Meeting Synopsis:

1) Call to order
2) Review of the minutes from February 10, 2021
3) Earthquake safety and fire systems for Sand Point -- Ben Newton, Property Operations Manager, UW Real Estate, Capital Planning and Development & Patrick Osby, Assistant Dean of Libraries for Administrative Services
4) Deaccessioning of monographs/State of the Stacks -- Denise Pan
5) Libraries’ Subscription review – Denise Pan
6) Good of the order
7) Adjourn

1) Call to order

The meeting was called to order at 2:30 p.m.

2) Review of the minutes from February 10, 2021

The minutes from February 10, 2021 were approved as written.

3) Earthquake safety and fire systems for Sand Point -- Ben Newton, Property Operations Manager, UW Real Estate, Capital Planning and Development & Patrick Osby, Assistant Dean of Libraries for Administrative Services

Ben Newton and Patrick Osby joined the council to discuss safety standards at the Sand Point shelving site. Newton shared images of seismic bracing at the Sand Point Building 5D (Exhibit 1). Members asked questions regarding the shelving site disaster preparations.

4) Deaccessioning of monographs/State of the Stacks -- Denise Pan

Denise pan shared a presentation (Exhibit 1, p. 3-13) on collection management strategies and the current state of the Seattle library stacks.

5) Libraries’ Subscription review – Denise Pan

Denise pan shared a presentation (Exhibit 1, p. 14-23) on an updated timeline and status of the libraries’ subscription review process.

6) Good of the order

Nothing was stated.
7) Adjourn

The meeting was adjourned at 3:58 p.m.

Minutes by Alexandra Portillo, xanport@uw.edu, council analyst

Present:

**Faculty Code Section 21-61 A:** Michael Kucher, Douglas MacLachlan, Khalfani Mwamba, Julie Nicoletta (chair), Randolph Otto, Juliet Shields, Helen Williams, Sundar Balakrishnan, David Beck

**Faculty Code Section 21-61 B:** Gordon Aamot, Kate O’Neill, Jacob Lackner

**President’s Designee:** Betsy Wilson

**Guests:** Lauren Pressley, Linda J Ambre, Paul Constantine, Stephanie Lamson, Patrick Osby, Ben Newton

Absent:

**Faculty Code Section 21-61 A:**

**Faculty Code Section 21-61 B:** Betty Lanman

Exhibits

Exhibit 1 – FCUL images

Exhibit 2 – FCUL 2021-04-07
Contents

State of the Stacks
• Re-cap and context
• Collection management strategies

Subscription Review
• Status
• Initial list mockups

Space Allocations*

* No major facilities changes since 2015
see page 34 of Libraries Strategic Space Plan
Seattle State of the Stacks - recap

Libraries*

85% = Operationally Full
100% = Over Capacity

* Estimates as of October 2019.

Suzzallo and Allen Libraries*

85% = Operationally Full
100% = Over Capacity

Note: Pre-pandemic unable to shelve 17,500 items. Projected unshelveables (June 2020) estimated on new acquisitions = 35,000 items.
Collection Management

• Align with the Libraries’ mission, vision and values and strategic directions and goals.
• Build and maintain collections that support research and teaching for the public good at UW and beyond.
• Stewards of the Libraries’ collections and University funding
  • Maximize the value and impact by current and future users
  • Support access to and promote preservation of the widest range of educational, cultural, scientific, and historical resources possible
Collective Collections

Individual Challenges
• Limited fiscal and physical resources
• Unable to comprehensively collect in all subject areas

Collective Opportunities
• Extend the breadth and depth with shared & collaborative collections

Strategic Multi-Institutional Partnerships
• Library consortia
• Membership Organizations
• Cooperative Programs
Strategic Partnerships - examples
THE COMMUNITY MODEL

DRIVERS – Government agenda, shared services and cost reduction.

