



**Executive Committee Meeting**

**Wednesday, August 4, 2021**

**8:00 a.m. – 9:00 a.m.**

**To Be Conducted via Video/Teleconference ONLY**

**NOTICE**

**PLEASE NOTE THAT DUE TO THE COVID-19 RELATED CLOSURES IN EFFECT AT THIS TIME, THERE WILL BE NO IN-PERSON ATTENDANCE AT THIS MEETING. This meeting is being conducted in conformance with the State of Nevada Executive Department Declaration of Emergency Directive 006 dated March 22, 2020. If you desire to listen to this meeting, please utilize one of the following methods:**

To join via computer:

<https://us02web.zoom.us/j/82813778019?pwd=NGJRZVR2R1ZNRzhkeEZtREhLNi83Zz09>

To join via telephone: 1-888-475-4499, Meeting ID: 815 5615 8536, Passcode: 931894

Notice to persons with special needs: For those requiring special assistance or accommodation to participate in this meeting, arrangements for a sign language interpreter should be made as soon as possible, but no later than 72 hours before the scheduled meeting. Please contact the Foundation office at (775) 673-7300 or via email at [foundationinfo@dri.edu](mailto:foundationinfo@dri.edu).

**THERE WILL BE NO IN-PERSON ATTENDANCE AT THIS MEETING. If you desire to provide general public comment or public comment on an individual agenda item, please utilize one of the following methods available for this Special Meeting:**

<b>To Submit Public Comment on individual agenda items, or for general public comment:</b>	<b>Use this link/email address/ phone number:</b>	<b>Available to use during this period:</b>
--	---	---

<p>By email:</p>	<p><a href="mailto:foundationinfo@dri.edu">foundationinfo@dri.edu</a></p> <p>Be sure to include your name, zip code, the agenda item number on which you are providing comment, along with your comment.</p> <p>Please also indicate whether you want your email comment to be read on the record during the live meeting, or added to the backup materials for the record. If not specified, comments will be added to the backup materials for the record.</p>	<p>For comments submitted prior to and during the live special meeting</p>
<p>By Video:</p>	<p><a href="https://us02web.zoom.us/j/82813778019?pwd=NGJRZVR2R1ZNRzhkeEZtREhLNi83Zz09">https://us02web.zoom.us/j/82813778019?pwd=NGJRZVR2R1ZNRzhkeEZtREhLNi83Zz09</a></p>	<p>For comments submitted during the live special meeting only</p> <p>Note: Due to anticipated processing time, we encourage you to be prepared to provide your comments at the beginning of the Public Comment period rather than waiting until the end to be sure your text message is received and read into the record while the item is being considered.</p>

Individual comments will be limited to three (3) minutes and those representing group comments will be limited to ten (10) minutes. The Chair reserves the right to curtail or decline to read into the record comments that are abusive, offensive, inflammatory or repetitive and that disrupt, disturb or otherwise impede the orderly conduct of the Committee meeting. See [NRS 241.030\(4\)\(a\)](#). Examples of disruptive comments include, without limitation, name calling, use of profanity, personal attacks, intimidation, threats, or any other comments intended to impede the meeting or infringe on the rights of the DRI Research Foundation, DRI staff, or meeting participants.

Backup/supporting materials for agenda items can be found on DRI's website at: <https://www.dri.edu/foundation/for-foundation-trustees>. To request electronic copies of backup/supporting materials, please contact Becky Coleman at (775) 673-7358 or via email at [becky.coleman@dri.edu](mailto:becky.coleman@dri.edu). **PLEASE NOTE THAT DUE TO THE COVID-19-RELATED CLOSURE IN EFFECT AT THIS TIME, ONLY ELECTRONIC BACKUP/SUPPORTING MATERIALS WILL BE AVAILABLE FOR THIS MEETING.**

## AGENDA

*Note: Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented at the discretion of the Chair.*

- 1. Items may be taken out of order;*
- 2. Two or more items may be combined;*
- 3. Items may be removed from agenda or delayed at any time;*

*This agenda incorporates by reference the agendas posted for the following committee meetings. For any items identified in those agendas as “recommendation” or “action” the DRI Foundation Executive Committee may also take action.*

- 1. *Call to Order*** **FOR INFORMATION**  
Mike Benjamin, Board Chair
- 2. *Public Comment***  
Comments by members of the public will not be restricted based upon the speaker’s viewpoint.
- 3. *Approval of Minutes from July 7, 2021 Executive Committee Meeting*** **FOR POSSIBLE ACTION**  
Mike Benjamin, Board Chair
- 4. *Chair’s Discussion*** **FOR POSSIBLE ACTION**  
Mike Benjamin, Board Chair  
  
*Emeritus Posthumous Nominations*  
Mike Benjamin, Board Chair
- 5. *Marketing & Communications Discussion*** **FOR INFORMATION**  
Stephanie Kruse, Committee Chair
- 6. *Treasurer’s Discussion*** **FOR INFORMATION**  
Chuck Creigh, Acting Committee Chair
- 7. *Faculty Engagement Discussion*** **FOR INFORMATION**  
Chuck Creigh, Committee Chair
- 8. *Trusteeship Committee Discussion*** **FOR INFORMATION**  
Kristin McMillian-Porter, Committee Chair
- 9. *Advancement Department Discussion*** **FOR INFORMATION**  
Dr. Robert Gagosian, Sr. Advisor to the President
- 10. *Public Comment***  
Comments by members of the public will not be restricted based upon the speaker’s viewpoint.
- 11. *Adjourn***

