Meeting Synopsis

1) Call to order
2) Review of the minutes from November 14, 2018
3) UW Press integration – Nicole Mitchell, UW Press Director
4) Strategic initiatives update – Betsy Wilson
5) Research and learning services update – Chelle Batchelor
6) Good of the order
7) Adjourn

1) Call to order

The meeting was called to order at 2:30 p.m.

2) Review of the minutes from November 14, 2018

The minutes from November 14, 2018 were approved as written.

3) UW Press integration – Nicole Mitchell, UW Press Director

Nicole Mitchell, UW Press Director, provided an overview of UW Press using a PowerPoint presentation (Exhibit 1).

Hill, the chair, asked if Mitchell could speak more on why the UW Press now reports to the University libraries. Mitchell responded that the merger was initiated by Gerry Baldasty, former Provost of the University. This move was more aligned with what other university press do at other institutions and amplifies collaboration.

A member asked if funding of the UW Press has changed since the move. Mitchell said that the UW Press is working more closely with the Advancement office to secure more gifts. A member noted that the UW press has been historically underfunded, but by aligning the University libraries the UW Press can expand its reach and potential.

A member asked about policies around faculty members publishing with the UW Press. Mitchell explained that there may a misconception that UW faculty members can more easily get published through the UW Press. The UW press does not prioritize UW faculty members, but does offer advice to faculty members (whether it is beneficial to work with UW press or not).

4) Strategic initiatives update – Betsy Wilson
Betsy Wilson provided an update on the University Libraries strategic plan. High priorities initiatives include:

- Open access
- Communications (on campus and general community),
- User spaces (need for off-site storage),
- Diversity, equity and inclusion efforts around recruitment, policies and procedures

University Libraries is working with Campbell and associates on a fundraising campaign and will tentatively will launch on May 2 with Amy Tan, author of *The Joy Luck Club*.

5) Research and learning services update – Chelle Batchelor

Chelle Batchelor provided an update on the open-access policy implementation team’s work at the University (Exhibit 2). The team should have recommendations at the end of January around underlying infrastructure for repositories.

Batchelor also mentioned that there are discussions around placing limits on loans. The proposed limit is 300 items per individual. This comes after an individual had nearly 2000 items out on loan. The total financial burden was significant and these individuals are less likely to manage their loans.

6) Good of the order

There are discussions on the Tacoma campus about potentially consolidating space which would move some offices into the Tacoma library. It is not clear how faculty, students and staff will be able to comment. The chair will reach out to Lauren Pressley, Director of UW Tacoma Library and Associate Dean of University Libraries, to provide additional information to the council. The chair will also ask the project manager if they could provide more information.

A member asked about the status of faculty members who are producing work now are subject to open access before the implementation plan is officially rolled out. Members asked that an OA update be included and discussed at the next meeting.

7) Adjourn

The meeting was adjourned at 3:30 p.m.

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*Minutes by Lauren Hatchett, lehatch@uw.edu, council analyst*

**Present:**
- **Faculty:** Trent Hill, Douglas MacLachlan, Julie Nicoletta
- **Ex-officio reps:** Jackie Belanger, Kate O’Neill
- **President’s designee:** Betsy Wilson
- **Guests:** Ellen Barker, Chelle Batchelor, Nicole Mitchel

**Absent:**
- **Faculty:** Richard Furman, Michael Kucher
- **Ex-officio reps:** Angelia Miranda, Deci Evans

**Exhibits**
- Exhibit 1 – UWPress FY19 FCUL.pptx
- Exhibit 2 – FCUL Open Access Policy Update.pdf
ABOUT THE

University of Washington Press

January 2019 • NICOLE MITCHELL
What makes us a university press?

• One of 96 university presses in the United States.

• Oldest and largest publisher of scholarly and general interest books in the Pacific Northwest, and one of the largest in the West.

• We are a nonprofit book publisher and part of the UW.

• We publish books based on value and impact rather than for profit.

• UW press books are published here and read around the world.
What makes us a university press?

• Every book we publish is **peer reviewed** (vetted by experts in the field) to ensure the originality and importance of the research or argument.

• Our **faculty press committee**, with representatives from all three UW campuses, approves every book we publish.

• Our books help professors secure **tenure and promotion**.

