Meeting Synopsis

1. Call to order
2. Review of the minutes from April 27, 2021 (attached)
3. Announcements
4. Update on Housekeeping & Temporary Amendments
5. IT access for part-time lecturers between contracts
6. Voting rights for faculty on leave (see attachment)
7. Sabbaticals for Artists in Residence (guest: Bruce Burgett, dean of SIAS Bothell)
8. Good of the order
9. Adjourn

1. Call to order

The meeting was called to order 11:03 a.m.

2. Review of the minutes from April 27, 2021

The minutes from April 27, 2021 were approved as written.

3. Announcements

Chair Lee noted topics of interest for the 2021-2022 academic year will be discussed at the next meeting. The chair also mentioned the lecturer survey report is posted on the faculty senate website.

4. Update on Housekeeping & Temporary Amendments

The chair explained that the Class A legislation on faculty code housekeeping was amended by request of the President. The change to section 29-34 D (changing “consider” to “approve or disapprove”) was deleted because there is a need to further clarify the senate’s scope of authority in cases where there is no alternate proposal. This will be brought before FCFA for review and clarification next year.

5. IT access for part-time lecturers between contracts

Chair Lee discussed access for instructors who require UW resources pre-course and post-course. Members highlighted the difficulties in instructor preparation because they do not have access to Canvas course pages until they are in the time-schedule. A member pointed out that faculty members are able to create “sandbox” courses even if they do not have an officially assigned course, and then import content to their courses when they are officially assigned.
That still leaves the problem of providing access to part-time lecturers after their classes end. The chair will explore possibilities for making the provisioning of access less cumbersome.

6. Voting rights for faculty on leave (see attachment)

The chair shared proposed code amendments in Section 21-32 allowing faculty on leave to vote (Exhibit 1). The discussion will continue at a future meeting.

7. Sabbaticals for Artists in Residence (guest: Bruce Burgett, dean of SIAS Bothell)

Bruce Burgett (Dean, UW Bothell, School of Interdisciplinary Arts & Sciences) joined the council to discuss the sabbatical eligibility for Artists in Residence (AR). Members discussed the merits of keeping the AR title and were encouraged to send additional comments to the chair.

8. Good of the order

Nothing was stated.

9. Adjourn

The meeting was adjourned at 12:31 p.m.

Minutes by Alexandra Portillo, xanport@uw.edu, council analyst

Present: Faculty Code Section 21-61 A: Megan Callow, Gregory Lund, Aaron Katz, Jack Lee (chair), Jacob Vigdor, Mary Pat Wenderoth, Karam Dana, James Gregory
Faculty Code Section 21-61 B: Cass Hartnett, Frances Chu, Miceal Vaughan
President’s designee: Cheryl Cameron
Guests: Dan Jacoby, Bruce Burgett

Absent: Faculty Code Section 21-61 A: Teresa Ward
Faculty Code Section 21-61 B: Xin Ying Hsu

Exhibits

Exhibit 1 – Voting Rights for Faculty on Leave
To: FCFA  
From: Jack Lee  
Date: May 9, 2021  
Subject: Voting rights for faculty on leave

Here is a stab at some code amendments to allow faculty on leave to vote. Based on our conversation at our last meeting, I've tried for a minimalist approach, based on the following principles:

- Faculty members on leave are considered voting members of the faculty.
- They are not included in quorum counts for votes in campuses, colleges, schools, and departments.
- For the special case of personnel decisions (appointment, reappointment, tenure, or promotion) that require approval by a majority of eligible faculty members, they are included in the count of “eligible faculty members” if they vote, but not if they don’t.
- For all other matters, faculty members on leave are treated just like any other voting members of the faculty. Such matters include eligibility for the senate, faculty councils, etc.; voting on Class A & B legislation; items requiring a minimum percentage of the entire voting faculty such as 5% objecting to Class B legislation; determining the allocation of senators to a unit (one per 40 voting members).

Section 21-32  Voting Membership in the Faculty

B. Notwithstanding the rank or title held, the following are **not** voting members of the faculty:

- Persons serving under acting or visiting appointments,
- Persons on leave of absence,
- Persons serving under clinical or affiliate appointments,
- Persons serving under professor of practice appointments,
- Persons of emeritus status unless serving on a part-time basis,
- Persons serving under adjunct appointments insofar as their adjunct appointments are concerned.

[For definitions of faculty titles, see Section 24-34.]

Section 23-46  Prescribed Procedure in Campuses, Colleges, Schools, and Departments

A. Except as provided in Subsections B and C, a proposed action or proposed rule of a campus, college, school, or department faculty under the authority of Sections 23-43 and 23-44 is effective if passed by a quorum majority of its voting members present at a meeting or responding by mail, or of its authorized council or committee, and if approved by the chancellor
or dean. Approval by the chancellor or dean is not required in internal department matters.

"Quorum majority" means:

1. In the case of a vote taken at a meeting, a majority of those members voting at a meeting at which at least half the members entitled to vote and not on leave of absence are present; and

2. In the case of a vote taken by mailed (written) ballots, a majority of those voting, provided that at least half of the members entitled to vote and not on leave of absence have cast ballots.

B. When conducting a mail ballot, as described in Subsection A, campus, school, and college faculties (but not departmental faculties) shall have a choice either to require a quorum majority or to follow Faculty Senate procedures as described in Chapter 29, Section 29-36, Subsection C. Under these procedures proposed actions or rules of a campus, school, or a college, except as stated in Subsection C, shall become effective in the case of a mail ballot either if approved by an affirmative majority vote of the eligible voting members of the faculty, or by a two-thirds majority vote of those casting ballots, provided that at least 45% of the eligible faculty members cast ballots. Campus, school, and college faculties shall decide, by means of a quorum majority vote, whether to change their rules for procedures governing mail ballots.

C. When a proposed action concerns a faculty employment recommendation, such as appointment, reappointment, tenure, or promotion, it will be effective only if passed by a majority of all eligible voting members of the unit, and in accordance with the appropriate procedures as specified in Chapter 24, Sections 24-51 to 24-55 and Chapter 25, Section 25-41; for such actions, faculty members on leave shall be included in the count of eligible voting members only if they actually cast ballots.

D. Campuses, colleges, schools, and departments may vote by mail in matters of faculty employment, provided that they use specific procedures they have adopted and published and that these procedures provide for:

1. Reasonable opportunity for each faculty member of the unit to study all information relevant to the employment action,

2. Secrecy and security of the ballot, and


E. In a departmentalized school or college, the chair or director of a department shall transmit to the dean for approval a copy of any action by the department which may affect college or school policy. If the chair or director does not concur in the action, he or she may also submit his or her own recommendation.
F. Subject to the provisions of Subsections A, B, C, D and E above, and of Sections 23-47 and 23-48, a proposed action or rule of a campus, college, school, or department becomes effective at the time indicated in the action or rule.

G. When requested by one or more voting members of a campus, college, school, or department faculty the vote upon any matter before it shall be by secret ballot.

H. Upon request, the chancellor of a campus, the dean of a college or school, or the chair of a department shall provide a member of his or her faculty with information concerning salaries, teaching schedules, salary and operations budget requests, appropriations, allotments, disbursements, and similar data pertaining to his or her campus, college, school, or department.