Independent Collection Storage

Shared Collection Storage

Collaborative Collection Management

Digital

Preservation (Print & Digital)

Access (Collect or Connect)

Digitisation

Preservation

Access

www.bl.uk

Collection Management Strategies for physical collections

- Deduplication
- Deselection / deaccession
- Relocation

Application of strategies depends on teaching and research needs of the discipline/subject area.
Deduplication
Maximize available space by actively avoiding duplication

Considerations on # of copies...
- total cost of acquisition
- demonstrated need
- holdings by other libraries
- availability through interlibrary loan
- artifactual value of item
- storage options or constraints

Example Print serial deduplication
- Low-use print journals that are held by trusted consortial partners’ shared print programs (e.g., WEST) and perpetual access electronic surrogate (e.g., JSTOR, publisher backfiles).
Deselection / Deaccession (weeding)

Decisions made by Subject Librarians

• Based on Libraries Collection Development guiding principles
• In the context of practices in the discipline/subject area
• In consultation with faculty from academic departments

Some factors considered

• Prioritize retaining unique and regionally important works and items with evidence of use or demand
• Relying on shared & collective collections for low-use, high availability items, and cooperative preservation commitments (e.g., WEST)
Relocation

Location decisions involve a variety of criteria, and careful balance between space management and fulfilling the needs of research and teaching. Some common location considerations include:

For **on campus**:
- high use
- newly-acquired or newly published
- used in current teaching or research
- canonical/core titles
- critical editions
- major authors;
- current (or high use) reference materials

For **off-campus** (i.e. "Auxiliary Stacks" or "Baker Auxiliary Stacks")
- item condition/nature requires security or preservation
- low use
- highly specialized subjects or languages
- not actively used in current research or teaching
- older imprints
- variation in edition
Consultation with Subject Librarians

Leverage expertise and knowledge from campus partnerships across the three campuses and between Libraries’ staff and UW faculty, students, and staff.

Subject Librarians

- consult with faculty, students, and staff in academic departments and programs.
- consult with librarian colleagues on all three campuses.
Questions?

Tateuchi East Asia Library
# Subscription Review

## Updated Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 13, 2021</td>
<td><strong>FCUL discussion: draft rubrics for cancellation</strong></td>
</tr>
<tr>
<td>February 10, 2021</td>
<td><strong>FCUL discussion: potential cancellation target amount</strong></td>
</tr>
<tr>
<td>April 7, 2021</td>
<td><strong>FCUL discussion: initial lists of proposed cancellations</strong></td>
</tr>
<tr>
<td>April 23 to August 11, 2021</td>
<td><strong>Posted on Libraries website: Initial list of proposed cancellations</strong></td>
</tr>
<tr>
<td>May 12, 2021</td>
<td><strong>FCUL discussion: FY21 fiscal close and FY22 fiscal open</strong></td>
</tr>
<tr>
<td>August 12, 2021</td>
<td>Libraries Acquisitions dept begins submitting <em>renewals</em> to vendors/publishers.</td>
</tr>
<tr>
<td>August 12 to October 11, 2021</td>
<td><strong>Posted on Libraries website: Second iteration of cancellation list</strong></td>
</tr>
<tr>
<td>October 12, 2021</td>
<td>Last day for public comments on cancellation lists.</td>
</tr>
<tr>
<td>October 19, 2021</td>
<td>Libraries Acquisitions dept begins submitting <em>cancellations</em> to vendors/publishers.</td>
</tr>
</tbody>
</table>
Subscription Review

Status

Subject Librarian Consultation

• Subject librarians are consulting with their primary departments on lists of potential cancellations
• Subject librarians are consulting with their colleagues on potential cancellations with interdisciplinary overlap
• Preliminary list of potential cancellations will be posted on Libraries website on April 23rd for review and comment
Subscription Review Web page

https://www.lib.washington.edu/cas/subscription-review-2020-2021

Coming Soon
April 23
initial list of proposed cancellations

Subscription Review 2020 - 2021

Updates
- March 11th update
- February 10th update
- January 14th update
- December 16th update
- November 3rd update

Background
Due to a pre-COVID shortfall in the 2019-2021 biennial budget combined with the 4.6% reduction to the FY21 budget and a planned additional reduction in the FY22 budget, we are initiating a review of all subscriptions during the 2020-2021 fiscal year.