• We **advance scholarship** by helping scholars **communicate new research and ideas** to other scholars, students, and the general public.

• Students read our books in **undergraduate and graduate classes**.
Who we are

The University of Washington Press is the oldest and largest publisher of scholarly and general interest books in the Pacific Northwest.

• We publish compelling and transformative work with regional, national, and global impact.

• We are committed to the idea of scholarship as a public good and work collaboratively with our authors to produce books that meet the highest editorial and design standards.

• We value and promote equity, justice, and inclusion in all our work.
History

The University of Washington Press traces its origins to 1915.

The first book to bear the press’s imprint was published in 1920.

The press was established as a separate division of the university in 1950.
Campus partnerships

- Burke Museum and Bill Holm Center
- Center for the Study of the Pacific Northwest
- College of Built Environments
- Henry Art Gallery
- Institute for Health Metrics and Evaluation
- Jackson School of International Studies
  - Center for Korea Studies
  - China Program
  - Gandharan Studies
  - Jewish Studies
- Scandinavian Studies Department
- UW Libraries
How many books?

The press has published some 4,000 books in our nearly 100 year history.

- We publish 50–60 new books a year.
- We have a collection of over 1,200 books to choose from.
- We distribute another 2,000 books for foreign publishers, museums, and other cultural organizations.
- Most of our books are also available as ebooks.
What we publish

Core academic subject areas

- American Studies
- Anthropology
- Art History / Visual Culture
- Asian American Studies
- Asian Studies
- Critical Ethnic Studies
- Environmental History
- Native American and Indigenous Studies
- US History
- Women’s, Gender, and Sexuality Studies
What we publish

Themes

- Social justice
- Race
- Gender
- Environment
- Visual culture
What we publish

The press also publishes a broad range of books about the Pacific Northwest for general readers, often in partnership with regional museums, cultural organizations, and Indigenous communities.
Regional books

- *Walking Washington's History: Ten Cities* by Judy Bentley
- *The Deepest Roots: Finding Food and Community on a Pacific Northwest Island* by Kathleen Alcalá
- *Once & Future River: Reclaiming the Duwamish* by Tom Seattle
- *The Weather of the Pacific Northwest* by Cliff Mass
- *The Spokane River* edited by Paul Lindholdt
Regional books
Innovative publishing

Announcing RavenSpace!

RavenSpace is an innovative initiative for digital publishing in Indigenous studies, created by UBC Press and the University of Washington Press. It provides a new model and online platform for collaborative authorship and publishing, meeting the standards of peer-reviewed academic publishing and respecting Indigenous protocols for the ownership, access, and use of cultural heritage and traditional knowledge. Designed to engage multiple audiences, RavenSpace will offer tools for authors, educators, students, knowledge holders, and scholars.

To learn more about RavenSpace and forthcoming collaborative publications, please visit www.ubcpress.ca/ravenspace.

This publishing initiative is made possible thanks to a grant from the Andrew W. Mellon Foundation.

Partners include:
- Alliance for Networking Visual Culture
- Bill Holm Center for the Study of Northwest Native Art, Burke Museum
- Burke Museum
- First Nations Technology Council
- Mukurtu and Local Contexts
- Museum of Anthropology, UBC
- Musqueam Indian Band
- Reciprocal Research Network
- UBC Library
Libraries–Press OA initiative

A new collaboration between the UW Libraries and UW Press for open access books

The UW Libraries and UW Press will soon publish our first collection of open access books, featuring seventeen titles in the Studies on Ethnic Groups in China series.

Books in the collection will be freely available in the leading OA repositories, including the HathiTrust Digital Library, OAPEN, JSTOR, MUSE Open, BiblioLabs, and other platforms.
Conferences

Pacific Northwest Booksellers Association
October 8 – 10, 2017
Portland, OR

Native American Art Studies Association
October 25 – 29, 2017
Tulsa, OK

Frankfurt Book Fair
October 11 – 15, 2017
Frankfurt, Germany

American Society for Ethnohistory
October 12 – 14
Winnipeg, Canada

Conference on South Asia
October 26 – 29, 2017
Madison, WI

Western History Association
November 1 – 4, 2017
San Diego, CA

American Studies Association
November 9 – 12, 2017
Chicago, Illinois

National Women’s Studies Association
November 16 – 19, 2017
Baltimore, Maryland

American Anthropological Association
November 29 – December 3, 2017
Washington, DC

American Historical Association
January 4 – 7, 2018
Washington, DC

University Press Redux
February 13 – 14, 2018
UCL Press, London

College Art Association
February 21 – 24, 2018
Los Angeles, CA

American Society for Environmental History
March 14 – 18, 2018
Riverside, CA

Association for Asian Studies
March 22 – 25, 2018
Washington D.C.

