



Foundation Board Executive Committee Meeting Minutes

DATE: 5/5/2021	TIME: 8:00 a.m	
MEETING CALLED TO ORDER	The meeting was called to order by Benjamin at 8:00 a.m.	
NOTE TAKER	Becky Coleman	
BOARD OF TRUSTEES PRESENT	Mike Benjamin, Nora James, Ken Ladd, Chuck Creigh, Stephanie Kruse, Kumud Acharya (ex-officio)	
BOARD OF TRUSTEES NOT PRESENT	Tom Gallagher, Tina Quigley	
STAFF AND GUESTS PRESENT	Bob Gagosian, Becky Coleman, Iris Stewart	
AGENDA TOPICS		
AGENDA ITEM	CALL TO ORDER	PRESENTER: BENJAMIN
DISCUSSION	Benjamin called the meeting to order at 8:03 a.m. with a quorum.	
AGENDA ITEM	PUBLIC COMMENT	PRESENTER: BENJAMIN
DISCUSSION	There was no public comment. No public comment was received prior to the beginning of the meeting via email or voicemail.	
CONCLUSION	Informational	
AGENDA ITEM	APPROVAL OF MINUTES <i>*VOTE REQUIRED</i>	PRESENTER: BENJAMIN
DISCUSSION	Benjamin asked if there were any questions or changes to the minutes from March 3, 2021.	
CONCLUSION	Ladd made a motion to approve the minutes as presented, Creigh seconded. <i>*The motion passed unanimously.</i>	
AGENDA ITEM	CHAIR'S DISCUSSION	PRESENTER: BENJAMIN
DISCUSSION	Benjamin discussed the recent accomplishments of the Foundation and led a discussion about how to develop concrete goals and next steps. A professional facilitator who specializes in fund development strategy will be explored to lead a retreat/planning meeting. Benjamin will develop a loose outline of areas to address based on current information.	
CONCLUSION	Information Only	
AGENDA ITEM	NEVADA MEDAL UPDATE	PRESENTER: JAMES
DISCUSSION	Event was successful on all levels. Data is currently being gathered to utilize in analysis to develop strategy, marketing, and future events. Format and platform were praised as making it easier for people to attend and to reach larger audiences.	
CONCLUSION	Information only.	

AGENDA ITEM	TREASURER'S DISCUSSION	PRESENTER: LADD
DISCUSSION	Ladd provided an overview of the current financial report. Unrestricted balance is healthy due to a successful Nevada Medal event and sale of Yerington property.	
CONCLUSION	Information only.	
AGENDA ITEM	FACULTY ENGAGEMENT DISCUSSION	PRESENTER: CREIGH
DISCUSSION	Creigh plans to set up bi-monthly meetings. One idea is to set up microtours for board and prospective board members with faculty.	
CONCLUSION	Information only.	
AGENDA ITEM	MARKETING AND COMMUNICATIONS DISCUSSION	PRESENTER: KRUSE
DISCUSSION	Kruse and Benjamin will meet to discuss needs and strategy before calling the first formal committee meeting.	
CONCLUSION	Information only.	
AGENDA ITEM	TRUSTEESHIP DISCUSSION	PRESENTER: BENJAMIN
DISCUSSION	Benjamin stated more needs to be known about what additional needs the board before recruiting additional members. Interviews with current trustees will be conducted to identify the interests and skills of the current members.	
CONCLUSION	Information only.	
AGENDA ITEM	ADVANCEMENT DEPARTMENT UPDATES	PRESENTER: GAGOSIAN
DISCUSSION	Advancement is working with a potential donor who wishes to support research opportunities for underrepresented students.	
CONCLUSION	Information only.	
AGENDA ITEM	PUBLIC COMMENT	PRESENTER: BENJAMIN
DISCUSSION	There was no public comment.	
CONCLUSION	Informational	
NEXT MEETING	June 2, 2021 at 8:00 a.m.	
ADJOURNMENT	The meeting was adjourned at 8:57 a.m.	