

4. Report on the work of the joint FCFA/SCPB salary policy committee.

Not addressed because of lack of time.

5. RCEP

Not addressed because of lack of time.

The meeting was adjourned at noon.

*Minutes by Susan Folk, Assistant to the Secretary of the Faculty,
slfolk@u.washington.edu, or 206-543-2637.*

Present: Regular: Callis, Christie, Gill, Graubard, Hildebrandt, Kirtley, Scheuer, Sjøvik

President's Designee: Cameron

Members of Representative Groups: Patterson, Cook, Lovell

Guest: Jill McKinstry

Absent: Regular: Kolko (excused), Vaughan (excused)

Ex-officio: Doyle (excused), Shields (excused)