Association for Asian American Studies
March 29 – 31, 2018
San Francisco, CA

London Book Fair
April 10 – 12, 2018
London, England

Organization of American Historians
April 12 – 16, 2018
Sacramento, CA

Native American and Indigenous Studies Association
May 17 – 19, 2018
Los Angeles, CA

Asian Studies on the Pacific Coast
June 8 – 10, 2018
Pullman, WA

Association of University Presses
June 17 – 19, 2018
San Francisco, CA

Critical Ethnic Studies Association
June 21 – 24, 2018
Vancouver, B.C.
Events

The press organized 303 author events in FY18.

Seattle: 94
Elsewhere in Washington State: 96
Oregon: 9
Alaska: 8
California: 13
Other national: 76
International: 7
Media coverage

Our books are reviewed in a wide range of local and national media.

Boston Globe
Chicago Tribune
Choice
Chronicle of Higher Education
The Guardian
Los Angeles Review of Books
New York Times
New York Review of Books
New Yorker
Orion
Science
Seattle Times
Smithsonian
Times Literary Supplement
Wall Street Journal
Washington Post

Looking for Betty MacDonald
“A riveting account of a quick-fire, ambitious, mercurial intellect; the story of a woman who met the demands of both her sophisticated, struggling family and of her ‘interesting times’ with a defiant, pawky smile.”
—Imogen Russell Williams, *Times Literary Supplement*

A Year Right Here
“We all know what happens to the list you make at the start of the year. But if everything had gone according to plan, Thomson’s book would be as straightforward as her original list. The twists and turns are what makes it — that and a solid recipe for fried chicken.”

Enduring Conviction
“Lorraine Bannai’s elegant telling of the story of the incarceration and Fred Korematsu’s fight against it could not be more timely.... Hopefully, the inspiration provided by Fred Korematsu may be an even more enduring response to injustice.”
—Elaine Elinson, *Los Angeles Review of Books*

Trout Culture
“This is a well-researched, richly detailed history of trout and trout fishing in the Mountain West that, as the author promises, ‘overturns the biggest fish story ever told.’”
—John Gierach, *Wall Street Journal*
Social Media

Blog ([https://uwpressblog.com](https://uwpressblog.com))
Started in January 2014
Followers: 643
Posts: 214
Average monthly views: 2,511

Twitter (@uwapress)
Joined December 2009
Followers: 4,835
Tweets: 4,016
325 photos and videos

Facebook (/UniversityofWashingtonPress)
Joined November 2009
2,062 likes
Most engaged insights:
City: Seattle, WA
Age group: 24–34 / 35–44
Social Media

Instagram (@uwpress)
Joined March 2014
Followers: 1,041
Posts: 169
Follower insights:
Gender: 30% men, 70% women
Age Range: 25–34 (40%)
Top locations: Seattle, Portland, New York, Tacoma, Spokane

YouTube (/UWWashingtonPress)
Joined November 2009
Subscribers: 274
Views: 211,231
Recent Awards

Zuo Tradition / Zuozhuan
2018 AAS Patrick D. Hanan Book Prize for Translation (China & Inner Asia)
ASSOCIATION FOR ASIAN STUDIES

The City Is More Than Human
Hal K. Rothman Prize
WESTERN HISTORY ASSOCIATION

Power Interrupted
Gloria E. Anzaldúa Book Prize
National WOMEN’S STUDIES ASSOCIATION

Puer Tea
International Convention of Asia Scholars Book Prize, Best Book in the Social Sciences
INTERNATIONAL CONVENTION OF ASIA SCHOLARS
Recent design awards
UW Press staff

The press is staffed by 24 publishing professionals (20.5 FTE).