Annual price increases for databases, journals, and other subscriptions are unsustainable. The Libraries received a modest increase in the 2019-2021 biennial budget that covered a part but not all of this subscription price inflation. The additional COVID-19 related budget reductions for FY21 and FY22 results in a shortfall in funding for subscriptions requires that we take a critical eye to all of our subscriptions.

We are starting this review of subscriptions with databases this fiscal year and will be considering factors such as price, overlap with other resources in content and use, and usage of the resource. A list of planned cancellations will be posted on the Database Subscription Review 2020-2021 page.
Subscription Review
Mock-up of public facing page (HSL shown)
### Subscription Review

Mock-up of subscription list page

<table>
<thead>
<tr>
<th>Title (Click to view in UW Libraries Search)</th>
<th>Discipline</th>
<th>Format</th>
<th>Feedback (you may need to sign in with your UW account)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Journal of personality assessment</td>
<td>Soc Science</td>
<td>Electronic Journal</td>
<td>Submit feedback</td>
</tr>
<tr>
<td>Journal of philosophical research : JPR.</td>
<td>Humanities</td>
<td>Print Journal</td>
<td>Submit feedback</td>
</tr>
<tr>
<td>Journal of physical oceanography</td>
<td>Science</td>
<td>Electronic Journal</td>
<td>Submit feedback</td>
</tr>
<tr>
<td>Journal of political &amp; military sociology : JPMS.</td>
<td>Soc Science</td>
<td>Print Journal</td>
<td>Submit feedback</td>
</tr>
<tr>
<td>Journal of political science</td>
<td>Soc Science</td>
<td>Print Journal</td>
<td>Submit feedback</td>
</tr>
<tr>
<td>Journal of popular music studies</td>
<td>Fine Arts</td>
<td>Electronic Journal</td>
<td>Submit feedback</td>
</tr>
<tr>
<td>Journal of postcolonial writing</td>
<td>Humanities</td>
<td>Electronic Journal</td>
<td>Submit feedback</td>
</tr>
<tr>
<td>Journal of prehistoric religion</td>
<td>Humanities</td>
<td>Print Journal</td>
<td>Submit feedback</td>
</tr>
<tr>
<td>Journal of propulsion and power</td>
<td>Science</td>
<td>Electronic Journal</td>
<td>Submit feedback</td>
</tr>
<tr>
<td>Journal of Religion and Demography</td>
<td>Humanities</td>
<td>Electronic Journal</td>
<td>Submit feedback</td>
</tr>
<tr>
<td>Journal of religion in Africa = Religion en Afrique</td>
<td>Humanities</td>
<td>Electronic Journal</td>
<td>Submit feedback</td>
</tr>
<tr>
<td>Journal of Roman archaeology</td>
<td>Humanities</td>
<td>Print Journal</td>
<td>Submit feedback</td>
</tr>
</tbody>
</table>
Subscription Review
Mock-up of link to UW Libraries Search
Subscription Review
Mock-up of feedback form

Submitting feedback for the following Title:

Journal of personality assessment.

Is this title necessary for your work? *

- Yes
- No

Please write any comments below (no response is required)

Your answer

Would you like to provide contact information in case the library has follow up questions? *

- Yes
- No

Enter your UW campus *

Enter your department *

Enter your name *

Enter your email *

Back Submit
Subscription Review

Status

Journal Package Review

• Libraries is reviewing two publisher “Big Deal” journal packages for possible “unbundling” to reduce total spend
• Publishers under review are Wiley and Springer Nature
• Wiley negotiated through GWLA, and Springer Nature negotiated through Orbis
• Current spend with Wiley and Springer Nature is approximately $1.3 million each
Questions?

Suggested FCUL upcoming agenda items:

- FY21 Fiscal and Biennium Close
- FY22 Funding models/sources for collections
- Next steps with preparing for future contract negotiations
Thank you!

Let us know if you have questions or comments

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