

University of Washington
September 15, 2016 IACUC Meeting Minutes

Members Present:

AB	*EC	MG
AS	JB	ML
CH	JM	SL
CCG	JPVH	*RM
CJ	KL	

Members Absent:

CG	NK	SH
JS	MT	TB

* EC alternate for JF

* RM alternate for PB

Opening Business:

The IACUC Chair called the meeting to order at 2:31PM.

Approval of the IACUC Meeting Minutes

The IACUC Chair called for the approval of the August 18, 2016 IACUC meeting minutes.

Motion: A motion to approve the minutes as written was made and seconded.

Discussion: None

Vote on the Motion: The meeting minutes were approved with 13 members voting in favor and 1 abstention.

AV Report:

Facility issues:

- **Humidity:** No recent reports of low humidity
- **Temperature and lights:** None
- **Protocol Monitoring:** There are 15 active protocols on the veterinary monitoring program. Nine involve surgery, anesthesia and surgery, or restraint and surgery. Five involve other procedures including one that involves tumor monitoring.

Adverse events: None to report this month.

Harm Benefit Analysis Subcommittee: This update will be presented in the Director's Report

OAW Director's Report – summary in folder

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Site Visit Deficiencies at Glance - Reminder of DAAGs in folder,

Harm Benefit Subcommittee update – IACUC members can see the minutes of these meetings as soon as they are uploaded to SharePoint. All IACUC members are welcome to attend any subcommittee meetings. The HBA subcommittee met on September 12, 2016 and discussed protocols to be categorized as possible E's and a noncompliance that involved a blood overdraw in NHPs. The noncompliance has been preliminarily reported to OLAW and is currently under investigation prior to a full report to the IACUC here.

Policy Review

A summary of the changes made to the GNAC polices was presented to the Committee.

Retraining was changed to an as needed basis for those personnel using facility (previously on an annual basis)

- **B.3001 Gnotobiotic Animal Core (GNAC) Care and Maintenance of Mice – ML**

Motion: A motion was made and seconded to approve the revised policy.

Vote on the Motion: The revised policy was approved with 14 members voting in favor and 0 abstention

Discussion: None

- **B.3002 Gnotobiotic Animal Core (GNAC) Orientation and Training – ML**

Motion: A motion was made and seconded to approve the revised policy.

Vote on the Motion: The revised policy was approved with 14 members voting in favor and 0 abstention

Discussion: None

- **B.3003 Gnotobiotic Animal Core (GNAC) Veterinary and Weekend Care – ML**

Motion: A motion was made and seconded to approve the revised policy.

Vote on the Motion: The revised policy was approved with 14 members voting in favor and 0 abstention

Discussion: None

- **B.3004 Gnotobiotic Animal Core (GNAC) Necropsy – ML**

Motion: A motion was made and seconded to approve the revised policy.

Vote on the Motion: The revised policy was approved with 14 members voting in favor and 0 abstention

Discussion: None

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- **Reassignment of Nonhuman Primates - CH**

Motion: A motion was made and seconded to approve the revised policy.

Motion: CH, Second: AS

Vote on the Motion: The revised policy was approved with 14 members voting in favor and 0 abstention

Discussion: CH noted that the pre-assignment exams do not occur as part of a terminal event, but a records review occurs regardless.

HoverBoard – GL

Update on bulk migration: 79 protocols migrated, 100+ in process. 100+ procedures this week, another 100+ in a couple weeks.

Discussion of notifications sent from HoverBoard and who responds to them and what IACUC members are supposed to do as a result of these notifications. CH noted that there have been many site visit notifications for inspections that occurred in the past.

Discussion of how protocol review has gone in HoverBoard. Several members noted that it is hard to know what is missing from a protocol. It was suggested that reviewers look at procedures in a different view as they are listed in alphabetical order and only once, other best practices were discussed as well. Emphasized the use of the standard procedures/substances vs team ones whenever possible. It was noted that due to the fact that this is a new system, there are learning curves involved and, with time, people will learn.

Discussion of enhancements that would be useful, such as adding comments after you have submitted review – AS noted that this had been brought up before and is being addressed.

STI stressed how important it was to send feedback to OAW and we can work with the vendor to address the feedback.

Discussion of use of private comment vs reviewer note and when to use each type of comment and whether or not you can edit reviewer notes or private notes. Emphasized the use of the review BPG and Help Center to help with review.

Closing Business:

The Meeting was brought to a close at 3:07 pm. The floor was opened to public comment.