Leadership and Advancement

Nicole Mitchell
DIRECTOR

Rebecca Brinbury
ASSISTANT TO THE DIRECTOR AND BUSINESS OFFICE MANAGER

Meredith Wisti
ASSISTANT DIRECTOR OF ADVANCEMENT

Beth Fuget
GRANTS AND DIGITAL PROJECTS

Finance and Rights

Rebecca Schrader
CHIEF FINANCIAL OFFICER

Heidi Olson
ACCOUNTS PAYABLE AND HR

Neal Swain
INTELLECTUAL PROPERTY MANAGER
UW Press staff

Acquisitions

Larin McLaughlin
EDITOR IN CHIEF

Lorri Hagman
EXECUTIVE EDITOR

Andrew Berzanskis
SENIOR ACQUISITIONS EDITOR

Mike Baccam
ASSOCIATE EDITOR

Neecole Bostick
ASSISTANT EDITOR

Editorial, Design & Production

Margaret Sullivan
EDITING, DESIGN, AND PRODUCTION MANAGER

Katrina Noble
ART DIRECTOR

Julie Van Pelt
SENIOR PROJECT EDITOR
UW Press staff

Marketing

Michael Campbell
MARKETING AND SALES DIRECTOR

M’Bilia Meekers
PUBLICITY MANAGER

Anne Mathews
MARKETING ASSISTANT

Julie Fergus
EXHIBITS AND DIRECT MARKETING MANAGER

Fellows

Caitlin Tyler-Richards
MELLON FELLOW

Lydia Heberling
SODEN-TRUEBLOOD GRADUATE FELLOW
Caitlin Tyler-Richards is the 2018–2019 Mellon University Press Diversity Fellow. She is a PhD candidate in African history at the University of Wisconsin–Madison. Her research focuses on recentering Africa in book history, world literature, and popular fiction scholarship. Toward that end, her dissertation is a born-digital project on the shape of local and transnational fiction networks in Nigeria from 1945 to the present.

The UW Press is the lead press in the University Press Diversity Fellowship, a collaborative three-year program to increase diversity in scholarly publishing, funded by the Andrew W. Mellon Foundation.
Reporting and governance

The press reports to:

Vice Provost for Digital Initiatives
and Dean of University Libraries,
Lizabeth (Betsy) Wilson

Thank you, Betsy.
Faculty press committee

The press’s imprint is overseen by a press committee of UW faculty. The academic year 2017-2018 committee includes:

Christopher Teuton, Chair ♦ American Indian Studies
Bruce Burgett ♦ Interdisciplinary Arts & Sciences, UW Bothell
Paul J. Constantine ♦ UW Libraries
Madeleine Yue Dong ♦ China Studies
John Christopher Hamm ♦ Asian Languages and Literature
Daniel Hoffman ♦ Anthropology
Lisa Hoffman ♦ Urban Studies, UW Tacoma
Ralina Joseph ♦ Communication
Sonal Khullar ♦ Art History
Margaret O’Mara ♦ History
Vincente Rafael ♦ History
Kathleen Woodward ♦ Humanities / English
Anand Yang ♦ History / Jackson School
Betsy Wilson, Ex Officio ♦ UW Libraries
Advisory board

An advisory board of volunteers, founded in 1988, supports the press’s fundraising program.

“The Development Advisory Board convened in the fall of 1988 with the express purpose of assisting the Press in fulfilling its mission of publishing scholarly books of enduring value” —Excerpts, Spring/Summer 1990
Funding

Fiscal Year 2018 Operating Budget

- **62%** UW Press book sales
- **6%** Sales income from distributed books
- **2%** Rights and permissions
- **18%** Endowments, subsidies, and gifts
- **12%** University of Washington subsidy
We are your university press!

We are here to serve you, the campus, the community, and intellectually curious readers everywhere.

