

UNIVERSITY of WASHINGTON

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UW INSIDER

A WEEKLY ROUNDUP OF INFO AND RESOURCES
FOR UW FACULTY AND STAFF

**September 13,
2017**




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[It's time to review your emergency procedures](#)
September is National Preparedness Month. Check out these resources to help you be ready for anything.


[Top tips for getting the most out of Workday](#)
Follow these simple steps to learn how to submit your timesheet on time, enroll in direct deposit and verify your address in Workday.



[Get ready for the 2017 Great UW ShakeOut](#)
Drop, cover and hold on during this annual earthquake drill on Oct. 19.



[Select Catalyst Web Tools to retire over the next 12 months](#)
Due to declining use and outdated technologies, six Catalyst Web tools will be retired: Collect It, CommonView, GoPost, QuickPoll, UMail and WebQ Quiz. UW-IT will provide support for users to move to alternative options.



[Learn to write like a Husky with this helpful guide](#)

Check out the UW common terms list with more than 70 entries.



NEWS AND RESOURCES

IT CONNECT

[Plan ahead. Choose the right tech tools for your department to communicate](#)

Check out UW-IT's Business Continuity Toolkit for ideas on how your department can share important updates and information using tech tools during disruptive events such as inclement weather or an emergency.

[Protect your computer at work and home with anti-virus software](#)

Download Sophos anti-virus software for your work and home computers, available for all faculty and staff.

HUMAN RESOURCES

[Pursue a certificate through Professional & Organizational Development](#)

Certificates in fiscal management, human resources administration, and supervisory skills help UW employees learn best practices, understand University policies and build proficiency in key areas.

THE WHOLE U

[De-stress with a yoga class at wətəbʔaltx^w — Intellectual House](#)

On Sept. 21, join UW Recreation's Mindfulness Program Manager Danny Arguetty for a medium pace yoga practice that weaves together synchronized movement and breath with longer posture holds.

[Get involved with UW Retiree Engagement Pathways on Sept. 20](#)

Learn about UW programs that are eager to engage your skills and expertise in their missions after your retirement. Space is limited, so register today!

COMMUNITY

[Be prepared with UWild Adventures' wilderness first aid course](#)

Focus on basic life support skills, minor trauma, allergic and toxic reactions and common medical emergencies in a hybrid course with online and in-person training.

[How to safely navigate school zones](#)

What do those flashing lights mean? Is the UW considered a school zone? Learn about school zone laws and your responsibilities as a driver.

[UW Libraries provides valuable teaching resources](#)

Check out the instructor toolkit for course-related teaching tools and services, refer to discipline-specific research guides, and place materials on course reserves for students.

[Women's Magazine Archive provides access to American and Canadian women's magazines](#)

Brought to you by the UW Libraries, the Women's Magazine Archive includes primary sources that chronicle the evolving role and experiences of women through the 19th and 20th centuries.

UPCOMING EVENTS

WEDNESDAY, SEPT. 20

[Gardening with the Seasons: Fall](#) 

7-8:30 p.m.

UW Botanic Gardens —
Center for Urban
Horticulture, Douglas
Classroom

MULTIPLE DATES

[Home Loan
PreQualification
Appointment](#)

10 a.m.-3 p.m.

Thursday, [Sept. 21](#)

South Lake Union

Wednesday, [Sept. 27](#)

Harborview Medical Center

MONDAY, SEPT. 25

[Camerata Romeu, Cuban
Chamber Orchestra](#) 

7:30 p.m.

Meany Hall for the
Performing Arts

TUESDAY, SEPT. 26

[Thinking on Your Feet](#) 

8:30 a.m.-12:30 p.m.

Seattle campus

TUESDAY, SEPT. 26

[Teamwork in Extreme
Environments: From
Surgical Units to NASA
Missions](#)

7-9:30 p.m.

Haynes Hall at McMenamins
Anderson School

WEDNESDAY, OCT. 4

[SafeCampus Violence
Prevention and Response
Training](#)

10:30 a.m.-noon

UW Tower Auditorium
(Mezzanine Level)

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September? 13,? 2017

Review emergency procedures

<http://www.washington.edu/uwem/2017/08/30/september-is-national-preparedness-month/>

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