*This agenda has been posted DRI website [www.dri.edu](http://www.dri.edu); Nevada Public Notice Website, [notice.nv.gov](http://notice.nv.gov) in accordance with State of Nevada Declaration of Emergency Directive 006 dated March 22, 2020.*



## Foundation Board Executive Committee Meeting Minutes

<b>DATE:</b> 7/7/2021		<b>TIME:</b> 8:00 a.m	
<b>MEETING CALLED TO ORDER</b>		The meeting was called to order by Benjamin at 8:00 a.m.	
<b>NOTE TAKER</b>		Becky Coleman	
<b>BOARD OF TRUSTEES PRESENT</b>		Mike Benjamin, Nora James, Ken Ladd, Chuck Creigh, Stephanie Kruse, Kristin McMillan Porter	
<b>BOARD OF TRUSTEES NOT PRESENT</b>			
<b>STAFF AND GUESTS PRESENT</b>		Becky Coleman	
<b>AGENDA TOPICS</b>			
<b>AGENDA ITEM</b>	<b>CALL TO ORDER</b>	<b>PRESENTER: BENJAMIN</b>	
<b>DISCUSSION</b>	Benjamin called the meeting to order at 8:00 a.m. with a quorum.		
<b>AGENDA ITEM</b>	<b>PUBLIC COMMENT</b>	<b>PRESENTER: BENJAMIN</b>	
<b>DISCUSSION</b>	There was no public comment. No public comment was received prior to the beginning of the meeting via email or voicemail.		
<b>CONCLUSION</b>	Informational		
<b>AGENDA ITEM</b>	<b>APPROVAL OF MINUTES <i>*VOTE REQUIRED</i></b>	<b>PRESENTER: BENJAMIN</b>	
<b>DISCUSSION</b>	Benjamin asked if there were any questions or changes to the minutes from May 5, 2021 or June 2, 2021.		
<b>CONCLUSION</b>	Creigh made a motion to approve the minutes as presented, Ladd seconded. <i>*The motion passed unanimously.</i>		
<b>AGENDA ITEM</b>	<b>CHAIR'S DISCUSSION</b>	<b>PRESENTER: BENJAMIN</b>	
<b>DISCUSSION</b>	Benjamin announced the resignations of trustees Linda Brinkley and Mary Kay Gallagher, and Associate Director of Development Becky Coleman. The August Board of Trustees meeting will not include an in-person attendance option as there are lingering pandemic concerns. Two candidates for the Director of Advancement position are being considered. Kristin McMillan Porter has been appointed to chair the Trusteeship Committee. Open Meeting Law and Ethics training will occur following the August and October board meetings.		
<b>CONCLUSION</b>	Information Only		

<b>AGENDA ITEM</b>	<b>TREASURER'S DISCUSSION and PROPOSED FY22 UNRESTRICTED BUDGET <i>*VOTE REQUIRED</i></b>	<b>PRESENTER: LADD</b>
<b>DISCUSSION</b>	Coleman provided an overview of the current financial status. The fiscal year has not officially closed yet so a formal report was not prepared. No significant changes from last month were noted. Ladd presented the proposed FY22 unrestricted budget that includes aspirational fundraising goals.	
<b>CONCLUSION</b>	Kruse made a motion to approve the proposed FY22 unrestricted budget, seconded by James. <i>*The motion passed unanimously.</i>	
<b>AGENDA ITEM</b>	<b>FACULTY ENGAGEMENT DISCUSSION</b>	<b>PRESENTER: CREIGH</b>
<b>DISCUSSION</b>	Creigh and co-chair Dana Trimble are working on securing a faculty presentation for the next Board of Trustees meeting.	
<b>CONCLUSION</b>	Information only.	
<b>AGENDA ITEM</b>	<b>MARKETING AND COMMUNICATIONS DISCUSSION</b>	<b>PRESENTER: KRUSE</b>
<b>DISCUSSION</b>	Kruse stated the committee will become active after the new Director of Advancement is on board.	
<b>CONCLUSION</b>	Information only.	
<b>AGENDA ITEM</b>	<b>TRUSTEESHIP DISCUSSION</b>	<b>PRESENTER: PORTER</b>
<b>DISCUSSION</b>	Porter reported the scope and purpose have been defined. Initial committee meeting will be held next week and will review one proposed trustee. A strategic discussion on the approach to recruit new trustees will take place as there are multiple vacancies coming up.	
<b>CONCLUSION</b>	Information only.	
<b>AGENDA ITEM</b>	<b>ADVANCEMENT DEPARTMENT UPDATES</b>	<b>PRESENTER: COLEMAN</b>
<b>DISCUSSION</b>	Coleman is working on developing transition plans and ensuring continuity of operations for the DRI Foundation following her departure.	
<b>CONCLUSION</b>	Information only.	
<b>AGENDA ITEM</b>	<b>PROPOSED DRI POLICY: FUNDRAISING GUIDELINES</b>	<b>PRESENTER: COLEMAN</b>
<b>DISCUSSION</b>	Committee members were asked to review and provide feedback on the proposed policy to Coleman by Monday.	
<b>CONCLUSION</b>	Information only.	
<b>AGENDA ITEM</b>	<b>PUBLIC COMMENT</b>	<b>PRESENTER: BENJAMIN</b>
<b>DISCUSSION</b>	There was no public comment.	
<b>CONCLUSION</b>	Informational	
<b>NEXT MEETING</b>	August 4, 2021 at 8:00 a.m.	
<b>ADJOURNMENT</b>	The meeting was adjourned at 9:15 a.m.	