Thank you.
Open Access Policy Implementation Team Charge  
September 5, 2018

From: Chelle Batchelor, Interim Associate Dean for Research and Learning Services / Director, Access Services

To: Gordon Aamot, Director, Scholarly Communication and Publishing, Chair  
Liz Bedford, Scholarly Publishing and Outreach Librarian  
Mel DeSart, Head, Engineering Library  
Maryam Fakouri, Scholarly Publishing and Outreach Librarian  
Anne Graham, Senior Computer Specialist, ITS&DS  
Denise Hattwig, Head of Digital Scholarship and Collections, UW Bothell/Cascadia College Library  
Diana Louden, Biomedical and Translational Sciences Librarian  
Deb Raftus, Romance Languages and Literatures Librarian / Latin American and Caribbean Studies Librarian  
Justin Wadland, Associate Director, UW Tacoma Library

RE: Open Access Policy Implementation Team

Thank you for agreeing to serve on the UW Libraries Open Access Policy Implementation Team. Theo Gerontakos and Cheryl Nyberg will also serve as liaisons to the Team from Cataloging and Metadata Services and the Law Library.

BACKGROUND

On June 1, 2018, the University of Washington joined dozens of peer institutions and approved a rights-retention style faculty open access policy. The policy:

- Grants a non-exclusive license for the University to share faculty members’ scholarly articles openly via UW’s institutional repository.
- Directs faculty to endeavor to provide an electronic copy of the final accepted (post-peer review) manuscripts of their articles to the University for inclusion in its institutional repository or notify the University that the article will be available elsewhere on an open access basis.
- Specifies that the Provost’s designate will waive this requirement or delay access for a specified period of time for a particular article upon express direction by the Faculty member.

The Libraries considers implementing the policy to be a very high priority for the coming year and beyond.
CHARGE

Reporting to Chelle Batchelor, Interim Associate Dean for Research and Learning Services / Director, Access Services, the Open Access Policy Implementation Team is charged to develop a phased approach and timeline for implementing the UW Faculty Open Access Policy, and provide coordination and oversight for its implementation.

The Team will work closely with other Libraries stakeholders, including Scholarly Communication and Publishing, Information Technology Services & Digital Strategies, Collection Analysis and Strategy, Cataloging and Metadata Services, Repositories Steering Committee, Scholarly Communication Outreach and Education Team, and liaisons. The Team will also provide regular updates to, and solicit feedback from, the Faculty Council on University Libraries and other Faculty Councils as appropriate. The Team may want to provide updates and solicit feedback from other relevant UW groups - for example, the eScience Reproducibility and Open Science Working Group and the Office of Research.

Given that the UW Libraries ResearchWorks Archive is currently based on Dspace, the current/working assumption is that DSpace will be used as the institutional repository platform to support this initiative.

The work of the Implementation Team should proceed in phases.

PHASE ONE
The first phase will focus on planning. Work will include exploring the landscape of open access policy implementation, scoping the aims and objectives of a UW approach, and developing implementation options with associated considerations and, if possible, costs. The Team should consider the following questions:

- What are the aims of the UW OA Policy program. From what sources do we want to capture OA articles? What will we consider metrics for success?
- What are practical and sustainable method(s) for identifying UW-authored publications and soliciting copies for deposit from faculty? Our guiding principle should be to minimize impact on faculty authors.
- What can we implement with the resources we have on hand?
- What expanded services could we offer, assuming we receive additional resources? What additional resources are needed to take the service offerings to the next level?

If a certain option or options seems preferable to others, the team will include a recommendation. This work should be completed by November 1.
SUCCESSIVE PHASES

Successive phasing of the implementation will be largely based on recommendations from Phase One and will be determined by the Team, but should include the following considerations. Some of the issues below may also need to be factored into Phase One planning.

