VOLUNTEER POSITION DESCRIPTION
OFFICERS AND AT-LARGE TRUSTEES, UWAA BOARD OF TRUSTEES

UWAA Mission
Our mission is to support the University of Washington and higher education in the state of Washington.

Position Purpose
To provide strategic policy leadership to the University of Washington Alumni Association in support of its mission.

Responsibilities and expectations
- Be a strong advocate of the UWAA's programs and messages. Understand the value of what the UWAA does and make an effort to be educated on the key issues and metrics of the Association.
- Attend five Board of Trustees meetings annually (4-6 hours each) and be an active participant.
- Actively engage in UWAA and University of Washington programs and events, serving as an active and visible ambassador for the UWAA and the University (1-2 events or activities per month/15-20 hours per year).
- Participate in UWAA ad hoc committees and/or projects as needed.
- Be a strong advocate for the University of Washington. Understand the University's key issues and be able to articulate why support for the University is critical and give educated and informed responses to people who need better understanding about those key issues.
- Work within UWAA policies and procedures and in partnership with UWAA and UW staff.
- Provide the UWAA executive director and staff with feedback on how they can improve and help to make your suggestions become reality.
- Be familiar with current information in Columns, Viewpoint and the UWAA website.
- Be a life member of the UWAA.
- Actively participate as a UW Impact (www.uwimpact.org) Advocate (5-10 hours per year).
- Actively participate in student engagement activities such as Huskies@Work (5-10 hours per year).
- Be active in recruiting new annual and life members for the Association.
- Be a resource for finding new sponsors and affinity partners for the Association.
- Strongly encouraged to consider a philanthropic contribution, directly or in-kind, at tiered President's Circle Levels. Please visit https://www.washington.edu/giving/presidents-circle/ for more information.
- Own a UW affinity license plate.

Term of office and time commitment – At-Large Trustees
- Serve a term of up to three (3) years.
- Attend five UWAA Board meetings (4-6 hours each) and prepare for them as necessary.
- Participate in UWAA ad hoc committees/projects as needed. Be flexible to allow for occasional evening or weekend commitments for meetings, events or programs (15-20 hours per year).

Term of office and time commitment – Officers (Executive Committee)
- Serve a two-to four-year term (depending on officer position) beginning August 1, 2019.
- Attend six or seven Executive Committee meetings (2-3 hours each) and prepare for them as necessary.
- Attend five UWAA Board meetings (4-6 hours each) and prepare for them as necessary.
- Participate in UWAA ad hoc committees and/or projects as needed. Be flexible to allow for occasional evening or weekend commitments for meetings, events or programs (5-10 hours each month, in addition to Executive Committee and Board meetings).

For additional information, please contact: Virginia Lerer at vlerer@uw.edu or 206-685-9217.