

**UNIVERSITY OF WASHINGTON
FACULTY COUNCIL ON FACULTY AFFAIRS
THURSDAY, MAY 3, 2007
HUB, ROOM 304F**

Chair Jan Sjøvik called the meeting to order at 9:05 a.m.

Meeting Synopsis:

1. Approval of agenda and minutes of the April 18, 2007, meeting.
2. Information items.
3. RCEP and Section 26-41 of the Faculty Code.
4. Additional business.

1. Approval of agenda and minutes of the April 18, 2007, meeting.

The meeting agenda was approved. The minutes of the April 18, 2007, meeting were approved with one correction: Cheryl Cameron had been absent, not present, at the April 18 meeting.

2. Information items.

A. Sjøvik distributed copies of the draft Procedures for Removal of Faculty Officers that had been approved by the Council at the April 18 meeting – with the addition of a rationale that he proposed sending along with the legislation to the Chair of the Faculty Senate for consideration at the first SEC meeting of the fall quarter. He asked the Council for feedback and suggestions. Cheryl Cameron suggested changing the word “should” to “are drafted to” in the last full sentence of the Rationale. The proposed change was accepted with appreciation and there were no further suggestions from the Council.

B. Sjøvik then distributed copies of draft contracts for various categories of instructors who work through the UW’s office of Educational Outreach. A number of those instructors, as well as a number of UW faculty members, are concerned that this population of UW instructors is not protected by the *Faculty Code*. Apparently some Educational Outreach instructors were made aware of a draft contract that removed language stating that instructors could only be removed from their positions for cause. At a recent meeting on the topic, David Szatmary, Vice Provost of UW Educational Outreach, explained that this document was a very preliminary draft, and that he understood the concerns of the instructors.

Senate Chair Gail Stygall had approached Sjøvik, as well as the chair of the Faculty Council on Educational Outreach, to review the contracts within FCFA and FCEO, and David Szatmary has expressed his hope to be able to speak with each Council as they discuss the issues.

Sjøvik urged the Council to look at the packet of draft contracts for further discussion at the next Council meeting. He will try to arrange to have Vice Provost Szatmary attend that meeting.

Cameron noted that she and Szatmary had been working over the past year on providing better pay for EO instructors and have been able to set a salary floor which has greatly improved the lower paid quarterly and annual employees. They are also working on other benefits for these individuals.

Sjåvik expressed his hope that over the next two meetings the Council will become increasingly informed about the situation with EO instructors and will be in a better position to make an informed recommendation about the situation.

3. RCEP and Section 26-41 of the Faculty Code.

Sjåvik reported that Jan Carline will be present at the May 15 FCFA meeting to talk about his experience as Chair of the Review Committee for the Pathobiology RCEP and to share his impressions of the procedures. Cameron suggested that Pat Wahl, the Dean involved in the Pathobiology RCEP, would be another resource for learning how the procedures worked from the Dean's point of view. Sjåvik will invite her as well.

Given discussions at the next meeting, Sjåvik expressed his hope that the Council will be better prepared to move forward with any proposals for modification of the procedures in the fall. Cameron encouraged the Council to remember that elimination of a department or program is only one part of the scope of Section 26-41, which includes separate procedures for consolidation of programs and for elimination of Schools and College. She emphasized that the procedures are very complex, but they may not need a complete make-over. However, they could probably benefit greatly from some clarification at various places in the current *Code* language. Bridget Doyle, PSO representative, agreed, saying that as staff member for the Pathobiology PIC Committee she was aware that having had limited involvement in the process up until their appointment as the PIC Committee, the members felt ill-equipped to judge the merit of the proposal.

4. Additional Business.

There was no further additional business. The agenda for the next meeting will include the Educational Outreach instructor issue and RCEP.

The meeting was adjourned at 10:10 a.m.

Minutes by Susan Folk, Assistant to the Secretary of the Faculty, slfolk@u.washington.edu, or 206-543-2637.

Present:

Regular: Callis, Christie, Hildebrandt, Scheuer, Sjåvik

President's Designee: Cameron

Members of Representative Groups: Patterson, Doyle, Cook, Lovell

Absent:

Regular: Gill (excused), Graubard (excused), Kirtley and Vaughan (excused)

Members of Representative Groups: Shields