- Recommend a “go live” date, and establish timeline and targets for project
- Determine/develop workflows for article deposit – from faculty desktops to ingestion into repository
- Confirm Provost’s Designee
- Work with President’s Office to recommend an effective date for the policy
- Recommend minimum metadata requirements and preferred metadata elements
- Determine practical and sustainable method(s) for identifying UW-authored publications and soliciting copies for deposit from faculty
  - Assuming available funding, possibilities for a more automated approach include Symplectic Elements, Web of Science API, SCOPUS API, Microsoft Academic API (used by Office of Global Affairs for their project), UW’s Enterprise Data Warehouse, and perhaps others
  - Recommend responsibilities for each step in the workflow
- Consult with Libraries staff at UWT and the Law Library to help develop strategies for their Digital Commons repositories
- May want to contact other Coalition of Open Access Policy Institutions (COAPI) schools for implementation advice
- Provide recommendation on supplemental resources needed to implement policy (for example - staff, student hourly, API subscription)
- Create Waiver / Addendum forms
- Contact Publishers to inform them of the new open access policy
- Update and revise Libraries OA Policy website
- Update branding/service name
- Identify additional resources necessary for the project to succeed
- Develop outreach and communication plan for faculty and campus over the coming year
- Work with Scholarly Communication Outreach and Education Team and other groups to inform and educate Libraries staff about OA Policy goals and details to prepare them to respond to questions from faculty. This should include instructions for faculty who wish to deposit their scholarly articles prior to our formal “launch” date
- Work with Scholarly Communication and Publishing Department and liaisons to make sure they have the information needed to provide outreach to faculty and staff regarding the Open Access Policy over the coming academic year
- Update supporting policy documentation for end users, including revising FAQ
To: Gordon Aamot (Chair), Director, Scholarly Communication and Publishing  
Liz Bedford, Scholarly Publishing Outreach Librarian  
Moriah Caruso, Preservation Librarian  
Maryam Fakouri, Scholarly Publishing Outreach Librarian  
Theo Gerontakos, Metadata/cataloging Librarian  
Anne Graham, Senior Computer Specialist  
Denise Hattwig, Head, Digital Scholarship & Collections, UW Bothell  
Diana Louden, Biomedical and Translational Sciences Librarian  
Jenny Mullenburg, Research Data Services Librarian  
Corey Murata, Director, Collections Analysis and Strategy  
Deb Raftus, Romance Languages & Literatures Librarian  
Jennifer Ward, Director, Information Technology Services & Digital Strategies  
Anjanette Young, Head, Systems and Infrastructure

From: Chelle Batchelor, Interim Associate Dean for Research and Learning Services; Director of Access Services

Subject: Open Access / ETD Repository Platform Task Force

Dear Colleagues,

Since the release of the 2018-2021 Libraries Strategic Plan – with its emphasis on advancing research for the public good by improving the dissemination of UW scholarship and leading the development of institutional open access publishing, resources and technologies – conversations have begun about how best to prioritize and organize our energies and resources to support this strategic direction. The passage of the Faculty Open Access Policy in June, 2018 and planning for its implementation present some related time-sensitive questions that need to be addressed sooner rather than later.

When the open access policy goes into effect and UW faculty begin depositing their scholarly articles, we anticipate that our institutional repository will both begin to grow quickly in size and attract much more attention from the UW scholarly community and beyond. UW theses and dissertations are also required by UW policy to be deposited in the repository. Currently the largest category of scholarly work in ResearchWorks are ETDs and we’ve been adding approximately 1000 per year, for a total of almost 15,000 titles. ResearchWorks contains approximately 6,000 titles in its Faculty and Researcher Data and Papers collection.

We have made some important improvements to ResearchWorks over the past few years. There is also interest in Hyrax’s potential to serve as an eventual replacement platform for the institutional repository. We all recognize the need to improve repositories services across all emerging areas and formats as well as enhance the ability of researchers to measure and communicate the impact of their scholarship. Planning for OA Policy implementation is a critical moment during which we need to ensure that, going forward, we will provide an open access repository that best meets the needs of researchers wanting to share their scholarly articles, ETDs, and research data.
After consulting with Jennifer and Gordon, I plan to charge a special Open Access Policy / ETD Repository Platform Task Force. Membership will be drawn from members of the Open Access Policy Implementation Team, Repositories Steering Committee, plus a few other stakeholders. Gordon will serve as Chair.

Some of the tasks the combined group will be asked to work on will include:

- Conduct a needs assessment and identify desirable features for an open access repository focused on supporting scholarly articles, ETDs, and research data. Your review should consider areas such as ease of mediated vs unmediated deposit, ease of administration, and ability to indicate impact,
- Evaluate the functionality and capabilities of the two platforms currently supported by Libraries ITS (DSpace and Hyrax). The group may also wish to consider the costs and benefits of other platforms and/or hosted solutions for the repository.
- Provide me with a recommendation about which platform to use as our open access repository to support the Open Access Policy, ETDs, and Research Data by January 31.

I realize this is a tight timeline. If additional time is required, please let me know.